



PARKS, RECREATION, AND CULTURE REGULAR MEETING

October 4, 2022 - 6:00 PM
Community Recreation Center, 250 N. 11th Street Windsor, CO
80550

AGENDA

A. CALL TO ORDER

1. Roll Call
2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration
3. Liaison Reports
 - Town Board Liaison
 - Weld RE-4 School District
4. Public Invited to be Heard

B. CONSENT CALENDAR

1. Minutes (July 5, 2022)

C. BOARD REVIEW/DISCUSSION

1. CivicClerk Training
2. PRC Business Team Presentation
3. Park Improvement Fund Proposed 2023 Budget

D. COMMUNICATIONS

1. Staff
2. Board

E. ADJOURN

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.



Parks, Recreation, and Culture Regular Meeting

July 5, 2022 - 6:00 PM

Community Recreation Center, 250 N. 11th Street Windsor, CO
80550

MINUTES

A. CALL TO ORDER

MR. MASK CALLED THE MEETING TO ORDER AT 6:05PM

1. Roll Call

Present: Nick Mask - Board Chair
Patrick Lighfoot
Michael Nagl
Lainie Peltz
Patrick Miller

Also Present: Tara Fotsch - Deputy Director of PRC
Bob Worthen - Parks Operations Manager
Bobby Warner - Recreation Manager
Ken Kawamura - Town Forester
Kristy Zulkoski - Administrative Specialist

Present:

Also Present:

2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration

Mr. Lightfoot moved to approve the Agenda as presented, Ms. Peltz seconded the motion. All members present voted Aye. Motion carried.

3. Liaison Reports

Town Board Liaison

Mr. Bennett

- No Report

Weld RE-4 School District

Mr. Miller

- On-going meetings about moving the bond forward
- Bond package currently includes the following
 1. Two elementary schools – one at Peakview and one at Raindance
 2. A new 900 student middle school on acquired land partnered with the Town off of County Road 15, spend money on Windsor Middle School to keep up and running for at least the next 5-10 years, which including an expansion at Severance Middle, will result in three 900 student middle schools which is beneficial for that age population

3. Addition to Severance High School to bring up to 1,200 students and move forward with CTE building in order to expand offerings in culinary arts, welding, industrial arts, culture, etc., highest demand of classes at the high school level
4. List of facility improvements district-wide, around \$25 million, includes \$7 million for additional safety and security across all schools, very high-level preliminary figures, currently vetting through the list prioritizing and working with contractors and vendors to try and knock down costs, Board wants to be very transparent with costs and their findings
5. Do not have to make a final decision yet, approval of bond question at August meeting
6. District employees and separate support groups will be out in full-force promoting and emphasizing the importance and need through community outreach
7. Currently additional modules are getting set up at Windsor and Severance Middle Schools, Grandview and Skyview

4. Public Invited to be Heard

- No Report

B. CONSENT CALENDAR

1. Minutes from May 3, 2022

Ms. Peltz moved to approve the May 3, 2022 Minutes as presented, Mr. Nagl seconded the motion. All members present voted Aye. Motion carried.

C. BOARD REVIEW/DISCUSSION

1. 2023 Budget Tour

- Board and Staff visited the following sites and discussed future improvements, changes, additions and funding

1. Founders Park - has hit its 20-year mark, will reach out to the public for input of playground components

Will also replace the following playgrounds

*Boardwalk Park – \$400,000 budgeted, applied for a grant through PlayCore, will become a National Demonstration Site, playground will include 3 of the 5 required components (child's play, all-inclusive, adult fitness), will order equipment in the next couple of weeks and hope to demo the Tuesday after Labor Day

*Small play area at Chimney Park Ball Fields

*Partial replacement at Highlands Meadows

2. Kyger - Master Plan

*Added additional money into the budget for next year to expand the parking lot, include some small shelters and benches to the area, grant from Division of Wildlife will provide fishing access and piers, able to also use dollars from Larimer County Open Space tax for future development, no set deadline for completion due to funding

