



## **WINDSOR ARTS COMMISSION REGULAR MEETING**

April 15, 2025 - 6:00 PM

Windsor Art & Heritage Center, 116 5th Street, Windsor, CO 80550

### **AGENDA**

#### **A. CALL TO ORDER**

1. Roll Call
2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration
3. Public Invited to be Heard

#### **B. CONSENT CALENDAR**

1. Approval of March Minutes
2. Acceptance of Financial Report

#### **C. BOARD ACTION**

1. Selection and Approval of Gale Whitman Traffic Cabinet Thumbnail

#### **D. DISCUSSION ITEMS**

1. Big Picture Ideas for 2026

#### **E. COMMUNICATIONS**

1. Save the date for Boards & Commissions Appreciate Night at the Summer Concert on July 10.

#### **F. ADJOURN**

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.



## MEMORANDUM

**Date:** April 15, 2025  
**To:** Art Commissioners  
**From:**  
**Re:** Approval of March Minutes  
**Item #:** B.1.

**Background / Discussion:**

**Financial Impact:**

**Relationship to Strategic Plan:**

**Recommendation:**

**CC:**

**Attachments:**

1. 3\_18\_25\_WAC\_Minutes



## Windsor Arts Commission Regular Meeting

March 18th, 2025 - 6:00 PM

Windsor Art & Heritage Center, 116 5th Street, Windsor, CO 80550

### MINUTES

#### A. CALL TO ORDER – MEETING CALLED TO ORDER AT 6:00PM

1. Roll Call WAC Members-, Shelley Kawamura, Laurie Bess, Carol Clark, Carrie Nutt, Emily Pearson, Papa Todd Vess, Tiffany Elliot, Kelly Sharlau (via zoom). Also, in attendance Laura Browarny -Liaison, Chris Bates -Liaison, Ken Symsack- Liaison, Bobby Warner
2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration Move to Approve by Shelley Kawamura, seconded by Laurie Bess, unanimously approved.
3. Public Invited to be Heard

#### B. CONSENT CALENDAR

1. Approval of January and February Meeting Minutes  
Moved to approve by Tiffany Elliot, seconded by Laurie Bess, Unanimous Approval
2. Acceptance of Financial Report Moved to approve by Tiffany Elliot, seconded by Laurie Bess, unanimously approved

#### C. BOARD ACTIONS

**1. Art Under the Stars-** Presentation by Michelle Vance of Windsor Mainstreet. – We had a lengthy discussion about this proposed event for September 13<sup>th</sup>. The event will be a Farm to Table dinner that highlights up to 20 artists that will be finishing 4X4’ “mini-murals” to be auctioned off at the event. Artists will receive a \$350 stipend and 20% of the auction price. The goal of the event is to raise \$10,000 to be put into the Windsor Mainstreet account to purchase art for downtown (ie: sculptures in flower beds). Vance asked WAC to partner with the WDA for the event. WAC was asked to assist in finding artists and volunteer the day of the event. WAC would be included in all promotional material and would be highlighted during the night of the event.

After the presentation the board discussed the pros and cons of the partnership and if it aligned with our mission. It was proposed that WAC can assist with the “Call for Artists” but doesn’t want to be an official partner at this time. Board members can volunteer and/or attend the event as community members but will not be representing WAC. Motion to Approve by Todd Vess, Seconded by Shelley Kawamura, unanimously approved.

**2. Farm Equipment Art Project-** Presentation by Laura Browarny. The farm located near the Museum Education Gardens are being decommissioned. Laura is asking for WAC to approve the use of \$15,000 to put towards a project that will ask artists to reconsider the equipment to be placed in the landscaping plan for the museum. There will be a call for artists for proposals this summer. Motion to approve by Carrie Nutt, seconded by Shelley Kawamura, unanimously approved.

**3. Approve Gale Whitman for Traffic Cabinet Mural Pilot-** Artist Gale Whitman has been invited to participate to paint the Traffic Light Cabinet at the corner of CR5 and Holstein. The price of the mural will be \$1500.00 and once approved Gale will be presenting thumbnails at the April WAC meeting. Motion to approve by Carrie Nutt, seconded by Emily Pearson, unanimously approved.

