



## WINDSOR ARTS COMMISSION REGULAR MEETING

June 17, 2025 - 6:00 PM

Windsor Art & Heritage Center, 116 5th Street, Windsor, CO 80550

### AGENDA

#### A. CALL TO ORDER

1. Roll Call
2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration
3. Public Invited to be Heard

#### B. CONSENT CALENDAR

1. Approval of May Minutes
2. Acceptance of Financial Report

#### C. BOARD ACTION

1. Vote to approve the removal of the Chimney Park Pool sidewalk mural
2. Vote to approve design for the traffic cabinet mural
3. Vote on selection of artworks for 2025 season of Sculpture on Loan
4. Vote to approve revised Mural Grant application from Dan Brunk at Hayden Outdoors

#### D. DISCUSSION ITEMS

1. Volunteers for summer 2025 events
2. Update on Eastman Park Project

#### E. COMMUNICATIONS

1. Communications from Town Board
2. Communications from Town staff
3. Communications from WAC members

#### F. ADJOURN

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.





## WINDSOR ARTS COMMISSION REGULAR MEETING

May 20, 2025 - 6:00 PM

Windsor Art & Heritage Center, 116 5th Street, Windsor, CO 80550

### MINUTES

#### A. CALL TO ORDER- 6:00 PM

1. Roll Call – WAC Members-, Shelley Kawamura, Laurie Bess, Kelly Sharlau, Carol Clark, Carrie Nutt, Tiffany Elliot (via Zoom), Absent - Emily Pearson, Papa Todd Vess. Also in attendance, Laura Browarny -Liaison, Chris Bates -Liaison, Ken Symsack- Liaison, Bobby Warner, Eric Lucas
2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration - Move to Approve by Shelley Kawamura, seconded by Laurie Bess, unanimously approved.
3. Public Invited to be Heard – Cathy Langam is sitting in to observe. She is interested in what the board does and has interest in becoming a board member in the future.

#### B. CONSENT CALENDAR

1. Approval of April Minutes - Moved to approve by Carol Clark, seconded by Laurie Bess, Unanimous Approval
2. Approval of Financial Report - Moved to approve by Carol Clark, seconded by Laurie Bess, Unanimous Approval

#### C. BOARD ACTION

1. Approval to Change Payment Amount for Gail Whitman – The board to approve an increase in the amount paid out to Gale Whitman from \$1500 to \$1750 for the traffic cabinet mural. Moved to approve by Shelley Kawamura, seconded by Kelly Sharlau, Unanimous Approval
2. Review Mural Grant Application Submissions – The board reviewed an application from Dan Bruk of Hayden Outdoors. After looking over the submission it was found that there were a few concerns/ questions that needed to be addressed. It seemed that the price per square foot was much higher than we typically pay for a mural, the mural seemed small and the board wanted to see we could get a larger project proposal (mainly the east wall on 5<sup>th</sup>) It was proposed that Chris Bates talk with Dan and address these concerns and table the approval for June. - Move to Approve by Laurie Bess, seconded by Shelley Kawamura, unanimously approved.

#### D. DISCUSSION ITEMS

1. Legacy Entryway Signage – Eric Lucas, the Town of Windsor Deputy Town Manager, has tasked WAC to start the process of coming up with entryway signage for the major entry points into Windsor. The budget for this project is \$250,000.00 for the first phase and has the potential to be ongoing for the next 4 years. The first step in this process is to present at the Town Board meeting in July and get their input and guidance for the project. Once there is a list of proposed sites and some direction, WAC will work on putting out a call for artists and administering the project. It was also brought up that we could paint murals on the backs of

the digital signs that are currently placed on the East and West entrances to town on Hwy 392

2. Eastman Park Project Update. – Krisina Maldonado Bad Hand was out for Kids to Park Day last week. She sent in pictures of her completed project. Those were reviewed by the Poudre Watershed group and the weren't satisfied with the piece and wanted WACs input. The board felt like the beadwork mosaic wasn't there as promised, the endcaps weren't finished, the striped weren't straight, and the bases looked unfinished. They recommended that the piece be worked up to look more like the approved design. That entails putting mosaics on the end caps and bottom, cleaning up the line work, repainting the mountains on the bottom and making sure the level of the final piece looks like the proposed design. It was stated that time is not an issue, and they would rather see this done well and the artist can take the rest of the summer, at her leisure, if need be.

