



Parks Recreation & Culture Regular Meeting

March 4, 2025 - 6:00 PM
Art & Heritage Center
116 5th Street, Windsor, CO 80550

MINUTES

A. CALL TO ORDER

MS. BOUCHARD CALLED THE MEETING TO ORDER AT 5:59 PM

1. Roll Call

Present: Vanessa Bouchard/Chair
Jim Giffin
Jean Labus
Patrick Lightfoot
Nick Mask
Michael Nagl

Mark Leach – School Board Liaison (Absent)
Ken Symsack – Town Board Liaison

Also Present: Tara Fotsch – Director PRC
Kendra Martin – Operations & Facilities Manager
Wade Willis – Open Space & Trails Manager
Chris Bates – Art & Exhibit Specialist
Kristy Zulkoski – Administrative Specialist

- Welcome to Jim Giffin – Windsor resident for past six years, moved from South Lake, TX., to be closer to family, worked in the corporate field, lived in numerous states, retired twenty-three years ago, really love the community, serve on HOA and the Rotary Club, was part of the first class of Windsor Academy and gained more interest in Town government, brings an investment perspective to the board

2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration

MS. LABUS MOVED TO APPROVE THE AGENDA AS PRESENTED. MR. GIFFIN SECONDED THE MOTION. ALL MEMBERS PRESENT VOTED AYE. MOTION CARRIED.

3. Liaison Reports

- Town Board Liaison/Ken Symsack
 - Discussion on rezoning and maintenance, especially by the new middle school area off of 15th Street, concerns crossing over railroad tracks will be addressed
 - Sworn in three new Officers and one Community Service Officer
 - Reviewed Parking Master Plan in a work session – doing very well for what we have now, but discussions on being proactive as Windsor grows
 - Focus on water and sewage capacity, trying to expedite the new Waste Water Treatment Facility, which will hopefully open by 2028
 - Special Election results – all charter amendments passed, very clean and constitutional now, marijuana initiative did not pass

