



TREE BOARD REGULAR MEETING
August 26, 2025 - 5:00 PM
Chimney Park, 421 Chimney Park Drive Windsor, CO 80550

AGENDA

A. CALL TO ORDER

1. Roll Call
2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration
3. Liaison Reports
 - Town Board Liaison
4. Public Invited to be Heard

B. CONSENT CALENDAR

1. Minutes (July 22, 2025)

C. BOARD REVIEW/DISCUSSION

1. Walk and Evaluate Chimney Park Landscape
 - a. Audit Form

D. COMMUNICATIONS

1. Staff
 - a. Staff Report

2. Board

E. ADJOURN

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.



Tree Board Regular Meeting
July 22, 2025 - 5:00 PM
Coyote Gulch Park, 7005 Aladar Drive
Windsor, CO 80550

MINUTES

A. CALL TO ORDER

MS. O'CONNOR CALLED THE MEETING TO ORDER AT 5:03 PM

Roll Call

Present: Alison O'Connor – Board Chair
John Brown – Vice Chair
Jim LaShell – Secretary (Absent)
Sue Bielawski
Christine Ginnity (Absent)
Georgene Sackerson
Lucy Thames

Brian Jones – Town Board Liaison

Also Present: Ken Kawamura – Town Forester
Eric Lucas – Deputy Town Manager
Kristy Zulkoski – Administrative Specialist

1. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration

MR. BROWN MOVED TO APPROVE THE AGENDA AS PRESENTED. MS. BIELAWSKI SECONDED THE MOTION. ALL MEMBERS PRESENT VOTED AYE. MOTION CARRIED.

2. Liaison Reports

Town Board Report/Mr. Jones

- Future Legends – Town has won all court cases so far, Owls have moved to Colorado Springs, fields are completely shut down, restraining order for no use, if need be, police can be out there and will escort people off, discussion on potential additional fields being built, but won't be until next year
- King Soopers – first quarter of 2027 is expected opening, have asked them several times to at least put up signage, Mr. Hale will make the request again, potential of cool names of restaurants coming in that area, but nothing confirmed yet
- New potential restaurant on Main Street
- Esh's has opened
- Chimney Park is still closed due to fire, other two adjacent businesses that were temporarily closed, are back open

- 7th Street bridge is still on track and expected to be open on August 12th and the same for the railroad tracks on CR 17

3. Public Invited to be Heard

- Nancy Frase – 629 Cedar Street, Windsor, CO 80550
 - Serving on the Ad Hoc Charter Committee and the Planning Commission as an Alternate

