



Town Board Regular Meeting

November 10, 2025 - 7:00 PM

Town Board Chambers, 301 Walnut Street, Windsor, CO 80550

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MINUTES

A. CALL TO ORDER

Mayor Cline called the meeting to order at 7:00 p.m. On Monday, November 10, 2025.

1. Roll Call

Present:

Mayor Julie Cline
Mayor Pro Tem Ron Steinbach
Brian Jones
Lainie Peltz
Ken Symsack
Rick Klimek
Jason Hallett

Also Present:

Shane Hale, Town Manager
Dan Money, Town Attorney
Dean Moyer, Finance Director
Scott Ballstadt, Planning Director
John Thornhill, Community Development Director
Carlin Malone, Chief Planner
Kim Lambrecht, Long Range Planner
Kelsey Robertson, Senior Planner
Doug Roth, Civil Engineer
Rece Lampe, Digital Services Administrator
Karen Frawley, Town Clerk

2. Pledge of Allegiance

Mayor Cline asked Town Board Member Symsack to lead the Pledge of Allegiance.

3. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration

Mayor Cline announced that the Town Board would not be hearing a request for a conditional use permit for the property of Windsor Estates B1, L16, at 937 Clydesdale Lane, as this item was not on the agenda. She indicated that anyone wishing to speak on this matter may do so during the public invited to be heard on non-agenda items.

Town Board Member Steinbach moved to amend the agenda by moving the board liaison reports to a date certain of November 24, 2025., Town Board Member Hallett seconded the motion. Roll call on the vote resulted as follows; Yeas - Julie Cline, Ron Steinbach, Brian Jones, Lainie Peltz, Ken Symsack, Rick Klimek, Jason Hallett; Nays - None; Motion Passed unanimously.

4. Outside Agency Report

a. District Attorney McLaughlin Annual Presentation

District Attorney McLaughlin highlighted several accomplishments:

- \$700,000 paid out in crime victim compensation in 2024
- 5,500 total victims served last year
- High success rates in juvenile diversion (participants diverted from traditional criminal justice processes)
- Adult diversion program showing even higher success rates

He reported on the establishment of a Domestic Violence Unit in mid-2024, which has been successful in identifying high-risk defendants and improving investigations and victim services. A second prosecutor has been added to the unit to focus on misdemeanor domestic violence cases and habitual domestic violence offenders.

The District Attorney discussed recent legislative changes including:

- Allowing separate charges for multiple injuries or deaths in traffic fatalities
- Improved processing timeframes for sexual assault evidence kits
- Making all theft of firearms a felony offense

He also mentioned unsuccessful legislation attempts related to social media protections, particularly targeting juvenile crime facilitated through social media platforms. District Attorney McLaughlin announced the recent launch of a Veterans Court to support veterans dealing with mental health issues, substance abuse, and trauma. He also mentioned monthly "coffee conversations" on criminal justice topics.

The District Attorney provided data showing Windsor's crime patterns, noting that traffic offenses made up a higher proportion of cases compared to the overall judicial district.

5. Board Liaison Reports

The Board Liaison reports were moved to a date certain of November 24, 2025.

6. Public Invited to be Heard

Mayor Cline opened the meeting up for public comment, to which there was none.

B. CONSENT CALENDAR

1. Approval of the October 27, 2025 Regular Town Board Meeting Minutes - K. Frawley, Town Clerk

Approval of the meeting minutes.

2. Board and Commission Appointment - K. Frawley, Town Clerk

During the week of October 27th, Mayor Cline and Town Board Member Klimek conducted Board and Commission interviews for vacant seats on the Water and Sewer Board. The following individuals are being recommended for appointment:

Water and Sewer Board:

Karen Jacobsen - alternate member with a term expiring March 2029

3. Resolution No. 2025-53 - A Resolution Ratifying the Clearview Library District's Interview Committee Selection of Cherilyn Barringer, Caitlin Evans and Michael Kessler to Serve a Three-Year Term on the Clearview Library District Board Pursuant to Section 4 of the District's Bylaws - D. Money, Town Attorney

After interviews at end of October, the Clearview Library District selected three individuals to serve on their Board of Trustees. The individuals are as follows:

Cherilyn Barringer, Trustee; Caitlin Evans, Trustee; and Michael Kessler, Alternate Trustee

In accordance with Colorado state law and our the Library District Bylaws, the final step is the ratification of these selections by the Town of Severance, the City of Greeley, the Town of Windsor, and the Weld RE-4 School District.