3. Chimney Park Pool Mural – it was brought to the board's attention, by Bobby Warner, that there have been concerns raised by Town of Windsor employees that oversee the pool, that the concrete mural is in bad shape. They would like the mural to be removed before the pool opens for the summer. After a lengthy discussion there was a suggestion to bring it to a vote and the motion was made by Shelley Kawamura and seconded by Kelly Sharlau

In favor: S. Kawamura, K. Sharlau, C. Clark, T. Elliot,

Opposed: L. Bess

Abstain: C. Ferris

**[This decision was deemed invalid and will be tabled until the next meeting where it can be presented as an action item. – LB 6/12/2025]**

#### E. COMMUNICATIONS

F. ADJOURN – 7:12 - Move to Approve by Laurie Bess, seconded by Shelley Kawamura, unanimously approved

Respectfully Submitted:



6/12/2025

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	Community Devo.	General Fund (205)
<b>2025 Budget</b>	<b>\$100,000</b>	<b>\$24,330</b>
Concrete for Kyger (en	\$8,625	
Swag		\$631
CaFE Subscription		\$120
CaFE Call - SoL		\$250
Traffic Box Mural (enc	\$1,750	
Farm Equipment (encu	\$15,000	
Art LIVE 6/14		\$250
Final Kyger Payment	\$31,000	
SWAG		\$918
<b>Total Spent</b>	<b><u>\$56,375</u></b>	<b><u>\$2,169</u></b>
<b>Remaining Budget</b>	<b>\$58,162</b>	<b>\$22,161</b>



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## Windsor Arts Commission Mural Grant Application - Submission #7633

Date Submitted: 3/31/2025 Revised 6/12/2025

### Windsor Arts Commission Mural Grant Application

Please review the [Mural Grant Program Guidelines\(PDF\)](#) before completing this application to ensure that your project is eligible.

Be sure to complete all fields of this form. Incomplete applications may not be considered.

You can create an account in order to save your application and complete it at a later time.

Completed applications will be reviewed by the Windsor Arts Commission. If an application is deemed eligible, Town of Windsor Culture staff will schedule a site visit to ensure that the conditions of the wall are satisfactory for the proposed project. Grants will not be awarded without a site visit.

If you have any questions, please email Chris Bates at [cbates@windsorgov.com](mailto:cbates@windsorgov.com)

### Applicant Information

Applicant Name\*

Dan Brunk

Business/Property Name\*

Hayden Outdoors

Business/Property Address\*

501 Main St.

City\*

Windsor

State\*

CO

Zip Code\*

80550

Phone Number\*

970-674-1990

Email Address\*

dan@haydenoutdoors.com

Your Phone Number

Your Email Address

### Project Proposal

## 1. Project Support\*

Please select which types of technical support from the Windsor Arts Commission you will require to complete this project (select all that apply)

- Artist selection **Dan is open to suggestions for artists.**
- Design consultation
- None; I will select the artist myself and present a design for approval

## 2. Project Description\*

Hayden Outdoors is in need of an exterior paint job since the building was painted 5 years ago and the paint, including existing art murals, are fading/deteriorating. We currently have 2 murals on the public sides of our building on Main St. and 5th St. Since we are painting the building now would be the time to redo the murals. The paint colors for the exterior will be very similar if not identical to the existing colors, but the murals will be vibrant in color and tone.

~~The murals would be put in the same locations that the current murals are located. First on Main street facing north, approx. 8'x7' mural space on painted brick. Second there is a wall mural on 5th Street facing east, approximately 7'x7' on painted brick.~~

~~The Main St. mural concept would be another Rocky Mountain Elk mural representing the history of the animal and the wild of Colorado, and bringing the mountain wildlife theme down to the front range.~~

~~The 5th Street mural would be of a native Greenback Cutthroat trout, a species found here in Rocky Mtn National park and the mountains of Colorado. This mural represents the waters of Rockies and the native species of trout that reside here.~~

Provide a detailed description of the mural project including each of the following:

- 1) Specify the location where the murals will be installed and provide a detailed description of the wall including dimensions, surface material and condition. Ensure it meets the criteria of being in a public area: visible and accessible to the general public for all or most of the time.
- 2) Describe any desired concepts or themes for the artwork and how the mural will positively impact the Windsor community. If possible, reference the [Public Art Master Plan](#) and how the proposed project fulfills the vision set forth in the plan.