B. CONSENT CALENDAR

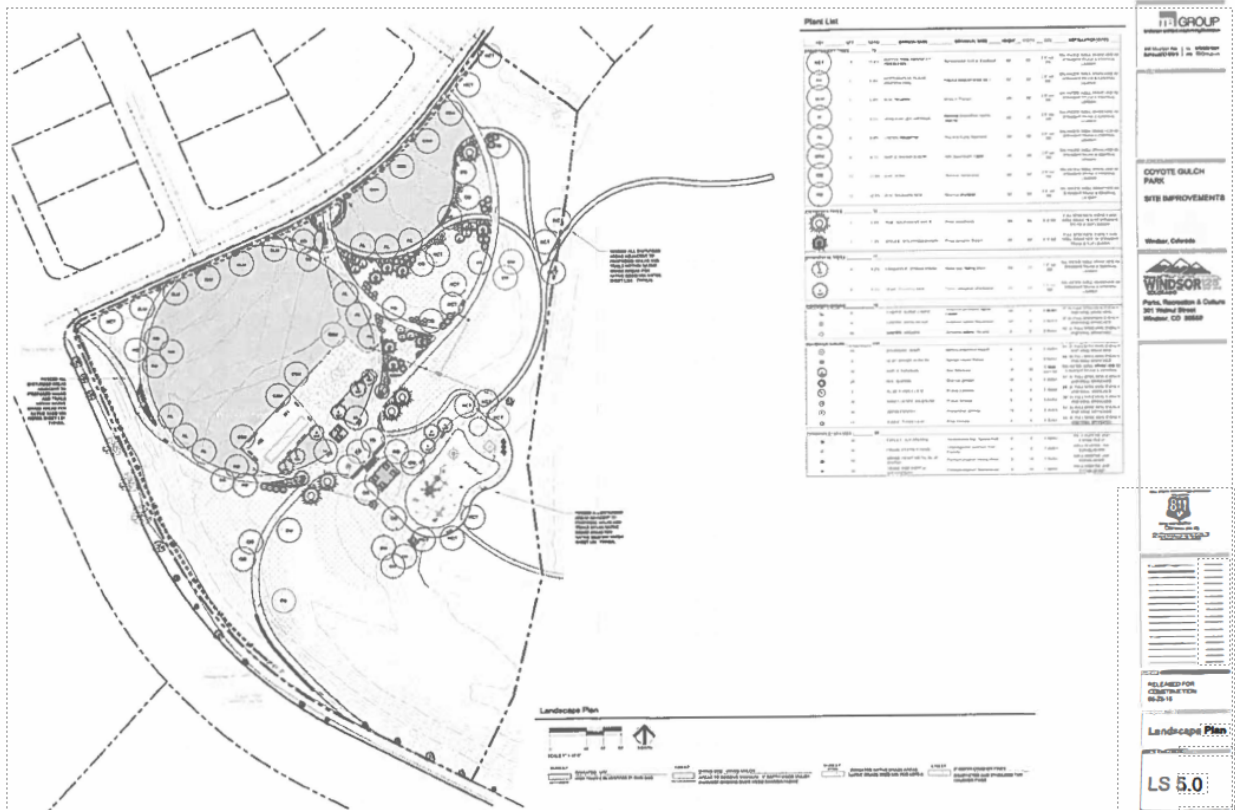
1. Minutes from May 27, 2025

MR. BROWN MOVED TO APPROVE THE MAY 27, 2025, MINUTES AS PRESENTED. MS. THAMES SECONDED THE MOTION. ALL MEMBERS PRESENT VOTED AYE. MOTION CARRIED.

C. BOARD REVIEW/DISCUSSION

1. Walk Coyote Gulch Park and Evaluate Landscape (Audit notes submitted by Ms. Sackerson

- Built almost exactly ten years ago, Town-owned, very well used
- Includes a dozen or so different species of trees, fairly common, all planted as 2” caliber
- Unique due to incorporated natural manicured turf area and the native sites to minimize water use
- Adjacent to the Belmont Ridge Open Space area, tremendous transformation



- Cottonwood (populus)
 - Several trees planted in natural area on drip system, thriving at various sizes of growth
- Pera (pyrus calleryna)
 - Clip suckers at base of tree
- Kentucky Coffee Tree (gymnocladus dioica)
 - East of tetherball court, broken branch
- Hot Wings Maple (acer tataricum garann)
 - Thriving, gorgeous
- Elm
 - North of playground, growing in the lawn, remove stakes including the bamboo stake
 - Located close to the street, no elm leaf beetle, but does have some European elm scale
- Oak (Shumard oak)
 - Located at the junction of two pathways, concerns for its growth
- Chinkapin Oak (quercus muehlenbergii)
 - Recently planted, good movement
- Linden
 - No Japanese beetle

D. COMMUNICATIONS

1. Staff

a. May and June Update

- Set up wildlife habitat at Windsor Lake
- Bison Ridge Park planting beds renovated
- Dead trees at 7th and Eastman Park Drive were removed
- Working on plant replacements in landscape beds and roundabouts
- Working on irrigation repairs
- Continue pruning rotation
- Sprayed elm trees for elm scale
- Three landscape inspections – South Hil 15th, Trautman, Prairie Song
- Tree grate issues downtown, looking at possible solutions

b. Mr. Lucas

- Annual visit to Tree Board Meeting
- Working on a lot of projects, looking to be on track
- Working through issues with Future Legends and Greeley
- Ms. Bielawski inquired about a siren system for weather/storms after experiencing the tornado in 2008
 - Not much of a need with the development of other emergency notification systems like CodeRed, made a huge shift with the Town's Emergency Management Plan and Emergency Operations Center with all departments watching cameras at a command center, in negotiations with Kody the Weather Guy for weather consulting during large events happening in town
- Ms. O'Connor inquired about Emerald Ash Borer and money for treatment
 - If and when, we are prepared to make decisions and take the

necessary steps and actions, hire out treatment

2. Board

- Mr. Sackerson
 - During Sick Tree Day, Miles, one of the drivers, was great and very tuned in, and had great conversation

