



TREE BOARD REGULAR MEETING

October 28, 2025 - 5:00 PM

Community Recreation Center, 250 11th Street, Windsor, CO 80550

AGENDA

A. CALL TO ORDER

1. Roll Call
2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration
3. Liaison Reports
 - Town Board Liaison
4. Public Invited to be Heard

B. CONSENT CALENDAR

1. Minutes (September 23, 2025)

C. BOARD REVIEW/DISCUSSION

1. Decide Theme for 2026 Arbor Day Poster/Poetry Contest (Alison)
2. Cancel December 23, 2025 Meeting
3. 2026 Planning

D. COMMUNICATIONS

1. Staff
 - a. October Update
2. Board

E. ADJOURN

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.



Tree Board Regular Meeting

September 23, 2025 - 5:00 PM
Community Recreation Center – 250 N. 11th Street
Windsor, CO 80550

MINUTES

A. CALL TO ORDER

MR. BROWN CALLED THE MEETING TO ORDER AT 5:00 PM

Roll Call

Present: Alison O'Connor – Board Chair (Absent)
John Brown – Vice Chair
Jim LaShell – Secretary (Absent)
Sue Bielawski
Christine Ginnity (Absent)
Georgene Sackerson
Lucy Thames

Brian Jones – Town Board Liaison

Also Present: Ken Kawamura – Town Forester
Kristy Zulkoski – Administrative Specialist

1. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration

MS. BIELAWSKI MOVED TO APPROVE THE AGENDA AS PRESENTED. MS. THAMES SECONDED THE MOTION. ALL MEMBERS PRESENT VOTED AYE. MOTION CARRIED.

2. Liaison Reports

Town Board Report/Mr. Jones

- Currently in budget season
 - 2026 Capital Improvement Projects were presented - \$97M total, not approved yet, but money is there, if voted to do them all, not all will be paid in cash
 - Waste Water Treatment Facility - \$40M,
 - Roundabout at County Road 13 and Crossroads instead of a four-way stop light, will take up most of construction season
 - Railroad track replacement on Hwy 257 and Crossroads, no way of getting around the project, it's a must do
 - Potential for completing back lots downtown, Board is split on doing them, underground work has been done for businesses with putting all the power lines underground, current water/sewer is a clay pipe line and sixty years old, if paving is done, might as well dig up and replace at that time, \$1.5M for paving, water/sewer adds another \$3.5 - \$4M, will have to get it done sooner than later

- Railroad tracks on Main Street going east will have to be repaired, unexpected have to do project due to the safety of the arms, will happen next month, street shutdown for nine days, detours will be in place, communication will go out to the community
- Ms. Bielawski inquired about NISP and how Fort Collins and Loveland pulling out affects Windsor's funding
 - Conversations that have been had have been during Executive Session, so much cannot be shared quite yet, we are looking at next steps for Windsor and other communities and if new partners can be found to come on board, Fort Collins was the largest at about 20% of the entire project, Windsor does not need more than 8½% of the share, which will be more than enough to serve our needs for many, many years, if no one else is interested, then further steps and planning need to take place, plenty of press releases from NISP that everything is okay

3. Public Invited to be Heard

- Elizabeth Jones (Mr. Jones' daughter) in attendance for the tour
- No Report

B. CONSENT CALENDAR

1. Minutes from August 26, 2025

MS. BIELAWSKI MOVED TO APPROVE THE AUGUST 26, 2025, MINUTES AS PRESENTED. MS. SACKERSON SECONDED THE MOTION. ALL MEMBERS PRESENT VOTED AYE. MOTION CARRIED.

C. BOARD REVIEW/DISCUSSION

1. Tour Forestry Related Sites

- New Comm Dev building
 - Ribbon cutting last Friday
 - Forestry inspected all plantings
- Grand Ave – all Autumn Blaze Maples (red maple and silver maple)
 - Some have already defoliated
 - Received injections right into the trunk
 - Can live out here, but if not treated, they will decline
 - Trees continue into Jacoby Farm - some Lindens and Oaks
 - Provide more recommendations rather than landscape enforcements
- #2 Ditch on 17th Street
 - Native cottonwood stands
 - Home to a lot of wildlife
 - New cell tower, 75 feet high, taller than trees
- Kyger Open Space
 - Will landscape plant trees around cell tower
 - Open to public with help of sales tax initiative
 - Newly planted trees (coffee & hackberry) by Bath last year, on drip system currently
 - Maintained by town as of now
- Dead cottonwood trees on Main Street and 11th at Loaf N' Jug
 - No ordinance for removal of dead trees