4. Resolution No. 2025-54 - A Resolution Making Findings of Fact and Authorizing Eminent Domain Proceedings Regarding the Acquisition of Rights of Way and Easements for the Development of Windsor Lake Road - D. Roth, Civil Engineer

An extension of Weld County Road 70 (Windsor Lake Road) is included in the Town's Transportation Master Plan to provide an east/west connection between WCR 15 and Hollister Lake Road. Windsor Lake Road will provide an alternative route to Main Street for east-west travel, increase connectivity and multimodal options as indicated in the Transportation Master Plan.

Windsor Lake Road between Hollister Lake Road and SH 257 is at 60% design. Easement and ROW needs have been identified for this section of roadway. Town staff is working closely with the developers of Prairie Song and Overland 368 on the design of Windsor Lake Road from SH 257 to WCR 15. Design is at various stages between SH 257 and WCR 15. ROW, utility easement, and temporary easement acquisition are needed to support the construction of Windsor Lake Road.

It is necessary to authorize the filing, prosecution, settlement and finalization of eminent domain proceedings, in order to acquire rights of way and easement rights in a timely manner, to support construction of Windsor Lake Road, finding such action to be in the interests of public health, safety and welfare.

5. Report of Bills October 2025 - D. Moyer, Director of Finance

Town Board Member Klimek thanked Karen Jacobson for stepping forward to serve on the Water and Sewer Board.

Town Board Member Hallett moved to approve the consent calendar as written, Town Board Member Jones seconded the motion. Roll call on the vote resulted as follows; Yeas - Julie Cline, Ron Steinbach, Brian Jones, Lainie Peltz, Ken Symsack, Rick Klimek, Jason Hallett; Nays - None; Motion Passed unanimously.

C. BOARD ACTION

1. Public Hearing - Ordinance No. 2025-1730 Amending Chapter 15 of the Windsor Municipal Code Adjusting the Standards for Landscaping in Developed Areas in the Town of Windsor, Colorado

Senior Planner Kelsey Robertson presented information on Senate Bill 24-005 (SB5), which aims to reduce outdoor water demands in non-residential properties across Colorado. Compliance with this bill is required by all local governments by January 1, 2026.

Ms. Robertson explained that the bill prohibits the use of non-functional turf, artificial turf, and invasive plant species in non-residential properties. She defined non-functional turf as turf not serving a functional purpose, such as turf alongside parking lots. She clarified that Windsor already bans non-native invasive plant species.

The bill applies to commercial, institutional, industrial properties, state-owned properties, common interest community property (HOA common areas), street rights of way, parking lots, medians, and transportation corridors. It is not retroactive and only applies to new development or redevelopment, impacting 50% or more of existing landscaping. It does not impact residential properties.

Ms. Robertson showed examples of prohibited turf grasses (bluegrasses, fescues, ryegrasses) that typically require 30 inches of water annually, compared to permitted native grasses (buffalo grass, blue grama) that typically need only 8-10 inches of water per year.

She also discussed House Bill 24-1071, an expansion of SB 24-005, with compliance required by January 1, 2028. This bill expands requirements to multi-family residential developments with more than 12 units and requires local governments to establish standards to reduce irrigation demands in all new residential developments.

Ms. Robertson explained that the proposed ordinance would:

- Correct typographical errors and reference inaccuracies
- Update best practices
- Provide clarifications to resolve ongoing issues with the current code
- Remove the plant list from the code and establish a separate document for this information

Mayor Cline asked why artificial turf is prohibited when it seems to reduce watering. Ms. Robertson explained that according to the state legislation, artificial turf causes urban heat island effects and can leach harmful compounds into water.

The Mayor also confirmed that while the Town is proactively adding code provisions for multi-residential units with 12 or more units, this is not required until January 1, 2028.

Mayor Cline opened the meeting up for public comment, to which no members of the public came forward to speak.

2. Ordinance No. 2025-1730 Amending Chapter 15 of the Windsor Municipal Code Adjusting the Standards for Landscaping in Developed Areas in the Town of Windsor, Colorado

Please refer to public hearing item materials.

Town Board Member Hallett moved to approve Ordinance No. 2025-1730, Town Board Member Symsock seconded the motion. Roll call on the vote resulted as follows; Yeas

- Julie Cline, Ron Steinbach, Brian Jones, Lainie Peltz, Ken Symsack, Rick Klimek, Jason Hallett; Nays - None; Motion Passed unanimously.