C. ADJOURN

MS. BIELAWSKI MOVED TO ADJOURN. MS. THAMES SECONDED THE MOTION. MEETING WAS ADJOURNED AT 6:12 PM.

Submitted by: Kristy Zulkoski/Administrative Specialist

Tree Board Meeting
August 26, 2025
Chimney Park Tree Audit

Species

Size

Condition

Site

Age Class

Diversity

Available Planting Space

Uniqueness

Notability

Accessibility

What tree would you like to be planted

Overall impression

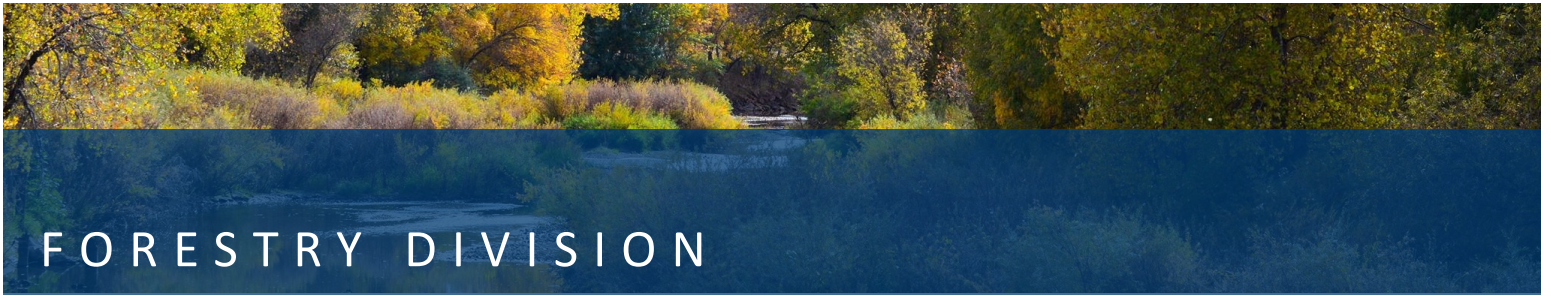
Rating 1- needs improvement

2- minor improvement

3- satisfactory

4- good

5- excellent



FORESTRY DIVISION

August 26, 2025

It has been hot...then cool... anything but typical, just like the work we all do! Staff has been gearing up for the Harvest Festival weekend. We will be pruning trees along the parade route and at Main Park to keep things as safe as possible and keeping all the shrub beds and flowers beautiful for all who attends. There has been a few emergency work that we were called out to assist and have also been working hard to renovate the roundabouts on Eastman Park Drive. We also enlisted the Town Manager to assist us with pruning up several trees along 7th Street just in time for the anticipated completion of the bridge over the Poudre River. We are in the process of hiring a part-time position and are looking forward to the new addition.

Highlights from August are:

- Inspect lightning strike at Aberdour Park
- Prune trees along Jacoby Road for speed radar
- Working on tree grate tripping hazards downtown
- Working on plant replacements in landscape beds and roundabouts
- Working on irrigation repairs
- Continue pruning rotation
- Sprayed trees downtown for insect control
- 2 landscape inspections Prairie Song, Trevenna

We will walk Chimney Park and look and evaluate the trees and landscaping as part of the annual park audit. I don't know when it was first built but it was completely redone in 2009 due to this park being destroyed by the tornado. There were some trees that were spared and we can look at the newly planted trees for comparison. The athletic field was converted to artificial turf this year and the pool has gone under several renovations over the years.

Lots to cover, so let's get started....

Let's Keep Windsor Tree-rific!