*Major focus at Town Board retreat was connectivity and conservation of open space, how to move forward with smart / controlled growth

*Future funds not readily available for purchasing more open space, therefore, have

engaged with Magellan who is working on a community survey to get input about adding a ¼ cent sales tax on the ballot in November, would provide the necessary funds to acquire the open space opportunities that are in the Strategic Plan, if results come back lower than 50%, may not move forward at this time, survey should be coming out next week

3. Covenant Park – came in anywhere between \$427,000 - \$550,000, usually budget around \$300,000 for neighborhood park play areas, will need to scale down proposal and included components and may have to use wood fiber in some areas in order to save dollars

4. Burnco Mining Area – proposing future partnership for easement and connectivity to Poudre Trail access for area neighborhood

*Put up split-rail fence to prevent trespassing on current land and water ownership

*Nice crusher refined trail to save on costs

*\$100,000 in budget this year for design of the bridge, \$1 million to install

*Long-term planning, if partnership continues once mining is complete at Frank State Wildlife (10 years?), land comes back to the Town for programmable recreation space

5. Eastman Park South Update – Riverwalk Phase II

*Wrapping up design, put on hold due to funding coming from NISP

*Should have signed agreement within the next three weeks

*Give option to apply through federal government about developable land, can take 6-9 months to get back

*Hopeful start of construction in fall of next year

*\$3.9 million

6. Capital Projects – scaled back, only focusing on 6-8 large projects due to staffing, burnout, and lack of resources

D. COMMUNICATIONS

1. Staff

- Ms. Fotsch

1. Rumors of Blue-Green Algae at Windsor Lake, not confirmed, have been testing and will shut down if found positive
2. Submitted budget on Friday, will bring proposed to August meeting for review, thank you to Matt Kraus/Business Supervisor for all of his work on it
3. Craig Ellingson/Guest Services Supervisor will be the new Parks Supervisor in the next couple of weeks once staffing is reorganized a bit, Parks and Recreation will be taking over all of the facility and custodial services for the entire Town of Windsor, Ms. Martin will then manage three supervisors with teams for custodial and facilities
4. New 45,000 square foot police station will move north of Public Services Campus, in the design phase now in order to plan for the future, current police station will most likely become housing for community development, human resources, and other support services, already at capacity at Town Hall and Parks area at Public Services building, construction projected to start next year, \$25 million project
5. Working with the Pickleball Club, if they could raise \$15,000 the Town would put it in capital to resurface the courts, put a better sidewalk around the area, would create eight courts instead of six
6. Great tool for residents to report issues around town – SeeClickFix

- Mr. Warner

1. Hosted Sparker Tournament, brought in 18,000 kids, over 400 teams in Northern Colorado, good for economic growth and local businesses, weather held out for most of the six days
2. Had to take fields offline all summer at Future Legends due to being in such bad shape, although lights are finally working, hoping to have use in six weeks for fall sports – soccer and flag football

- Mr. Kawamura

1. Tree Board held annual Sick Tree Day event in place of June meeting, around 25 professionals came to assist with visits, most issues found in newer developments and smaller caliber trees due to weather and improper planting
2. Took care of large Cottonwood that was dying near 7th bridge at the Poudre River
3. Horticulture staff has been busy taking care of beds, roundabouts and adjusting clocks and times on irrigation

2. Board

- Ms. Peltz

1. The new Volunteer App is awesome and easy to navigate, great work by Madeline Cheek/Volunteer Coordinator

- Mr. Lightfoot

1. Updated Archery Range looks great, goes out there 2-3 times a week

E. ADJOURN

MS. PELTZ MOVED TO ADJOURN THE MEETING, MR. LIGHTFOOT SECONDED THE MOTION. MEETING ADJOURNED AT 7:28PM.

Name, Title