#### D. DISCUSSION ITEMS

1. ArtLive! Updates. 4 artists for ArtLive! are booked. Jack Zimmer, typewriter poet, 6/14, farmer’s market. Kelly Odonell, puzzle painter, 7/12, farmer's market. Hannah Finch, pet portraits, 7/18, Yappy Hour. Bryan Ratcliffe, glass blower, 8/9, farmer’s market. We hope to get 2-3 more artists booked for the summer.
2. 2026 Big Picture Projects Discussion, tabled for April.
3. Town Board Work Session Presentation follow-up – WAC presented to the Town Board on March 10 at 5:30pm at Town Hall. As a result, we were offered a \$75,000 project at the new ComDev building (former police station)
4. David Moore Design Update- The Final design for the CRC signage is in and has been approved by the Fire Dept. We are finalizing the approval and David is moving onto fabrication

#### E. COMMUNICATIONS .

#### F. ADJOURN

Moved to Adjourn by Laurie Bess and seconded by Shelley Kawamura at 7:34pm



## MEMORANDUM

**Date:** April 15, 2025  
**To:** Art Commissioners  
**From:**  
**Re:** Acceptance of Financial Report  
**Item #:** B.2.

**Background / Discussion:**

**Financial Impact:**

**Relationship to Strategic Plan:**

**Recommendation:**

**CC:**

**Attachments:**

1. Financial Report 03-25

|                         | Community Devo.  | General Fund (205) |
|-------------------------|------------------|--------------------|
| <b>2025 Budget</b>      | <b>\$100,000</b> | <b>\$24,330</b>    |
|                         |                  |                    |
| Concrete for Kyger (en  | \$8,625          |                    |
| Swag                    |                  | \$631              |
| CaFE Subscription       |                  | \$120              |
| CaFE Call - SoL         |                  | \$250              |
| Traffic Box Mural (encu | \$1,500          |                    |
| Farm Equipment (encu    | \$15,000         |                    |
|                         |                  |                    |
| <b>Total Spent</b>      | <b>\$25,125</b>  | <b>\$1,001</b>     |
|                         |                  |                    |
| <b>Remaining Budget</b> | <b>\$89,412</b>  | <b>\$23,329</b>    |

|                                                |            |                            |
|------------------------------------------------|------------|----------------------------|
| 6213 Public art advertising and brand-building | \$3,000.00 | Marketing and giveaways    |
| 6217 Annual fee for Call for Entry platform    | \$430.00   | Subscription + three calls |
| 6219 Event and meeting Supplies                | \$7,500.00 |                            |
| 6253 Maintenance                               | \$7,500.00 | Maintenance and repairs    |
| 6253 Artist honoraria                          | \$900.00   | \$150 x 6 artists          |
| 6253 ART LIVE! Artists                         | \$5,000.00 | \$1k each for 5 events     |



## MEMORANDUM

**Date:** April 15, 2025  
**To:** Art Commissioners  
**From:**  
**Re:** Selection and Approval of Gale Whitman Traffic Cabinet Thumbnail  
**Item #:** C.1.

**Background / Discussion:**

**Financial Impact:**

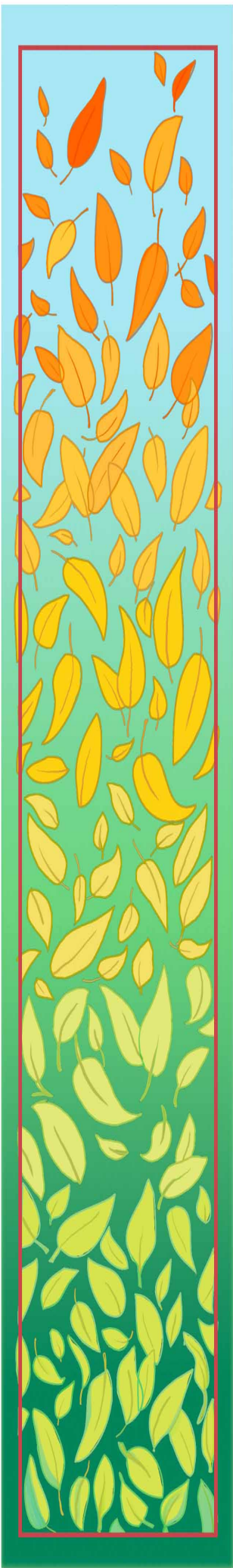
**Relationship to Strategic Plan:**

**Recommendation:**

**CC:**

**Attachments:**

1. GWThumbnails



THANK YOU FOR YOUR  
ASSISTANCE WITH THE  
*Windsor Advisory Boards!*

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**July 10, 2025  
Boardwalk Park  
100 N. 15th St.  
5:30 p.m.**



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**The Windsor Town Board would like to invite you  
and a guest to join us for the Summer Concert  
Series to see Reminisce & Friends perform!**

RSVP to Kaitlyn Cinnamon by July 3rd  
[kcinnamon@windsorgov.com](mailto:kcinnamon@windsorgov.com) or (970)-674-2402