



WATER AND SEWER BOARD REGULAR MEETING

March 12, 2025 - 6:30 AM

1st Floor Conference Room, 301 Walnut Street, Windsor, CO 80550

AGENDA

A. CALL TO ORDER

1. Roll Call
2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration
3. Public Invited to be Heard

B. CONSENT CALENDAR

C. BOARD ACTION

1. Approval of 01.08.2025 Water and Sewer Board Minutes- K. Haley

D. COMMUNICATIONS

1. Introduction of Water Resource Technician
2. Introduction of Water and Sewer Board Members from Town Board February meeting
3. ET Based Controllers Presentation - K. Hartley, Water Efficiency Specialist
4. NISP Update
5. Water Efficiency Plan Update

E. ADJOURN

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.



MEMORANDUM

Date: March 12, 2025
To: Water and Sewer Board Members
From: Katrina Haley, Administrative Assistant
Re: Approval of 01.08.2025 Water and Sewer Board Minutes- K. Haley
Item #: C.1.

Background / Discussion:

Financial Impact:

Relationship to Strategic Plan:

Recommendation:

CC:

Attachments:

1. 01.08.25 Water & Sewer Board Regular Meeting Minutes - DRAFT



Water and Sewer Board Regular Meeting

January 08, 2025 - 6:30 AM
1st Floor Conference Room,
301 Walnut Street, Windsor, CO 80550

MINUTES

A. CALL TO ORDER

CHAIRPERSON GREG BIELAWSKI CALLED THE MEETING TO ORDER AT 6:30 AM.

1. Roll Call

Present Greg Bielawski, Chairperson
 Carlos Medina, Vice Chairperson
 Janene Willey, Secretary
 Gale McGaha Miller
 Milton Geiger
 Darell Zimbelman
 Alan MacGregor, Alternate
 Alan Overton, Alternate

Absent: Milt Tokunaga

Also Present: Rick Klimeck, Town Board Liaison
 Leif Lesoing, Water Resource Administrator
 Jeff Coufal, Water Systems Superintendent
 Charwon Walter, Utilities Supervisor
 Kevin Hartley, Water Efficiency Specialist
 Katrina Haley, Administrative Analyst

2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration

The Board took a moment to review the January 08, 2025, Water and Sewer Board Regular Meeting Agenda. No modifications to the Agenda were requested.

3. Public Invited to be Heard

No public in attendance.

B. BOARD ACTION

1. Approval of the November 13, 2024 Water and Sewer Board Minutes, K. Haley

The Board took a moment to review the draft November 13, 2024 Water and Sewer Board Regular Meeting Minutes. No modifications to the Minutes were requested.

Water and Sewer Board Member Medina moved to Approve the Review and Approval of the November 13, 2024, Water and Sewer Board Regular Meeting Minutes, Water and Sewer Board Member Zimbelman seconded the motion. Roll call on the vote resulted as follows; Yeas - Gregory Bielawski, Carlos Medina, Janene Willey, Darell Zimbelman, Gale McGaha Miller, Milton Geiger; Nays - None; Motion Passed.

2. Election of Officers

Board members took a moment to discuss the Election of Officers. Vice Chair C. Medina shared that he will be stepping down from his position of Vice Chair. Mr. C. Medina will also be resigning from the Board upon the expiry of his term, which will be in March 2025.

Nominations for Election of Officers are as Follows:

Chairperson: Chairperson G. Bielawski

Vice Chairperson: Board Member G. McGaha Miller

Secretary: Board Member J. Willey

Water and Sewer Board Member Geiger moved to Approve the Election of Officers as Proposed (Chairperson: G. Bielawski, Vice Chairperson: G. McGaha Miller, Secretary: J. Willey), Water and Sewer Board Member Medina seconded the motion. Roll call on the vote resulted as follows; Yeas - Gregory Bielawski, Carlos Medina, Janene Willey, Darell Zimbelman, Gale McGaha Miller, Milton Geiger; Nays - None; Motion Passed.

