TOWN BOARD WORK SESSION

June 16, 2025 - 5:30 PM
1st Floor Conference Room, 301 Walnut Street, Windsor, CO 80550

To view Town Board meeting broadcasts, visit
www.windsorgov.com/MeetingsOnDemand.

AGENDA

GOAL of this Work Session is to have the Town Board receive information on topics of Town business from the Town Manager, Town Attorney and Town staff in order to exchange ideas and opinions regarding these topics.

Members of the Public in attendance are asked to be recognized by the Mayor before participating in any discussions of the Town Board

WORK SESSION AGENDA ITEMS

1. Sex Offender Ordinance Discussion - S. Garrison, Police Chief
2. Police Patrol Districts - S. Garrison, Police Chief
3. Traffic Offenses Fees Ordinance Discussion - A. Lopez, Police Commander
4. Future Meetings Agenda

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.

Citation Surcharges

Windsor Municipal Code 1-4-20

Remediation Fund

General Penalty for Violation: WMC 1-4-20(b)

- $10.00 surcharge per violation of WMC
  - $3.50: Weld County Drug Task Force
  - $3.00: Municipal Court Security
  - $3.50: Remediation Fund
- Remediation Fund (“RF”)
  - $50,000 cap
  - All balance >$50,000 → Police equipment, training, administration.

Brief History of Fund

History of Fund

- Established in late 1990's/early 2000's in wake of national clandestine Meth Lab epidemic.
- Sites typically addressed by US Drug Enforcement Administration (DEA).
- Intended to provide funding for situational cleanups not covered by DEA.
- 2022: Updated WMC to include Marijuana grows.
- Uses since inception of fund: 0

Proposed Update

Re-title as "Police-Public Safety Fund"

- Continue to allow Drug Remediations as a permissible use.
- Eliminate carry-over fund
- Eliminate cap
- Expand permissible fund uses to also include:
  - Staffing
  - Training
  - Equipment
  - Administrative costs

Outcomes of Proposed Change

Fund will continue to provide resources for it's initially-intended purpose.

Open-up availability of historically un-used monies for other critical areas of operation and service provision, including emerging and situational needs.

Does not increase operational budget.

Funded through violations of local laws and ordinances.

Questions & Discussion

Thank you!

TOWN OF WINDSOR

ORDINANCE NO. 2022-1649

AN ORDINANCE AMENDING CERTAIN PORTIONS OF THE WINDSOR MUNICIPAL CODE AMENDING ARTICLE IV, CHAPTER 1, AND ARTICLE III, CHAPTER 8, CONCERNING SURCHARGES AND TOWING HEARING REQUIREMENTS

WHEREAS, the Town of Windsor is a home rule municipality with all powers conferred under Colorado law; and

WHEREAS, the Town has deemed it to be in the best interests of the health, safety, and welfare of the residents of Windsor to keep the content of the *Windsor Municipal Code* ("Code") current by making certain corrections and amendments from time to time; and

WHEREAS, the exponential growth within the Town, and legislative changes, has created increased service demands of staff without any changes in the existing surcharge and fee structures related to police and prosecution services; and

WHEREAS, in an effort to make operations more efficient and feasible, the following amendments address some of the increased service demands; and

WHEREAS, the amendment of the foregoing codes serves to promote the public health, safety and welfare of the Town.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN BOARD OF THE TOWN OF WINDSOR, COLORADO, AS FOLLOWS:

Section 1. Section 1-4-20(b) is repealed, amended, and replaced, adding (c) and (d) and shall read as follows:

1-4-20(b). General penalty for violation.

(b) In addition to the aforesaid fine, the Municipal Judge shall add a surcharge in the amount of ten dollars ($10.00) for each ordinance violation, but the total fine imposed under Subsections (a) and (b) of this Section may not exceed the maximum fine established in Subsection (a) above. All proceeds generated by the surcharge under this Subsection shall be paid into separate accounts of the Town, $3.50 shall be used for the purpose of funding the participation of the Town in the Weld County Drug Task Force, $3.00 shall be deposited into a separate account for the police department to be used to fund court security, and $3.50 shall be deposited into a Town Remediation Fund (RF) account, with such RF funds being dedicated to defraying the cost of methamphetamine laboratory remediation costs, grow house remediation costs and any remediation or abatement that is not able to be charged to the property or person that is incurred by the Town. The balance in the RF fund shall not exceed fifty thousand dollars ($50,000.00); any excess accumulation in the RF fund shall be

reallocated for the purpose of law enforcement training, administration and/or acquisition of equipment.