- Ash trees on Stone Mountain
 - Suspect of EAB, unknown cause of decline
 - Sycamore – great specimen
- Poudre Natural Area
 - Realigning the sewer, mitigate trees during work, very good company to work with
- Eastman Park
 - Cottonwood along riverwalk experience is the biggest tree in town = five to six feet wide, has been struck by lightning
 - Working in irrigation repairs to keep little trees alive
- Corner of Eastman Park Drive and 7th Street
 - Removal of row of white populus, discussed with homeowner who lives in FL, told to do whatever was needed, lien on land
- Eastman Park Drive
 - Roundabout renovations, new plants and irrigation
- Biggest Bur Oak in town on Elm Street, early 1900's
- Most mature trees are on Walnut, right aways maintained by town
- Kodak Wildlife Area
 - Approximately fifty acres
 - Master Plan for trail connection
 - Eagles' nests on site
 - Currently leasing to a farmer
 - Abundance of turkeys, CYO offer hunting in certain areas, pilot project this past spring
- Future Legends Sports Park
 - Previously owned by the town, land was given, became a failed project, items shutdown due to unfinished construction, currently in litigation, town has won all cases up to this point, not currently in bankruptcy, but creditor coming after owner
- Windsor Lake
 - Staff helped install Sculpture on Loan pieces
 - Wildlife habitats, logs anchored down in lake
 - Town maintains landscape around lake, tries to keep up with most invasive species
- New open space acquisition off County Road 15
 - Pond by stand of trees
- North Campus
 - Future community park, in 2026 CIP, plan to build three new ballfields, will be turf for maintenance purposes

D. COMMUNICATIONS

1. Staff

a. Staff Report

- Mr. Kawamura
 - Harvest Festival was great success, much busier than last year
 - Preparing for fall planting – replacing around twenty park and street trees
 - Lynn renovated the roundabouts along Eastman Park Drive, maintaining current plantings and is ordering for spring annuals
 - Working on plant replacement in landscape beds

- Continuing pruning rotation
- Cleaned up fallen branch from elm at Main Park
- Cleaned up downtown beds
- Down two part-time staff, in process of hiring PTYR Forestry Tech (28 hours/week)
- Assisted Arts & Culture install art sculptures at Windsor Lake
- One landscape inspection – Windshire 6th
- Attending ISA conference in Breckenridge with Blake

2. Board

- No Report

C. ADJOURN

MS. BIELAWSKI MOVED TO ADJOURN. MS. SACKERSON SECONDED THE MOTION. MEETING WAS ADJOURNED AT 6:20 PM.

Submitted by: Kristy Zulkoski/Administrative Specialist



FORESTRY DIVISION

October 28, 2025

It appears fall has finally set. The leaves are beautiful and starting to fall as we finished up clean up day a couple of weeks ago. But have no fear, we are running a pilot program to collect leaves and small branches until November 15th. Forestry staff has been chipping the branches as they come in and all the leaves are taken to be recycled. We also cleaned up fallen branches due to the unexpected wind storm that brought up to 50 mph gusts through our area. Lynn rejuvenated the annual pots around town with the anticipated cooler weather and is planning for the winter/holiday pot displays and also preparing to winterize all the beds for the coming season. We completed planting 26 trees as part of the fall tree replacement plan and continue to pruning trees around town. Lastly, Alison and staff went to Hollister Lake Elementary to present to the pre-K students why trees are an important part of every day life.

Highlights from October are:

- Ordered annuals/perennials for 2026 season
- Attended Western Community Forestry Conference
- Working on plant replacements in landscape beds
- Continue pruning rotation
- Clean up fallen branch from wind storm
- Renovated 11 tree grates downtown to eliminate trip hazards
- 1 landscape warranty inspections at Halfway Homestead

This month's meeting we will discuss the theme for the 2026 Arbor Day Poster/Poetry Contest and come up with a plan for the upcoming year. It is open for site visits/audits, new events or anything else you want to propose. So come with ideas! I would also like to extend my sincere appreciation for Sue's tenure with us and wish her luck in her next ventures. Thanks Sue for all you have done for Windsor's trees!

Lots to cover, so let's get started....

Let's Keep Windsor Tree-rific!