C. COMMUNICATIONS

1. Poudre River Forum

The Poudre River Forum will be held Friday, March 07, 2025, at the AIMs Community College Welcome Center in Greeley. All are encouraged to attend. For Water and Sewer Board members interested in attending, please reach out to Town staff. Board member J. Willey shared that she would like to attend.

2. NISP

Staff attended a Northern Integrated Supply Project (NISP) meeting this past Monday, January 06, 2025. Discussions regarding Glade Reservoir included contracts for a new bridge crossing the Munroe Canal, to be built in the next few weeks. Additionally, CDOT design for HWY 287 relocation is nearly complete. Requests for Qualifications (RFQs) for portions of the project are being posted. The Denver Water ruling on Gross Reservoir was also discussed..

3. Water Resources Update

Staff shared the brief updates regarding the following items; Water Resource staff will be presenting to Town Board in February to discuss 'Water 101', Snowpack is at 85% in the Poudre Basin, Kyger Reservoir is drawn down for 'Fishing is Fun' improvements and work on the pumps, upcoming annual stockholder meetings, and updates to the Cobb Lake Treatment Plant design.

4. Water Efficiency Plan Public Comment

The Town's updated Water Efficiency Plan was presented to Town Board on Monday, December 09, 2024, which opened the 60-day Public Comment Period. The Public Comment period will close Friday, February 06, 2025. Various comments and proposed edits to the draft Plan were discussed by Board members and Town staff. All comments can be brought to staff to be addressed. A copy of the Plan, and information regarding comment submittal can be found on the Town's Project Connect webpage.

D. ADJOURN

Water and Sewer Board Member J. Willey moved to Adjourn, Water and Sewer Board Member G. McGaha Miller seconded the motion. Roll call on the vote resulted as follows; Yeas - Gregory Bielawski, Carlos Medina, Janene Willey, Darell Zimbelman, Gale McGaha Miller, Milton Geiger; Nays - None; Motion Passed.

UPON A MOTION DULY MADE, THE MEETING WAS ADJOURNED BY CHAIRPERSON G. BIELAWSKI AT 7:12 AM.

Katrina Haley
Administrative Analyst



MEMORANDUM

Date: March 12, 2025
To: Water and Sewer Board Members
From: Leif Lesoing, Water Resource Admin
Re: Introduction of Water and Sewer Board Members from Town Board February meeting
Item #: D.2.

Background / Discussion:

On February 24, 2025; Windsor Town Board appointed Greg Bielawski and Alan "Scotty" MacGregor to terms that both expire in March 2029.

Financial Impact:

Relationship to Strategic Plan:

Recommendation:

CC:

Attachments:



MEMORANDUM

Date: March 12, 2025
To: Water and Sewer Board Members
From: Leif Lesoing, Water Resource Admin
Re: ET Based Controllers Presentation - K. Hartley, Water Efficiency Specialist
Item #: D.3.

Background / Discussion:

Kevin Hartley, Town of Windsor Water Efficiency Specialist will present on ET Based Controllers and his findings over the years on efficacy and accuracy.

Financial Impact:

Relationship to Strategic Plan:

Recommendation:

CC:

Attachments:



MEMORANDUM

Date: March 12, 2025
To: Water and Sewer Board Members
From: Leif Lesoing, Water Resource Admin
Re: Water Efficiency Plan Update
Item #: D.5.

Background / Discussion:

The public comment period for the Water Efficiency Plan closed on February 10, 2025. Thank you to those that provided comments and edits. The largest change is removing the phrase "Xeriscape", and replacing it with Colorado Water Wise Landscape. A Town Board Resolution was passed on March 10, 2025; and the plan will now go on to Colorado Water Conservation Board.

Financial Impact:

Relationship to Strategic Plan:

Recommendation:

CC:

Attachments: