



## BOARD OF ADJUSTMENT/APPEALS SPECIAL MEETING

December 5, 2024 - 7:00 PM  
Town Board Chambers, 301 Walnut Street, Windsor, CO 80550

### AGENDA

#### A. CALL TO ORDER

1. Roll Call
2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration
3. Reading of the Statement of the documents to be entered into the record:  
*I enter into the record the Town's Comprehensive Plan, the Town's Zoning Ordinance, the staff report regarding the action items of this hearing, and all of the testimony received at this hearing.*
4. Public Invited to be Heard  
*Individuals wishing to participate in Public Invited to be Heard (non-agenda item) are requested to sign up on the form provided in the foyer of the Town Board Chambers. When you are recognized, step to the podium, state your name and address then speak to the Board.*  
  
*Individuals wishing to speak during the Public Invited to be Heard or during Public Hearing proceedings are encouraged to be prepared and individuals will be limited to three (3) minutes. Written comments are welcome and should be given to the Town Clerk prior to the start of the meeting.*

#### B. CONSENT CALENDAR

1. Approval of the April 25, 2024, Board of Adjustment/Appeals Regular Meeting Minutes - L. Richardson, Assistant Town Clerk

#### C. BOARD ACTION

1. Public Hearing – Variance from Section 16-1-40, Table 16-1-40(b) – Single Family One Residential (SF-1) lot development standards pertaining to a reduced rear yard setback – Elizabeth Gonzales (Owner); Trevor Gonzales (Applicant).
  - Quasi-judicial action
  - Staff presentation: Kimberly Lambrecht, Senior Planner
2. Variance from Section 16-1-40, Table 16-1-40(b) – Single Family One Residential (SF-1) lot development standards pertaining to a reduced rear yard setback – Elizabeth Gonzales (Owner); Trevor Gonzales (Applicant).
  - Quasi-judicial action
  - Staff presentation: Kimberly Lambrecht, Senior Planner

#### D. COMMUNICATIONS

1. Communications from Board of Adjustments/Appeals
2. Communications from Staff

#### E. ADJOURN

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.