Example:

*The proposed mural will celebrate Windsor's rich history and vibrant present, incorporating elements from the town's agricultural past and its contemporary culture. The mural will cover the 12' x 17' east-facing wall of [Business Name] and will be visible from Main Street, enhancing the aesthetic appeal of the downtown area. The wall is stuccoed brick and will require minor repairs prior to painting. This location is in a high-traffic area, ensuring maximum visibility and community engagement. The proposed mural will be in the West Windsor district, which the Master Plan states is interested in historical and educational art. The themes we have identified will highlight these two categories.*

**The revised proposal is to create one large mural instead of two small ones. The mural will be on 5th Street wall and will measure approximately 15' x 20' or 300 sq ft. The subject matter of the artwork will remain the same: Colorado wildlife.**

**Artist Information**

The artist we have selected is a young entrepreneur name Lauren Evancich based in Denver area that has a passion for the great outdoors and bright colorful art. Her art can be found on Instagram at <https://paintbylo.wixsite.com/gallery>.

If you are selecting your own artist, please provide information about the artist(s), including their background, experience, and examples of previous work.

Example:

*We have selected [Artist Name], a renowned local artist known for her vibrant murals that depict community life. Her portfolio includes murals at [Location 1], [Location 2], and [Location 3]. [Artist Name] has a proven track record of completing projects on time and within budget.*

**If the selected artist is unwilling or unable to create the newly proposed piece within the same budget, we will work with the building owner to select another artist.**

**Budgeting and Funding**

**Total Project Cost\***

\$12,000+ ~~for both Murals~~

Artist Fee: \$10,300

Materials: \$800

Equipment/Scaffold: \$900

**With the larger sized mural, this comes to about \$35/sq ft**

Provide a detailed budget for the project, including materials, labor, and any additional costs.

If you have questions about preparing your budget, you may request a consultation by emailing [cbates@windsorgov.com](mailto:cbates@windsorgov.com)

Example:

- o Artist Fee: \$3,000
- o Materials (paint, brushes, etc.): \$1,000
- o Scaffolding and Safety Equipment: \$500
- o Miscellaneous Expenses: \$500
- o Total: \$5,000

**Requested Grant Amount\***

5000
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(Up to \$5,000)

**Matching Funds\***

1000
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(Must total at least 20% of the requested amount)

**This project is eligible to receive the \$5,000 matching grant from WDA.**

**Project Timeline**

### **Proposed Timeline\***

Spring 2025 (May?)

Proposed:

April 15 Commission Approval  
May 1 - Building is Painted by Contractor  
May 1 - Arts Commission Approve Designs  
May 30 - Artist to Complete Murals  
June - Ribbon Cutting Day TBD.

**Possible Revised Timeline:**  
June 17 - WAC Approval  
June 18 - WDA Approval  
July 15 - Design Approval  
July 31 - Mural Completed

Provide a detailed timeline for the completion of the mural. Remember that the design must be approved by the Windsor Arts Commission before work can begin. The Arts Commission meets on the third Tuesday of each month.

Example:

July 16 – Arts Commission Awards Grants

August 20 – Arts Commission to approve design

August 23-31 – Artist to complete mural

September 6 – Ribbon-cutting ceremony and reception

### **Community Engagement**

#### **Community Impact\***

This mural will serve to impact the Windsor community with bringing wildlife to the downtown streets, and bringing colorful murals for residents and tourists visiting. We have purchased the building recently and would be proud to have updated murals to enhance the town's art heritage.

Explain how the mural will engage and benefit the Windsor community.

Example:

*The mural will serve as a cultural landmark and a point of pride for Windsor residents. It will create a vibrant and welcoming atmosphere in the downtown area, encouraging both residents and visitors to explore local businesses. Additionally, we plan to host a community unveiling event to celebrate the mural's completion and to foster community spirit.*

#### **Marketing and Acknowledgement\***

We plan to capture a Time Lapse of the mural project, as well as filming it for many social media posts and national announcements as a new project of Hayden Outdoors Real Estate. In addition we can have an unveiling of the murals with the artist and the commission/town. We will tag Windsor Arts Commission in social media posts and newsletters encouraging others to add art to their space.

How will you share your mural project with the public? How will you acknowledge the Windsor Arts Commission as a supporter of the project?

**Authorization**

By typing my full name below, I confirm that I have read and agree to adhere to all guidelines and requirements set forth by the Windsor Arts Commission Mural Grant Program.

**Signature\***

Dan Brunk
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**Date\***

3/31/2025
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Revisions by Laura Browarny, Culture Supervisor 6/12/2025