



TOWN BOARD WORK SESSION

July 28, 2025 - 5:30 PM

1st Floor Conference Room, 301 Walnut Street, Windsor, CO 80550

To view Town Board meeting broadcasts, visit
www.windsorgov.com/MeetingsOnDemand.

AGENDA

GOAL of this Work Session is to have the Town Board receive information on topics of Town business from the Town Manager, Town Attorney and Town staff in order to exchange ideas and opinions regarding these topics.

Members of the Public in attendance are asked to be recognized by the Mayor before participating in any discussions of the Town Board

WORK SESSION AGENDA ITEMS

1. Larimer County Transportation Funding - Lesli Ellis, Director
2. Legacy Signage Discussion - T. Fotsch, Director of Parks, Recreation and Culture; L. Browarny, Culture Supervisor; E. Lucas, Deputy Town Manager
3. Guns in Public Spaces Discussion - S. Garrison, Police Chief
4. Barking Dog Ordinance Discussion - S. Garrison, Police Chief
5. Future Meetings Agenda

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.



MEMORANDUM

Date: July 28, 2025
To: Mayor and Town Board
From: Tara Fotsch, Director of PRC
Laura Browarny, Culture Supervisor
Eric Lucas, Deputy Town Manager
Re: Legacy Signage Discussion - T. Fotsch, Director of Parks, Recreation and Culture; L. Browarny, Culture Supervisor; E. Lucas, Deputy Town Manager
Item #: 2.

Background / Discussion:

The legacy signage project has been an approved project for several years to develop consistent, vibrant entry signage at all key entry points to the Town. Unfortunately, the project in previous years was never launched. The Board approved the initial year of the project again in 2025. In an effort to make significant progress on this effort, the project has been assigned to our Culture team and, specifically, our Public Art effort.

Staff will review the process used to select artists, and approve a public art piece. At the work session, staff will be seeking Board feedback regarding the first locations (site selection), you would like to see the new signage placed.

Financial Impact:

\$250,000 budgeted in 2025.

Relationship to Strategic Plan:

Recommendation:

Provide feedback on the process and site selection.

CC:

Attachments:



MEMORANDUM

Date: July 28, 2025
To: Mayor and Town Board
From: Stephen Garrison, Police Chief
Re: Guns in Public Spaces Discussion - S. Garrison, Police Chief
Item #: 3.

Background / Discussion:

Financial Impact:

Relationship to Strategic Plan:

Recommendation:

CC:

Attachments:

1. Prohibiting Weapons in Sensitive Areas Implementation



Firearms Ordinance 2025-1717 Implementation Discussion





Ordinance 25-1717 Summary

- Firearms are prohibited in public facilities that are clearly posted, whether carried openly or concealed.
- This prohibition always applies to the Community Recreation Center and to Town Hall during municipal court hours.
- Exceptions are made for law enforcement officers, town-authorized security personnel, and police-approved designees.
- The Town has opted out of the state prohibition, but retains authority to post restrictions.



Implementation Questions

- Are there additional locations or times when the Board would like to establish 'safe areas'?
- Based on credible intel, threats, or planned events, can the Mayor, Town Manager, and/or Chief of Police have authority to temporarily designate areas as 'safe areas'?
- Are there any budget considerations for 2026 that the Board would like staff to prepare?
 - Magnetometers
 - Contracted security



MEMORANDUM

Date: July 28, 2025
To: Mayor and Town Board
From: Stephen Garrison, Police Chief
Re: Barking Dog Ordinance Discussion - S. Garrison, Police Chief
Item #: 4.

Background / Discussion:

Financial Impact:

Relationship to Strategic Plan:

Recommendation:

CC:

Attachments:

1. Barking Dog Ordinance Recommendation 07-2025

Proposed Revision to Windsor Code Sec. 7-6-70 Disturbance of Peace and Quiet

Improving Enforcement and Community Responsiveness

Sec. 7-6-70 - Disturbance of peace and quiet

“No owner of a dog in the Town shall permit such dog to disturb the peace and quiet of any family, individual or neighborhood by excessive barking or howling. Consistent barking or howling for longer than ten (10) minutes in duration shall be prima facie evidence of disturbing the peace. If any dog does so disturb the peace and quiet, its owner shall be deemed guilty of a violation of this Article, provided that no such owner shall be charged in Municipal Court with a violation of this Section unless he or she or a member of his or her household over the age of eighteen (18) years has received a warning from the Town of a previous complaint at least once within the preceding twelve (12) months.”

“I have relocated my bedroom to the basement”

“I can’t work in my backyard anymore without getting barked at.”