3. Public Hearing - Ordinance No. 2025-1731 - An Ordinance Amending Chapter 15 of the Windsor Municipal Code Establishing Permitting Procedures for Electric Vehicle (EV) Charging Systems in the Town of Windsor, Colorado

Long Range Planner Kim Lambrecht presented the proposed land use code amendment based on House Bill 24-1173 concerning streamlining the process for permitting electric motor vehicle charging systems. This amendment will add a new section to the land use code and must be incorporated by December 31, 2025. The Town will also need to submit a compliance report to the state by March 1, 2026.

Ms. Lambrecht explained that electric vehicle charging stations have three different levels. The code amendment focuses primarily on fast charging stations (Level 3), which may be found in parking lots or may resemble gas stations with canopies and convenience stores.

The permitting process is intended to streamline approvals without conditions and without the need for public hearings. Only objective standards can be used when evaluating these applications.

Ms. Lambrecht noted that the Colorado Energy Office provided a model code to assist municipalities, but staff rewrote portions to better align with Windsor's existing code. She emphasized that the amendment establishes procedures only and does not change requirements regarding building codes, fire codes, or electrical codes.

The planner clarified that EV charging stations should be permitted in commercial zones and in residential zone districts where commercial uses are allowed. The reviewing mechanism will be existing site plan processes, and current lot development standards will need to be followed.

Ms. Lambrecht mentioned that the 2024 International Building Code, which will be discussed later in the meeting, will require charging stations in parking lots, but this land use code amendment is simply outlining a permitting process.

The Planning Commission reviewed the ordinance on November 5, 2025, and forwarded a recommendation of approval.

Mayor Cline opened the meeting up for public comment, to which no members of the public came forward to speak.

4. Ordinance No. 2025-1731 - An Ordinance Amending Chapter 15 of the Windsor Municipal Code Establishing Permitting Procedures for Electric Vehicle Charging Systems in the Town of Windsor, Colorado

Please refer to the previous Public Hearing item for additional information.

Town Board Member Hallett moved to approve Ordinance No. 2025-1731, Town Board Member Klimek seconded the motion. Roll call on the vote resulted as follows; Yeas - Julie Cline, Ron Steinbach, Brian Jones, Lainie Peltz, Ken Symsack, Rick Klimek, Jason Hallett; Nays - None; Motion Passed unanimously.

5. Public Hearing - An Ordinance Repealing Certain Articles Of Chapter 18 Of The Windsor Municipal Code And Adopting By Reference The International Building Code, 2024 Edition, The International Residential Code, 2024 Edition, The International Fuel Gas Code, 2024

Edition, The International Plumbing Code, 2024 Edition, The International Mechanical Code, 2024 Edition, The International Existing Building Code, 2024 Edition, The International Property Maintenance Code, 2024 Edition, The International Swimming Pool And Spa Code, 2024 Edition, And The International Energy Conservation Code, 2024 Edition, Promulgated By The International Code Council

Planning Director Scott Ballstadt introduced the ordinance, explaining that it would repeal the current 2018 building codes and replace them with the 2024 cycle. He noted that the Town contracts with SAFEbuilt to perform plan reviews and building inspections and introduced Russ Weber from SAFEbuilt to present.

Mr. Weber explained that the 2024 codes provide a comprehensive family of codes that mesh. He noted that significant changes were primarily related to clarifying wording to make interpretation easier, rather than major changes that would impact builders.

Mr. Weber discussed the reasons for skipping the 2021 code cycle, explaining that the 2021 energy code had significant changes that increased costs (estimated at \$3,500 per home), while the 2024 code brought requirements back to similar levels as the 2018 code. The 2024 code contains provisions for electric-ready, EV-ready, and solar-ready requirements in the International Energy Conservation Code's appendix chapter, but these will be addressed in a separate ordinance after the first of the year.

