



## **KERN BOARD REGULAR MEETING**

September 8, 2025 - 6:45 PM

or following the Town Board Regular Meeting

Town Board Chambers, 301 Walnut Street, Windsor, CO 80550

### **AGENDA**

1. Call to Order
2. Roll Call
3. Minutes (approval from previous meeting)
4. Report of Bills - July through August 2025
5. Adjourn

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.



## MEMORANDUM

**Date:** September 8, 2025  
**To:** Mayor and Town Board  
**From:** Karen Frawley, Town Clerk  
**Re:** Minutes (approval from previous meeting)  
**Item #:** A.3.

**Background / Discussion:**  
Approval of meeting minutes.

**Financial Impact:**

**Relationship to Strategic Plan:**

**Recommendation:**

**CC:**

**Attachments:**

1. 07.14.25 Draft Kern Board Regular Meeting Minutes



## Kern Board Regular Meeting

July 14, 2025 - 6:45 PM

or following the Town Board Regular Meeting  
Town Board Chambers, 301 Walnut Street, Windsor, CO 80550

### MINUTES

#### A. AGENDA

1. Call to Order

President Cline called the meeting to order at 6:55 p.m.

2. Roll Call

Present: President Cline  
Vice President Steinbach  
Secretary Hallett  
Brian Jones  
Lainie Peltz  
Ken Symsack  
Rick Klimek

Also Present: Shane Hale, Town Manager  
Dan Money, Town Attorney  
Eric Lucas, Deputy Town Manager  
Kimberly Lambrecht, Long Range Planner  
Kim Mihm, Deputy Town Attorney  
Wade Willis, Open Space and Trails Manager  
Tara Fotsch, Director of PRC  
Scott Ballstadt, Director of Planning  
Dean Moyer, Finance Director  
John Thornhill, Director of Community Development  
Carlin Malone, Chief Planner  
Bobby Warner, Recreation Manager  
Karen Frawley, Town Clerk  
Kyra McKinley, Visual Media Coordinator

3. Minutes (approval from previous meeting)

**Secretary Hallett moved to approve the minutes, Town Board Member Klimek seconded the motion. Roll call on the vote resulted as follows; Yeas - Julie Cline, Ron Steinbach, Brian Jones, Lainie Peltz, Ken Symsack, Rick Klimek, Jason Hallett; Nays - None; Motion Passed.**

4. Report of Bills May -June 2025

**Secretary Hallett moved to approve the bills, Town Board Member Symsack seconded the motion. Roll call on the vote resulted as follows; Yeas - Julie Cline, Ron Steinbach, Brian Jones, Lainie Peltz, Ken Symsack, Rick Klimek, Jason Hallett; Nays - None; Motion Passed.**

5. Adjourn

**Secretary Hallett moved to adjourn, Town Board Member Jones seconded the motion. Roll call on the vote resulted as follows; Yeas - Julie Cline, Ron Steinbach, Brian Jones, Lainie Peltz, Ken Symsack, Rick Klimek, Jason Hallett; Nays - None; Motion Passed.**

Upon a motion duly made, the meeting was adjourned at 6:57 p.m.

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Karen Frawley, Town Clerk

DRAFT

# Kern List of Bills

July through August 2025



301 Walnut Street  
Windsor, Colorado 80550  
Phone: (970) 674-2400  
windsorgov.com

Account Number	Vendor	Description	GL Date	Check No	Amount
06-484-6253-605	WHITNEY IRRIGATION COMPANY	KERN DITCH RIDER MONTHLY SERVICES - JULY2025	07/02/2025	122076	2,625.60
06-484-6253-605	WHITNEY IRRIGATION COMPANY	CONTRACT SERVICES - KERN DITCH RIDER SERVICES - AUGUS	08/20/2025	123015	2,625.60
06-484-6260-605	XCEL ENERGY	UTILITIES	07/10/2025	122183	47.56
06-484-6260-605	XCEL ENERGY	UTILITIES	08/28/2025	123108	47.45
<b>TOTAL \$</b>					<b>5,346.21</b>