



TOWN BOARD WORK SESSION

April 14, 2025 - 5:30 PM

1st Floor Conference Room, 301 Walnut Street, Windsor, CO 80550

To view Town Board meeting broadcasts, visit
www.windsorgov.com/MeetingsOnDemand.

AGENDA

GOAL of this Work Session is to have the Town Board receive information on topics of Town business from the Town Manager, Town Attorney and Town staff in order to exchange ideas and opinions regarding these topics.

Members of the Public in attendance are asked to be recognized by the Mayor before participating in any discussions of the Town Board

WORK SESSION AGENDA ITEMS

1. Board/Manager/Attorney Monthly Meeting
2. Emergency Management Overview - E. Lucas, Deputy Town Manager; C. Porch, Emergency Management Coordinator
3. Digital Accessibility Update - M. Paine, Communications Manager; R. Lampe - Digital Services Administrator
4. Water Supply Update - L. Lesoing, Water Resources Manager
5. Future Meetings Agenda

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.



MEMORANDUM

Date: April 14, 2025
To: Mayor and Town Board
From: Eric Lucas, Deputy Town Manager
Carlee Porch, Emergency Management Coordinator
Re: Emergency Management Overview - E. Lucas, Deputy Town Manager; C. Porch, Emergency Management Coordinator
Item #: 2.

Background / Discussion:

With a new Emergency Management Coordinator running our Office of Emergency Management, this will be a good time to meet her as she provides education on the scope and purpose of Emergency Management as a discipline. She will review specific projects, goals, and strategic initiatives for the Town, including the Hazard and Vulnerability Analysis, Emergency Operations Plan, training and exercises, and other support plans and actions.

Financial Impact:

None at this time

Relationship to Strategic Plan:

Strategic Growth

Recommendation:

Hear staff report and provide feedback

CC:

Attachments:



MEMORANDUM

Date: April 14, 2025
To: Mayor and Town Board
From: McKenzie Paine, Communications Manager
Re: Digital Accessibility Update - M. Paine, Communications Manager; R. Lampe - Digital Services Administrator
Item #: 3.

Background / Discussion:

Staff will present an update on digital accessibility.

Financial Impact:

Relationship to Strategic Plan:

Recommendation:

Provide staff feedback on their effort

CC:

Attachments:



FUTURE TOWN BOARD MEETINGS

April 21, 2025 5:30 p.m.	Town Board Work Session Downtown Master Plan Kodak Open Space/CYO Discussion ALA / CYO National Archery in Schools WDA Undergrounding Update and Funding Request
April 28, 2025 5:00 p.m.	Town Board Work Session Arbor Day Poster Contest Recognition (5 – 5:30) Metro District Discussion for Service Plans and Finance Sammy's Law Follow-up Discussion Downtown Parking Plan Discussion
April 28, 2025 7:00 p.m.	Town Board Regular Meeting
May 5, 2025 5:30 p.m.	Town Board Work Session P3 Discussion Joint PC/TB – Comprehensive Town Updates Downtown Brush Recycling Discussion
May 12, 2025 5:30 p.m.	Town Board Work Session Board/Manager/Attorney Monthly Meeting Windsor High School Student Presentation Museum Strategic Plan
May 12, 2025 6:45 p.m.	Kern Board Meeting
May 12, 2025 7:00 p.m.	Town Board Regular Meeting
May 19, 2025 5:30 p.m.	Town Board Work Session Sustainable Windsor Update Sales Tax Split Discussion Proposed SAFEbuilt stormwater inspection services fee increases
May 26, 2025	Canceled – Memorial Holiday
June 2, 2025	Canceled – 1 st Monday
June 9, 2025 5:30 p.m.	Town Board Work Session Board/Manager/Attorney Monthly Meeting Windsor Housing Authority Update
June 9, 2025 7:00 p.m.	Town Board Regular Meeting

June 16, 2025 5:30 p.m.	Town Board Work Session Sex Offender Ordinance Discussion Barking Dogs Ordinance Discussion Traffic Offenses Fees Ordinance Discussion
June 23, 2025 5:30 p.m.	Town Board Work Session
June 23, 2025 7:00 p.m.	Town Board Regular Meeting
June 30, 2025	Canceled – 5 th Monday

Future Work Session Topics

- Wildland Resiliency Code presentation - sometime in July