(c) *Traffic violation surcharge:* In addition to the foregoing surcharges and penalties, there shall be an additional $15 surcharge assessed on all traffic violations, to go into a separate account for the police department, to assist with additional officers, staff, equipment, and training.

(d) *Code enforcement surcharge:* In addition to the foregoing surcharges and penalties, there shall be an additional $15 surcharge assessed on all code and parking violations, to go into a separate account for the police department, to assist with additional officers, staff, equipment, training, abatements, and impoundment fees.

Section 2. Section 8-3-50(c) is repealed, amended, and replaced, and shall read as follows:

(c) Hearings may be requested by delivering a written request to the Municipal Court Clerk. If the request for a hearing is at least seven days before the next regularly scheduled court date, the Hearing shall then be scheduled for the next regularly scheduled court date. If the request for Hearing will result in less than a seven (7) day notice, then the Hearing shall be scheduled for the following month's regularly scheduled court date. Hearings requested hereunder shall be conducted by the Municipal Judge. The failure of the owner of a motor vehicle to request or to attend a scheduled hearing shall be conclusive of the validity of the impoundment and shall satisfy the hearing requirement of this Section.

Introduced, passed on first reading and ordered published this 9th day of May, 2022.

TOWN OF WINDSOR, COLORADO

Paul Rennemeyer, Mayor

ATTEST:

Karen Frawley, Town Clerk

[Seal]

Introduced, passed on second reading and ordered published this 23rd day of May, 2022.

TOWN OF WINDSOR, COLORADO

Paul Rennemeyer, Mayor

ATTEST:

Karen Frawley, Town Clerk

[Seal]

FUTURE TOWN BOARD MEETINGS

June 23, 2025 5:30 p.m.	Town Board Work Session Meet the Board – New Hires Windsor High School Student Presentation Colorado Water Alliance Principals Resolution Audit Presentation
June 23, 2025 7:00 p.m.	Town Board Regular Meeting Sales Tax Split Ordinance – 1st Reading
June 30, 2025	Canceled – 5th Monday
July 7, 2025	Canceled – 1st Monday
July 14, 2025 5:30 p.m.	Town Board Work Session Board/Manager/Attorney Monthly Meeting Metro District Discussion for Service Plans and Finance
July 14, 2025 6:45 p.m.	Kern Board Meeting
July 14, 2025 7:00 p.m.	Town Board Regular Meeting
July 21, 2025 5:30 p.m.	Town Board Work Session CLOMR Mapping Issue Natural Medicine Psilocybin Mushroom Ordinance Discussion
July 28, 2025 5:30 p.m.	Town Board Work Session Larimer County Transportation Funding (Lesli Ellis, Director) Legacy Signage Discussion Guns in Public Spaces Discussion Barking Dogs Ordinance Discussion
July 28, 2025 7:00 p.m.	Town Board Regular Meeting
August 4, 2025	Canceled – 1st Monday
August 11, 2025 5:30 p.m.	Town Board Work Session Board/Manager/Attorney Monthly Meeting FAMLI Opt Out Discussion EV Usage and Golf Cart Speeds Ordinance Discussion
August 11, 2025 7:00 p.m.	Town Board Regular Meeting

August 18, 2025 5:30 p.m.	Town Board Work Session WDA Downtown/5th Street/Backlots Vision Discussion (M. Vance) Revenue Estimates
August 25, 2025 5:30 p.m.	Town Board Work Session
August 25, 2025 7:00 p.m.	Town Board Regular Meeting
September 1, 2025	Canceled – Labor Day Holiday
September 8, 2025 5:30 p.m.	Town Board Work Session Board/Manager/Attorney Monthly Meeting Budget: Staffing Needs
September 8, 2025 6:45 p.m.	Kern Board Meeting
September 8, 2025 7:00 p.m.	Town Board Regular Meeting
September 15, 2025 5:30 p.m.	Town Board Work Session Budget: Capital Improvement Projects
September 22, 2025 5:30 p.m.	Town Board Work Session
September 22, 2025 7:00 p.m.	Town Board Regular Meeting
September 29, 2025	Canceled – 5th Monday

Future Work Session Topics

- Wildland Resiliency Code presentation - sometime in July
- Building and Energy Codes Discussion
- October 4th (Saturday) – Budget: Operating Requests
- October 20th – Budget: Utility Rates for 2026
- November 10th – Budget – Wrap-Up/Revisions