



TREE BOARD REGULAR MEETING

October 25, 2022 - 5:00 PM

Windsor Community Recreation Center, 250 North 11th Street,
Windsor, CO 80550

AGENDA

A. CALL TO ORDER

1. Roll Call
2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration
3. Liaison Reports
 - Town Board Liaison
4. Public Invited to be Heard

B. CONSENT CALENDAR

1. Minutes (July 26, 2022)

C. BOARD REVIEW/DISCUSSION

1. CivicClerk Training- Karen Frawley, Town Clerk
2. Presentation of proposed Open Space Ballot Measure and Riverwalk Phase II- Wade Willis, Open Space and Trails Manager

D. COMMUNICATIONS

1. Staff
2. Board

E. ADJOURN

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.



Tree Board Regular Meeting

July 26, 2022 - 5:00 PM

Community Recreation Center 250 North 11th Street, Windsor, CO
80550

MINUTES

A. CALL TO ORDER

MS. O'CONNOR CALLED THE MEETING TO ORDER AT 5:03PM

1. Roll Call

Alison O'Connor - Board Chair
Jason King - Vice Chair
Rebekah Wilson - Secretary(absent)
Sue Bielawski
Rebecca Morrison(absent)
John Brown
Lucy Thames(absent)

Jason Hallett - Town Board Liaison

Also Present:

Ken Kawamura - Town Forester
Kristy Zulkoski - Administrative Specialist

2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration

MR. KING MOVED TO APPROVE THE AGENDA AS PRESENTED. MS. BIELAWSKI SECONDED THE MOTION. ALL MEMBERS PRESENT VOTED AYE. MOTION CARRIED.

3. Liaison Reports

Town Board Liaison

Jason Hallett

- Water win with Greeley
- Town approvals/non-approvals of developments
- Parking situation - adjust lots/land pockets to increase parking near Main Street and Boardwalk Park, still awaiting for designs from contractor for backlot areas, petition against developing is currently in effect
- Possible Open Space Tax - quarter cent on every hundred dollar, survey now available, helping to create land buffers around Windsor and control development growth

4. Public Invited to be Heard

Britt Moos/Recreation Coordinator - Windsor Parks, Recreation & Culture

- In attendance to get more insight on various Advisory Boards within the Town

B. CONSENT CALENDAR

1. Minutes (May 24, 2022)

MS. BIELAWSKI MOVED TO APPROVE THE MAY 24, 2022 MINUTES AS PRESENTED. MR. BROWN SECONDED THE MOTION. ALL MEMBERS PRESENT VOTED AYE. MOTION CARRIED.

C. BOARD REVIEW/DISCUSSION

1. Sick Tree Day Recap

- Another successful out-reach event, great resource for our community
- Very knowledgeable professionals and experts among each group, great learning experience for all
- Six groups, 8-10 visits per group, capped at 50 visits
- Gives great insight to what is being planted in the neighborhoods
- Large push on social media was ready to go out, but canceled since all slots were already full
- A few homeowners were not home at the time of their visit
- Discussion about registration in the future - possible Google document, could include photos, ability to send out reminders, risk would be difficult to cap, will come back to re-visit at first of the year
- Make sure that information packets are well-stocked with simplified instructions
- Dinner afterwards was wonderful, thanks to Lynn Morales

2. Tree Walk at Main Park

- Tuesday, August 23rd in lieu of Regular Board Meeting, meet at 5:00pm, walk will start at 5:30pm
- Tour will start at the shelter on 3rd and Locust
- Open to the public, no registration required
- Walk will be about an hour and cover the history and notable tree species
- Tree Board members and Mr. Kawamura will lead the tours
- Pre-tour walk - Tuesday, August 16th at 6:00pm, members who want to help lead a tour, please attend
- Social media blast for advertising

D. COMMUNICATIONS

1. Staff

Mr. Kawamura

- Tree Board Calendar Update

- First draft is complete and Mr. Kawamura and Ms.O'Connor will do initial review, may

need another set of eyes to edit

- Sidebar for each month will feature Tree Trivia, each board member should submit five fun tree trivia facts by August 30th, good place to start is the Arbor Day Foundation
- Tree Board "Family Tree" picture, please submit a headshot/selfie to Ms.O'Connor by August 30th
- Only received a couple of photos from seedling plantings social media request

- Removed large cottonwood at 7th Street bridge at the Poudre Trail
- Clean up of roundabouts
- Planning for the flowerbed renovations
- Pruning trees for clearance
- 12 landscape inspections - Shutts, HMGC, Windsor Commons, Windsor Town Center, River Crossing, East Pointe, Shops at Westwood)
- Watering newly planted trees and potted annuals almost daily to keep up with the hot weather
- Adjusting water schedules and repairing sprinklers
- Trying to keep up with all the weeds all around town

Ms. Zulkoski

- Heads up for October Meeting - will take time to get members set up on Civic Clerk Board Portal, will send reminders to bring laptops/tablets

2. Board

Ms. O'Connor

- Inquired if Japanese Beetle has been found in town yet - per Mr. Kawamura, no findings or reports
- Found a new confirmation of EAB in Fort Collins, barely in town limits, originally near Highway 1 & 257, but has moved east toward Airport Road & Summit View

Mr. King

- Inquired about Ash density for the town - per Mr. Kawamura, less than 10% of town maintained
- Colorado Tree View - software for mapping and registering tree inventory, ability to compare areas/developments, could be great for volunteer hours and EAB surveillance
- Inquired about Park Inventory/Tree Audit this year as part of Board goals - September 27th work session at Cemetery

E. ADJOURN

MR. KING MOVED TO ADJOURN. MS. BIELAWSKI SECONDED THE MOTION. MEETING WAS ADJOURNED AT 6:16PM

Name, Title

FORESTRY DIVISION

October 25, 2022

Fall is in the air and finally got the first frost of the season. The leaves on trees throughout town are brilliant! I hope you all had a chance to get out and see the beautiful colors as this year is exceptional! We now officially have three new board members and all met two weeks ago to go over duties and projects of the Tree Board. We had great conversations and was a very informative and productive morning. This past weekend we hosted a volunteer tree planting at Village East to replace trees we lost since the park was built a few years ago. This was an educational opportunity to show proper tree techniques and have some help to get trees planted before winter. Special thanks to Maddi, Volunteer Coordinator for the Town to set this up! Staff attended the International Society of Arboriculture regional conference and brought back the latest knowledge in tree care and overall has been a very educational month!

Highlights from August are:

- Prune several street trees around town
- Clean up all roundabouts
- Planning for the flowerbed renovations
- Pruning trees for clearance
- Removed several dead trees from Windsor Lake trail
- 7 landscape inspections (Raindance 11th and 15th, Harmony Ridge 3rd, South Gate, Diamond Valley 8th, Shops at Water Valley 23rd, River Crossing)

The Town has implemented a new software to create all town's Board Agendas and Karen Frawley, Town Clerk is here tonight to train and help kick this off to the Tree Board. Next on the agenda is Wade Willis, Open Space and Trails Manager to present the Open Space Ballot Measure and what this could potentially bring to Windsor and how it may relate to this board and town residents. In addition, he will present the proposed improvements to the south side of Eastman Park know as Riverwalk Experience Phase II.

Lots to cover, so let's get started....

Let's Keep Windsor Tree-rific!