- Weld RE-4 School District/Mark Leach
 - No Report

4. Public Invited to be Heard

- No Report

B. CONSENT CALENDAR

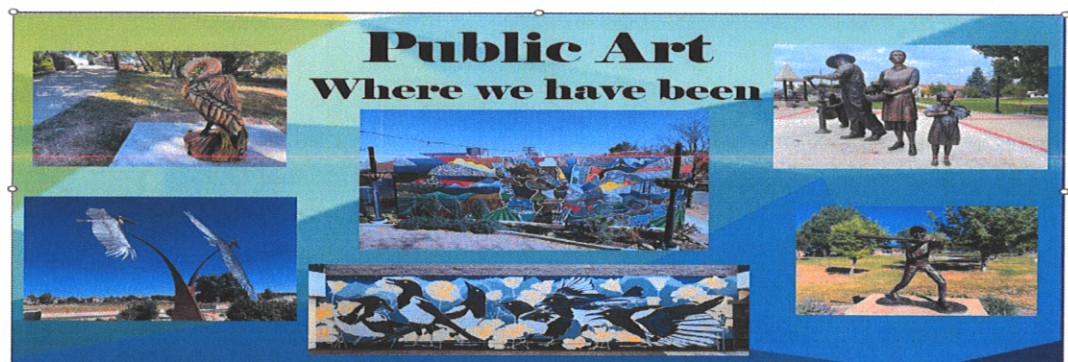
1. Minutes from February 4, 2025

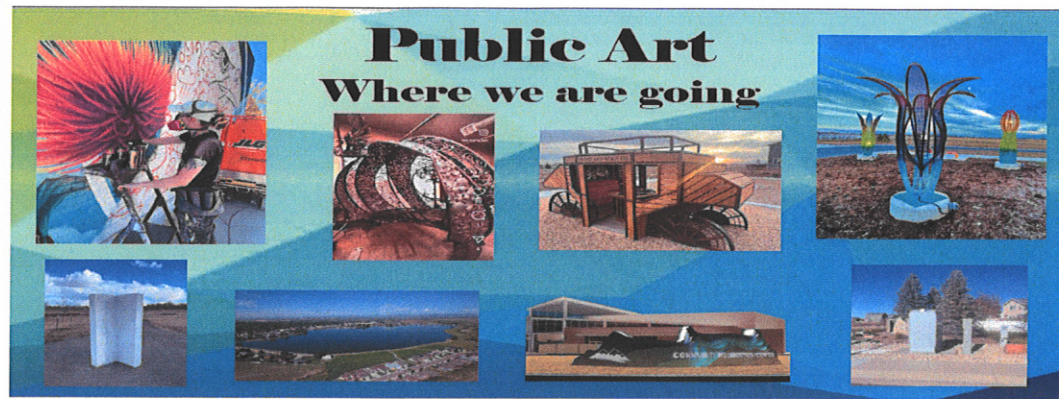
MR. LIGHTFOOT MOVED TO APPROVE THE FEBRUARY 4, 2025, MINUTES AS RESENTED. MR. GIFFIN SECONDED THE MOTION. ALL MEMBERS PRESENT VOTED AYE. MOTION CARRIED.

C. BOARD REVIEW/DISCUSSION

1. Public Art Presentation/Chris Bates

- Culture – A complex concept that refers to the shared beliefs, values, and behaviours of a group of people, it includes language, food, music, art and religion, culture is dynamic and evolves over time
- To build community through creativity and discovery
- Art & Heritage Center, Collections, Museums at Boardwalk Park which will be revamped with gutting the depot and improving landscaping
- Has been with Town since last April as the Art & Exhibit Specialist, focus on the A&H Center gallery and display cases at CRC, taking over the Public Art Program, artist/muralist, painted mural on Main and 4th Street, lead the Eastman Skatepark mural and participated in Art Live
- Culture staff – three full-time and four part-time staff
- Offer youth programming, events and exhibitions
 - Education for Pre K-5th grade, classes, camps, tours, field trips
 - Cemetery Tours
 - Gallery exhibitions, K-5 Art Show, High School Show, traveling art shows, Community Art Show (visual and poetry), Art Live at various community events, future homeschool art show
- Public Art Program
 - Receives \$100,000 annually for all public art operations which comes from the Town Board Community Budget, portion of property tax
 - Windsor Arts Commission is pushing for 1% of all capital projects over \$50,000 or future developments/neighborhoods in order to incorporate public art, will be presenting to Town Board next week, currently researching similar programs around Colorado for all funding options, expanding outreach opportunities and partnerships
 - Mural Grant Match Program – Public Art Fund pays \$5,000, business pays \$1,000, if located downtown, WDA will fund \$5,000 as well





- Mr. Lightfoot inquired what funding option would Mr. Bates ultimately suggest
 - A hybrid of both, for example, \$80,000 budget annually and a 1%, anything that is being built in Windsor, public art is already recognized as an inclusion
- Mr. Nagl inquired about how to protect from vandalism
 - For the most part, it doesn't happen to art, do have some concern about future Sculpture on Loan Program on the west side of Windsor Lake, but working out the details to hopefully prevent
- Ms. Bouchard shared her appreciation for the art around town, inquired what the goal is for next three to five years
 - Create a thriving creative community, maintenance plans for current and future pieces, expansion of offerings, providing more opportunities, encouraging and engaging kids
 - Ms. Labus suggested using kid artists to promote Bio Blitz
 - Ms. Fotsch – one of the Town Board's goals is to enhance a creative culture, construction documents for the creamery building, has resurfaced as a budget item for a maker's/programming space, will present again to Town Board
 - Windsor Arts Commission (WAC) is under the culture division, very vibrant group, meets monthly
 - New signage at CRC is being paid from recreation center budget/enterprise fund, discussion around public art in roundabouts to reduce plantings/maintenance
- Mr. Symsack – Art is an investment into an asset that more than likely appreciates
- Mr. Giffin inquired to what degree is public art plugged into corporate benefactors
 - Not at all currently, implemented Re-Imagine Windsor Foundation for donation opportunities, working to get pushed out and promoted, limited due to staffing

2. Election of Officers

- Current Positions voted on annually
 - Chair – Ms. Bouchard
 - Co-Chair – Vacant

MS. LABUS MOVED TO NOMINATE MS. BOUCHARD FOR CHAIR. MR. GIFFIN SECONDED THE MOTION. MS. BOUCHARD ACCEPTED. ALL MEMBERS PRESENT VOTED AYE. MOTION CARRIED.

