



## **WATER AND SEWER BOARD REGULAR MEETING**

June 11, 2025 - 7:30 AM  
1st Floor Conference Room,  
301 Walnut Street, Windsor, CO 80550

### **AGENDA**

#### **A. CALL TO ORDER**

1. Roll Call
2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration
3. Public Invited to be Heard

#### **B. CONSENT CALENDAR**

#### **C. BOARD ACTION**

1. Review and Approval of the April 09, 2025 Water and Sewer Board Regular Meeting Minutes - K. Haley

#### **D. DISCUSSION ITEMS**

1. Wastewater Treatment Facility Updates - D. Markham

#### **E. COMMUNICATIONS**

1. Communications from Water and Sewer Board
  - a. Potential Future Citizen Water Education Events – Summer & Upcoming School Year
  - b. Harvest Festival Booth – August 30, 2025 - September 01, 2025 - Board Member Volunteers to Attend
2. Communications from Town Board Liaison
3. Communications from Staff
  - a. 2025 Advisory Board Appreciation Night – Thursday, July 10, 2025 - 5:30pm - Boardwalk Park

#### **F. ADJOURN**

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.



## WATER AND SEWER BOARD REGULAR MEETING

April 9, 2025 - 6:30 AM  
1st Floor Conference Room,  
301 Walnut Street, Windsor, CO 80550

### AGENDA

#### A. CALL TO ORDER

CHAIRPERSON GREG BIELAWSKI CALLED THE MEETING TO ORDER AT 6:30AM.

##### 1. Roll Call

Present: Greg Bielawski, Chairperson  
Gale McGaha Miller, Vice Chairperson  
Janene Willey, Secretary  
Milt Tokunaga  
Darell Zimbelman  
Milton Geiger  
Alan MacGregor

Present: Rick Klimeck, Town Board Liaison  
Leif Lesoing, Water Resource Manager  
Jeff Coufal, Water Systems Superintendent  
Charwon Walter, Utilities Supervisor  
Katrina Haley, Water Resource Technician

##### 2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration

The Board took a moment to review the April 09, 2025, Water and Sewer Board Regular Meeting Agenda. Chairperson G. Bielawski requested the following items to be added to the Agenda under 'D. COMMUNICATIONS';

3. Discussion Regarding Potential Meeting Time and/or Date Change
4. Requested Future Meeting Topics
5. Education Activities Overview

##### 3. Public Invited to be Heard

No public in attendance.

#### B. CONSENT CALENDAR

No applicable Agenda items.

## C. BOARD ACTION

### 1. Approval of March 12, 2025 Water and Sewer Board Minutes - K. Haley

The Board took a moment to review the draft March 12, 2025 Water and Sewer Board Regular Meeting Minutes. Chairperson G. Bielawski noted that Board member A. MacGregor is noted in the March 12, 2025 Minutes as an alternate member, when he was in fact a voting member at that time. Town staff to adjust the March 12, 2025 Water and Sewer Board Regular Meeting Minutes accordingly.

**Water and Sewer Board Member McGaha Miller moved to Approve the Review and Approval of the March 12, 2025, Water and Sewer Board Regular Meeting Minutes, with the Contingency that Town Staff Correct the Minutes to Reflect A. MacGregor as a Voting Member, rather than an Alternate Member, Water and Sewer Board Member Tokunaga seconded the motion. Roll call on the vote resulted as follows; Yeas - Gregory Bielawski, Gale McGaha Miller, Janene Willey, Milt Tokunaga, Darell Zimbelman, Milton Geiger, Alan MacGregor; Nays - None; Motion Passed.**

### 2. Water Supply Update

Water Resource Manager L. Lesoing shared a presentation regarding the 2025 Windsor Water Supply Outlook. Based upon the Water Supply Index (WSI), the Town is proposing the Water and Sewer Board recommend the declaration of a Level 0 Adequate Water Year – No Drought Restrictions, to the Town Board.

**Water and Sewer Board Member McGaha Miller moved to Approve the Recommendation to the Town Board to Declare a Level 0 Adequate Water Year – No Drought Restrictions, Water and Sewer Board Member Willey seconded the motion. Roll call on the vote resulted as follows; Yeas - Gregory Bielawski, Gale McGaha Miller, Janene Willey, Milt Tokunaga, Darell Zimbelman, Milton Geiger, Alan MacGregor; Nays - None; Motion Passed.**

## D. COMMUNICATIONS

### 1. NISP Workshop Update

Chairperson G. Bielawski shared brief updates regarding the most recent NISP Workshop March 31, 2025.

### 2. Spring Water Users Symposium Review

Chairperson G. Bielawski and Board members took a moment to discuss the Northern Water Spring Symposium.

3. Discussion Regarding Potential Meeting Time and/or Date Change

Chairperson G. Bielawski and Board members discussed the potential pros and cons of changing the time and/or date of the monthly Water and Sewer Board Regular Meetings. Following discussion with the Board, Chairperson G. Bielawski determined that the Water and Sewer Board Regular Meetings will still be held on the second Wednesday of each month, at 7:30am, rather than 6:30am.

4. Requested Future Meeting Topics

Board members discussed the potential for staff from the Coalition for the Poudre River Watershed to join the Board at a future Meeting for an educational discussion, as well as Wade Willis, the Town's Open Space & Trails Manager.

5. Education Activities Overview

Board members discussed the upcoming educational activities (STEM Fair, Northern Water Presentation, and Windsor Harvest Fest).

E. ADJOURN

**Water and Sewer Board Member McGaha Miller moved to Adjourn, Water and Sewer Board Member MacGregor seconded the motion. Roll call on the vote resulted as follows; Yeas - Gregory Bielawski, Gale McGaha Miller, Janene Willey, Milt Tokunaga, Darell Zimbelman, Milton Geiger, Alan MacGregor; Nays - None; Motion Passed.**

UPON A MOTION DULY MADE, THE MEETING WAS ADJOURNED BY CHAIRPERSON G. BIELAWSKI AT 7:26 AM.

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Katrina Haley  
Water Resource Technician

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