



TOWN BOARD REGULAR MEETING

January 13, 2025 - 7:00 PM

Town Board Chambers, 301 Walnut Street, Windsor, CO 80550

To view Town Board meeting broadcasts, visit
www.windsorgov.com/MeetingsOnDemand.

AGENDA

A. CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance
3. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration
4. Proclamations
 - a. Acts of Connection Month
5. Board Liaison Reports
 - Mayor Pro Tem Steinbach - Larimer County Behavioral Health Policy Council, Windsor Housing Authority
 - Town Board Member Jones - Historic Preservation Commission, Tree Board
 - Town Board Member Peltz - Clearview Library Board, Great Western Trail Authority
 - Town Board Member Symsack – Parks, Recreation and Culture Advisory Board, Windsor Arts Commission
 - Town Board Member Klimek - Chamber of Commerce, Water and Sewer Board
 - Town Board Member Hallett - Planning Commission, RE-4 School District, Windsor Downtown Alliance
 - Mayor Cline - Poudre River Trail Corridor Authority, I-25 Coalition, North Front Range MPO, US34 Coalition & NoCo34 TMO
6. Public Invited to be Heard

Individuals wishing to participate in Public Invited to be Heard (non-agenda item) are requested to sign up on the form provided in the foyer of the Town Board Chambers. When you are recognized, step to the podium, state your name and address then speak to the Town Board.

Individuals wishing to speak during the Public Invited to be Heard or during Public Hearing proceedings are encouraged to be prepared and individuals will be limited to three (3) minutes. Written comments are welcome and should be given to the Town Clerk prior to the start of the meeting.

The Town Board will not respond to any questions or comments made by the public during this section of the meeting, though it will take all input under advisement. If requesting a response from the Town, please leave your contact information with the Town Clerk. The Town Manager or other appropriate staff member will reach out after the meeting to address specific questions or concerns when appropriate.

B. CONSENT CALENDAR

1. Approval of the December 9, 2024 Town Board Regular Meeting Minutes - K. Frawley, Town Clerk
2. Resolution No. 2025-01 - A Resolution Designating a Public Place for the Posting of Notices Concerning Public Meetings - K. Frawley, Town Clerk
3. Resolution No. 2025-02 A Resolution Accepting a Temporary Construction Easement and the Permanent Poudre River Trail Easement Agreement From GWIP, LLC and GWIP Land Company to the Town of Windsor within the Great Western Industrial Park Subdivision - W. Willis, Open Space and Trails Manager
4. Resolution 2025-03 - A Resolution Reappointing Amy Penfold as Windsor Town Prosecutor Pursuant to the Town of Windsor Home Rule Charter - K. Mihm, Deputy Town Attorney
5. Report of Bills - December 2024 - D. Moyer, Director of Finance

C. BOARD ACTION

1. Ordinance No. 2024-1712 - An Ordinance Amending Section 2-10-20 of the Windsor Municipal Code to Update the Number of Commissioners for the Windsor Housing Authority and the Duration Served for each Commissioner
 - Second Reading
 - Legislative action
 - Staff presentation: Dan Money, Town Attorney
2. Ordinance No. 2024-1713 - An Ordinance Imposing A Temporary Moratorium On The Submission, Acceptance, Processing, And Approval Of Applications For The Establishment Of A Business That Cultivates, Processes, Or Dispenses Natural Medicine And The Establishment Of Any Business, Occupation, Or Operation For Healing Centers
 - Second Reading
 - Legislative action
 - Staff presentation: Dan Money, Town Attorney
3. Resolution No. 2025-04 - A Resolution of the Town Board of Windsor, Colorado Authorizing the Town Clerk to Appoint Election Judges for the Special Election to be Held on Tuesday, February 18, 2025
 - Legislative action
 - Staff presentation: Karen Frawley, Town Clerk
4. Resolution 2025-05 - A Resolution Approving and Adopting the Kodak Open Space Master Plan for the Town of Windsor
 - Legislative action
 - Staff presentation: Wade Willis, Open Space and Trails Manager
5. Ordinance No. 2025-1714 - An Ordinance Fixing the Compensation of The Municipal Court Judge and Municipal Court Clerk for the Town of Windsor in Compliance with Section 2-4-90 of the Windsor Municipal Code
 - First Reading
 - Legislative action
 - Staff presentation: Kim Mihm, Deputy Town Attorney

D. COMMUNICATIONS

1. Communications from Town Attorney

2. Communications from Town Staff

a. November 2024 Windsor Police Statistics

b. Financial Report - September 2024

3. Communications from Town Manager

a. Monthly Board Report - Focus Area Updates

4. Communications from Town Board

E. EXECUTIVE SESSION

1. An Executive Session Pursuant to Colorado Revised Statutes §24-6-402(4)(b) for a Conference With an Attorney for the Town Board to Receive Legal Advice on Specific Legal Questions and Confer on a Pending Litigation Matter (Dan Money, Town Attorney)

F. ADJOURN

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.