MS. LABUS MOVED TO NOMINATE MR. MASK FOR CO-CHAIR. MR. LIGHTFOOT SECONDED THE MOTION. MR. MASK ACCEPTED. ALL MEMBERS PRESENT VOTED AYE. MOTION CARRIED.

D. COMMUNICATIONS

1. Staff

- Ms. Martin
 - Working on Summer Activity Guide
 - Planning for programming at Kyger
 - Met to review bids for future facility study, will interview top firms, PReCAB will be highly involved in the process in the coming months
 - Summer Hiring Fair is March 13th from 4:30-6:00 pm at the CRC, can apply there, volunteer opportunities available
 - Rec Center is at 6,500 members, cleaned up some older/non-active memberships and Silver Sneakers, finding a more accurate number
 - Hired two supervisors, lots of training and touring the town
- Mr. Willis
 - Volunteer Impact Report has been released – overall summary as of the end of last year, Ms. Fotsch will send out a copy to all
 - Moving forward with property acquisition, will be paid for by the end of month
 - Kyger Open Space moving along well, contractors started putting in rock protection for the bank, fishing improvements are complete, water department identified a more efficient way to bring water in, possibly install a new pipe, not sure when it will fill up, snow pack is looking decent, shade structures – pour concrete pads in about two weeks, Mr. Bates is looking into building permits, install in about three weeks
- Ms. Fotsch
 - Eighteen bids received for North Campus Park around new middle school, narrowed down to four, will hold interviews
 - Have been using the same cost recovery program for the past twenty years, taking a shift on how goals and percentages are set, past lookback and focus on future outlook
 - Museum Strategic Plan – will present to Town Board in April, will bring draft to PReCAB
 - Eaton House and Dickey Farmhouse – lot of issues, asbestos, lead paint, electricity, barn is upright and painted correctly, awarded contract to Empire Carpentry to do the Halfway House, Infusion Architects have stepped in to help fill the gaps from last architect
 - Future Agenda topics – youth sports growth, cemetery tour in October, send additional suggestions send to Ms. Fotsch
 - Main Park playground was awarded to Altitude Recreation

2. Board

- Ms. Bouchard
 - Grateful for the new location for additional Camp Windsor at NoCo Sports facility, thank you to the staff for looking into this and making it happen for so many more families
 - This will be a great opportunity to look at for the future facility study, what is the need, possibility for a before and after school program as well
- Mr. Mask
 - Thank you to Mr. Bates for making the School Art Show happen, really special for the students and families
 - Interested in why Windsor is saturated in soccer vs. the national numbers, does visibility of sports fields play a part in it

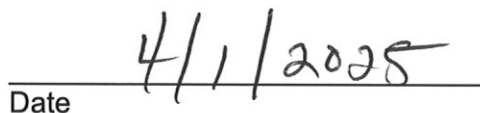
- Mr. Warner has looked into the statistics, all other sports have plateaued while soccer continues to grow, looking at field space and partnerships or what can the Town do to maximize available space and timing of offering, lack of lighted fields causes issues with scheduling
- Hoping others will be attending the Great Outdoor Colorado dinner, unable to attend, after doing some research, feels like Windsor is under represented in grants that GOCO gives in comparison to Greeley and Larimer County itself, third fastest growing entity in Colorado is Windsor between 2020-2024, opportunities to preserve open space may be quickly vanishing
 - GOCO is a great supporter and will sometimes retroactively award grant money, don't often have the staffing and timing to continually apply for grants, max is about \$1M for land
- Inquired about the fish habitats at Kyger
 - One of the best volunteer events after posting to the community, created structures with pipe, spoke to Parks & Wildlife for adding more fish
- Mr. Lightfoot
 - Biggest need for hiring knowing past difficulties for finding aquatics staff
 - Looking very good as of now, Camp will be looking for more staff in the coming months

E. ADJOURN

**MR. MASK MOVED TO ADJOURN. MS. LABUS SECONDED THE MOTION.
MEETING WAS ADJOURNED AT 7:37 PM**

Submitted by: Kristy Zulkoski/Administrative Specialist


Name/Board Chair


Date