



TOWN BOARD REGULAR MEETING

June 23, 2025 - 7:00 PM

Town Board Chambers, 301 Walnut Street, Windsor, CO 80550

To view Town Board meeting broadcasts, visit
www.windsorgov.com/MeetingsOnDemand.

AGENDA

A. CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance
3. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration
4. A Mayoral Proclamation for the Appointment of Board and Commission Liaison Positions for Members of the Windsor Town Board
5. Public Invited to be Heard

Individuals wishing to participate in Public Invited to be Heard (non-agenda item) are requested to sign up on the form provided in the foyer of the Town Board Chambers. When you are recognized, step to the podium, state your name and address then speak to the Town Board.

Individuals wishing to speak during the Public Invited to be Heard or during Public Hearing proceedings are encouraged to be prepared and individuals will be limited to three (3) minutes. Written comments are welcome and should be given to the Town Clerk prior to the start of the meeting.

The Town Board will not respond to any questions or comments made by the public during this section of the meeting, though it will take all input under advisement. If requesting a response from the Town, please leave your contact information with the Town Clerk. The Town Manager or other appropriate staff member will reach out after the meeting to address specific questions or concerns when appropriate.

B. CONSENT CALENDAR

1. Approval of the June 9, 2025 Town Board Regular Meeting Minutes - K. Frawley, Town Clerk
2. Resolution 2025-30 - A Resolution of the Windsor Town Board Approving the Accessioning of Items to the Town of Windsor, Colorado's Museum Collection - T. Fotsch, Director of PRC

C. BOARD ACTION

1. Ordinance 2025-1719 - An Ordinance Amending the Windsor Municipal Code By Updating Chapter 14 Article V and Chapter 16 Article III, Concerning Accessory Dwelling Units and Short-Term Rentals
 - Second Reading
 - Legislative
 - Staff presentation: Sandra Mezzetti, Senior Planner
2. Ordinance No. 2025-1720 - An Ordinance Extending The Temporary Moratorium on the Submission, Acceptance, Processing, and Approval of Applications for the Establishment of a Business that Cultivates, Processes, or Dispenses Natural Medicine and the Establishment of Any Business, Occupation, or Operation for Healing Centers

- Second Reading
 - Legislative action
 - Staff presentation: Dan Money, Town Attorney
3. Resolution No. 2025-31 - A Resolution Approving the Second Amendment to the Professional Services Agreement for Stormwater Facility Inspection Services between the Town of Windsor and SAFEbuilt, Colorado, LLC
 - Legislative action
 - Staff presentation: Ken Breneman, Stormwater Supervisor and SAFEbuilt Representatives
 4. Resolution No. 2025-32 - A Resolution Approving an Application for the Housing Planning Grant to Offset Costs of the Housing Needs Assessment and the Housing Action Plan, for the Town of Windsor, Colorado
 - Legislative action
 - Staff presentation: Sandra Mezzetti, Senior Planner
 5. Resolution No. 2025-33 - A Resolution Accepting The Audit Report For 2024 Prepared by Hinkle & Company, PC, Certified Public Accountants.
 - Legislative action
 - Staff presentation: Dean Moyer, Finance Director
 6. Resolution No. 2025-34 - A Resolution Approving and Adopting the 2025 Town of Windsor, Colorado's Museums Strategic Plan
Legislative Action
Staff Presentation: Tara Fotsch, Director of Parks, Recreation and Culture
 7. Resolution No. 2025-35 - A Resolution Approving an Agreement for Development Incentives between the Town of Windsor and Intersand America Corp.
 - Legislative action
 - Staff presentation: Evan Wendlandt, Economic Development Director
 8. Ordinance No. 2025-1721 - An Ordinance Amending Windsor Municipal Code Section 4-2-20(1) Related to the Capital Improvement Fund and the Allocation of Revenues Within Such Fund
 - First Reading
 - Legislative action
 - Staff presentation: Shane Hale, Town Manager

D. COMMUNICATIONS

1. Communications from Town Attorney
2. Communications from Town Staff
 - a. Strategic Plan Key Performance Indicators for May 2025
 - b. Monthly Police Department Statistical Report
3. Communications from Town Manager
4. Communications from Town Board

E. ADJOURN

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.