Approximately 70 calls for service from the Community Service Unit in 2025

Approximately 20 reports generated taking official action since January 2024

This does not account for all patrol/CSO dispatch calls for barking dog complaints

Municipal Code Requirements

- Excessive barking or howling is prohibited.
- Longer than ten (10) minutes is prima facie evidence of disturbing the peace.
- A written warning must first be issued to an adult household member in the previous 12 months before citation.
- Officer or witness must confirm duration.

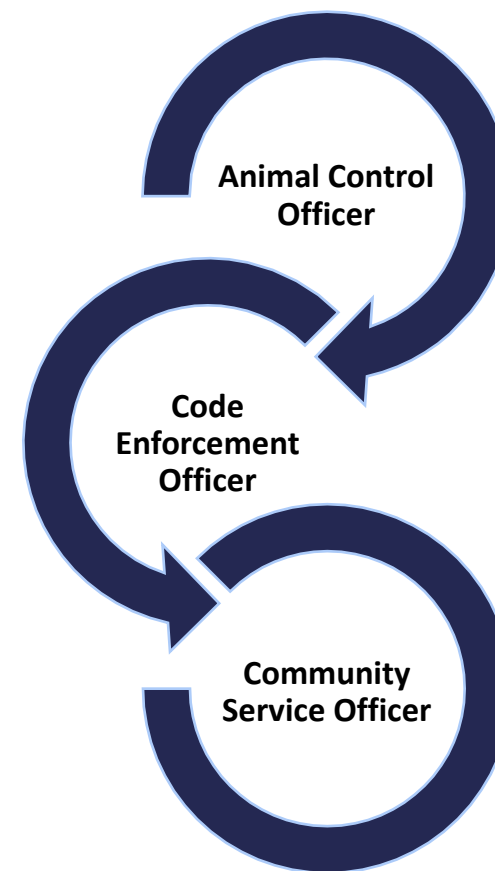


Current Process

1. An officer must witness more than 10 minutes of consistent barking while on the scene. The officer can then take ownership as the witness.

-Alternatively-

2. The citizen must complete a witness statement testifying that longer than 10 minutes of consistent barking occurred.



Barking begins → Complaint made → Officer arrives → 10 minutes → Officer confirms → Citation possible

Challenges We Face

- 10-minute threshold too rigid
- Allows a dog to bark multiple times throughout the day.
- Can allow barking at unreasonable times during the night or early morning, when not exceeding 10 minutes.
- Does not address the issue of dogs that bark in frequent short bursts throughout the day — especially near parks, trails, or busy pedestrian areas. These locations often generate repeated triggers for barking.
- Complainants feel ignored.
- Officer cannot verify duration = case dropped.



Improving
Enforcement and
Responsiveness to
Community Needs

Current (Sec. 7-6-70):

“No owner of a dog in the Town shall permit such dog to disturb the peace and quiet of any family, individual or neighborhood by excessive barking or howling. Consistent barking or howling for longer than ten (10) minutes in duration shall be prima facie evidence of disturbing the peace.”

Proposed:

“No owner of a dog in the Town shall permit such dog to disturb the peace and quiet of any person or neighborhood by excessive barking, howling, or making other noise in an unreasonable, repeated, or untimely fashion.”

Sec. 4-94. - Animal disturbance of peace and quite prohibited

- (a) No owner or keeper of an animal shall permit such animal to make unreasonable noise or disturb the peace and quiet of any person by **barking**, whining, **howling**, yowling, squawking **or making any other noise in an excessive, continuous or untimely fashion**, whether the animal is on or off the owner's premises.
- (b) For purposes of this Section, unreasonable noise shall mean any sound of such level and duration as to be, or tend to be, injurious to human health or welfare, or which would unreasonably interfere with the enjoyment of life or property. The following factors shall be taken into consideration when determining unreasonable noise:
- (1) time of day;
 - (2) duration of noise;
 - (3) noise level;
 - (4) any other factors tending to show the magnitude and/or disruptive effect of the noise.
- (c) No owner or keeper shall be deemed guilty of a violation of this Section unless the investigation of such violation was undertaken by the City because of a citizen complaint.
- (d) If a complainant requests their identity remain confidential, such identity shall remain confidential to the extent permitted under the Criminal Justice Records Act until a citation for a violation of this Section is issued. A citation will only be issued if the complainant signs an affidavit attesting to the violation or otherwise verifies in writing the allegations of a complaint.

6.20.020 - Disturbance of peace and quiet

A. No owner, keeper or person in charge of an animal shall fail to prevent it from disturbing the peace and quiet of any other person by loud and persistent **barking**, baying, **howling**, yipping, crying, yelping, whining, **or making any other noise in an excessive, continuous or untimely fashion**, whether the animal is on or off the owner's premises.

B. The provocation of an animal whose noise is complained of is an affirmative defense to any charge for violation of Subsection A of this section.

C. No owner or keeper of an animal which is alleged to have disturbed the peace and quiet of another person shall be charged with a violation of Subsection A of this section unless the owner or keeper or a member of said person's household has received a written warning from a police officer or an animal control officer within the preceding 12 months.

...

F. The identity of a complainant shall be kept confidential until a violation of this section is charged. If a violation of this section is charged, the complainant shall sign an affidavit attesting to the violation or shall verify in writing the allegations of a complaint prior to its service upon the owner.



18.5-2 - Disturbance of Peace and Quiet

- A. No keeper of an animal shall fail to prevent it from disturbing the peace and quiet of any other person by loud and persistent **barking**, baying, **howling**, yipping, crying, yelping, whining, **or making any other noise in an excessive continuous or untimely fashion**, whether the animal is on or off the keeper's premises.
- B. The provocation of an animal whose noise is complained of is an affirmative defense to any charge for violation of Subsection (A) of this Section.
- C. No keeper of an animal which is alleged to have disturbed the peace and quiet of another person shall be charged with a violation of Subsection (A) of this Section unless a keeper or a member of said person's household has received a written warning from a police officer or an animal control officer within the preceding 12 months.



Sec. 7-6-110. - Noisy animals

- (a) It is unlawful for the owner, keeper, harbinger or any other person who has assumed the responsibility for an animal to permit such animal kept in any yard, house or other place to **bark, howl, yelp, bawl or make other loud and persistent noise in a manner which, under non-mitigating circumstances, could be considered by reasonable persons of ordinary sensibilities as excessive or continuous.**
- (b) Whenever a person is charged with a violation of this Section, he or she shall not be convicted thereof unless two (2) or more complaining witnesses testify at the trial, or other corroborating evidence is presented and received.
- (c) The Town Manager, police officer or other designated officer of the Town shall have authority, without liability, to use all reasonable means to abate such nuisance, including the authority to impound such animal, upon receipt of a signed complaint, where the owner is absent from the premises; provided, however, that this authority does not extend to entering the owner's dwelling or other building upon the owner's premises.

Recommendation Summary

- ❖ We support responsible pet ownership and understand that dogs will bark.
- ❖ However, the current 10-minute standard is difficult to enforce and may not adequately address ongoing disruptions to residents' quality of life.
- ❖ We recommend revising the ordinance to align with practices in neighboring communities and better support enforcement efforts and residents' quality of life. This proposal has been provided to the Town Prosecutor who would support this revision.



FUTURE TOWN BOARD MEETINGS

August 4, 2025	Canceled – 1 st Monday
August 11, 2025 5:30 p.m.	Town Board Work Session Board/Manager/Attorney Monthly Meeting FAMLI Opt Out Discussion EV Usage and Golf Cart Speeds Ordinance Discussion
August 11, 2025 7:00 p.m.	Town Board Regular Meeting
August 18, 2025 5:30 p.m.	Town Board Work Session (3 rd floor) WDA Downtown/5 th Street/Backlots Vision Discussion (M. Vance) Revenue Estimates
August 25, 2025 5:30 p.m.	Town Board Work Session Meet the Board – New Hires Annual Roadway Safety Review Building and Energy Code Discussion Sex Offender Ordinance Discussion
August 25, 2025 7:00 p.m.	Town Board Regular Meeting
September 1, 2025	Canceled – Labor Day Holiday
September 8, 2025 5:30 p.m.	Town Board Work Session Board/Manager/Attorney Monthly Meeting Budget: Staffing Needs
September 8, 2025 6:45 p.m.	Kern Board Meeting
September 8, 2025 7:00 p.m.	Town Board Regular Meeting
September 15, 2025 5:30 p.m.	Town Board Work Session Budget: Capital Improvement Projects
September 22, 2025 5:30 p.m.	Town Board Work Session Meet the Board – New Hires Dig Smart Discussion Reserved Powers/Standardized Petition Process Discussion
September 22, 2025 7:00 p.m.	Town Board Regular Meeting

September 29, 2025	Canceled – 5 th Monday
October 4, 2025 (Saturday) 8:00 a.m.	Town Board Work Session Budget: Operating Requests
October 6, 2025	Canceled – 1 st Monday
October 13, 2025 5:30 p.m.	Town Board Work Session Board/Manager/Attorney Monthly Meeting
October 13, 2025 7:00 p.m.	Town Board Regular Meeting
October 20, 2025 5:30 p.m.	Town Board Work Session Budget: Utility Rates for 2026
October 27, 2025 5:30 p.m.	Town Board Work Session Meet the Board – New Hires
October 27, 2025 7:00 p.m.	Town Board Regular Meeting

Future Work Session Topics

- Wildland Resiliency Code presentation - 2026
- Camping Ban
- Front Range Energy and UUU Discussion
- October – Colorado EV Charging code and landscape code
- November 10th – Budget – Wrap-Up/Revisions