Key changes in the 2024 codes include:

- Alternative materials provisions to allow new products that meet code intent
- Wind speed conversions (Windsor will maintain 150 mph ultimate design wind speed)
- Clarifications for vertically stacked dwelling units
- New storm shelter regulations
- Sleeping loft provisions
- Continuation of the prohibition on gray water systems due to lack of state requirements for listed products and annual inspections
- New fence requirements for pool safety
- S-classifications for lithium-ion batteries
- Allowances for single exits from occupiable roofs
- Locking arrangements in educational occupancies
- Power-operated door specifications
- New snow, rain, seismic, and tornado load specifications

Mr. Ballstadt clarified that the EV charging requirements in the building code will require charging stations with new commercial development, but the Town has flexibility to grandfather projects already well into the review process.

Mayor Cline opened the meeting up for public comment, to which no members of the public came forward to speak.

6. An Ordinance Repealing Certain Articles Of Chapter 18 Of The Windsor Municipal Code And Adopting By Reference The International Building Code, 2024 Edition, The International Residential Code, 2024 Edition, The International Fuel Gas Code, 2024 Edition, The International Plumbing Code, 2024 Edition, The International Mechanical Code, 2024 Edition, The International Existing Building Code, 2024 Edition, The International Property Maintenance Code, 2024 Edition, The International Swimming Pool And Spa Code, 2024

Edition, And The International Energy Conservation Code, 2024 Edition, Promulgated By The International Code Council

Please see information attached to public hearing item.

Town Board Member Symsack moved to approve Ordinance No. 2025-1733, Town Board Member Hallett seconded the motion. Roll call on the vote resulted as follows; Yeas - Julie Cline, Ron Steinbach, Brian Jones, Lainie Peltz, Ken Symsack, Rick Klimek, Jason Hallett; Nays - None; Motion Passed unanimously.

7. Ordinance No. 2025-1733 - An Ordinance Referring to the Voters Amendments to Article I Section 1.35, Article II Section 2.3, Article III Sections 3.1(E) and (F), Article IV Section 4.5 (C) and 4.10(A)(8), Article V Section 5.3 of the Town of Windsor Home Rule Charter

Town Attorney Dan Money presented the charter amendments brought forward by the Charter Commission. He explained that these were clean-up items, removing outdated references to prior charters and timing provisions that are no longer relevant. He noted that some amendments were intended to make the charter compliant with state law, particularly regarding executive sessions.

Mr. Money mentioned that item 16.3 regarding the sale of land was removed from this ordinance for further discussion at the Board's request.

Mayor Cline explained that these amendments came from the Charter Commission's work. The more urgent items had already been placed on a special election ballot, while these "clean-up" items were saved for the April election to avoid voter fatigue.

Mayor Pro Tem Steinbach raised a question about the language in Section 3.1(E) and (F), noting the wording seemed incomplete. Mr. Money explained that the ballot language shows only the text being removed, not the entire section, which can appear confusing. He clarified that when the voter information is distributed, it will provide the full context and explanation.

Mr. Money detailed the specific changes:

- Section 1.35: Removing the definition of "recused" and moving the substantive provisions to the ethics section
- Section 2.3: Adding language to reference Colorado Revised Statutes for the definition of "board manager of government"
- Section 3.1(E) and (F): Removing outdated language about transitioning to districts in 2008
- Section 4.5(C): Amending executive session provisions to ensure consistency with Colorado statutes, including changing from majority to two-thirds vote
- Section 4.10(A)(8): Removing requirements for the Town Clerk to retain affidavits of publication to align with adopted Colorado retention schedules
- Section 5.3: Adding a definition of disclosure and stating the duty of recusal in the ethics portion

Town Board Member Hallett moved to approve Ordinance No. 2025-1733, Town Board Member Klimek seconded the motion. Roll call on the vote resulted as follows; Yeas - Julie Cline, Ron Steinbach, Brian Jones, Lainie Peltz, Ken Symsack, Rick Klimek, Jason Hallett; Nays - None; Motion Passed unanimously.

8. Resolution No. 2025-55 - A Resolution Authorizing the Use of Special Improvement Districts by Prairie Song Metropolitan District Nos. 1-9

Town Attorney Dan Money presented the resolution regarding Special Improvement Districts (SIDs) for Prairie Song Metropolitan Districts 1-9. He explained that this would allow a type of bridge loan funding that would enable the districts to install infrastructure and secure better financing rates. Mr. Money noted that these loans would be paid off prior to the property being sold to end users.

Robert Rogers, representing the districts, explained that the SIDs would fund regional trail improvements, park and pool improvements, clubhouse improvements, county road improvements, and regional utility improvements. He emphasized that this bridge financing structure would be secured by liens that would be removed before property is sold to end users. The public financing provides better borrowing rates than private financing, potentially saving 500+ basis points, which helps reduce pricing pressure within the district boundaries.

Mr. Rogers noted that he had worked on similar approvals in Johnstown, where districts have issued bonds at favorable rates to fund valuable public improvements.

Town Board Member Hallett moved to approve Resolution No. 2025-55, Town Board Member Steinbach seconded the motion. Roll call on the vote resulted as follows; Yeas - Julie Cline, Ron Steinbach, Brian Jones, Lainie Peltz, Ken Symsack, Rick Klimek, Jason Hallett; Nays - None; Motion Passed unanimously.

9. Ordinance No. 2025-1734 - An Ordinance Amending Chapter 19 of the Town of Windsor, Colorado Municipal Code Regarding Metropolitan District Mill Levy Imposition Terms

Town Attorney Dan Money explained that Colorado Revised Statutes allow a 40-year term for debt mill levies, but Windsor's code has limited this to 30 years since 2016. Windsor also has a lower mill allowance (39 mills total) compared to most jurisdictions that allow 50 mills.

Mr. Money noted that most surrounding jurisdictions have adopted 40-year terms, with Weld County being an exception. He explained that a 30-year term means shorter debt and smaller loans, which theoretically could be paid off sooner. However, a longer financing period might allow better rates and refinancing opportunities.

Robert Rogers presented data showing that of 15 jurisdictions in Northern Colorado, Windsor and Weld County are the only two that impose a 30-year mill levy term. Windsor also has the lowest maximum combined mill levy among these jurisdictions. He explained that the combination of these factors reduces the number of public improvements that can be funded with tax-exempt metropolitan district financing, resulting in upward pricing pressure for developers.

Mr. Rogers provided case studies of districts that had successfully refinanced bonds at lower rates due to their 40-year mill levy imposition terms. He explained that the 30-year limitation reduces flexibility for future refinancing opportunities.

Town Board Member Hallett moved to approve Ordinance No. 2025-1734, Town Board Member Steinbach seconded the motion. Roll call on the vote resulted as follows; Yeas - Julie Cline, Ron Steinbach, Brian Jones, Lainie Peltz, Ken Symsack, Rick Klimek, Jason Hallett; Nays - None; Motion Passed unanimously.

10. Resolution No. 2025-56 - A Resolution Approving the First Amendment to the Subsurface Easement Agreement Between the Town of Windsor, Colorado and Carbon Storage Solutions, LLC

Town Attorney Dan Money presented a resolution to amend a 2022 easement agreement with Carbon Storage Solutions (Front Range Energy). The amendment would expand the easement for CO2 storage approximately 8,000 feet below the surface, below oil, gas, fracking, and water layers. Mr. Money noted that the company would pay the Town a comparable price for the additional easement area.

Mayor Cline addressed questions that had been received after the work session:

- The compensation of \$8,400 for 24 acres is based on historical prices for subsurface easements 8,000-9,000 feet below the surface, which are priced differently than surface land. This is a one-time payment.
- The easement is permanent, as the CO2 will be stored permanently in limestone formations.
- This is structured as an easement rather than a lease because the storage is permanent.
- Third parties cannot use the well without state or town approval.
- Front Range Energy holds the permit and will inject CO2 for 12 years, followed by 20 years of monitoring. Front Range Energy is responsible for any issues during this 32-year period, after which the State of Colorado assumes responsibility. The Town is not responsible for any leakage issues.

Mayor Cline noted that this storage facility is much smaller than similar facilities in Wyoming.

Town Board Member Hallett moved to approve Resolution No. 2025-56, Town Board Member Jones seconded the motion. Roll call on the vote resulted as follows; Yeas - Julie Cline, Ron Steinbach, Brian Jones, Lainie Peltz, Ken Symsack, Rick Klimek, Jason Hallett; Nays - None; Motion Passed unanimously.

D. COMMUNICATIONS

1. Communications from Town Attorney

2. Communications from Town Staff

a. Minor Site Plan - South Gate Business Park 2nd Filing B1 L2 - Kia Expansion - K. Robertson, Senior Planner

The project consists of the renovation and expansion of the existing Kia Dealership at 1111 Southgate Dr, located north of US 34 and west of Weld County Road 17. The scope of work includes the expansion of the showroom along the south façade of the building, adding 1,611 SF to the existing 20,073 SF building. The scope also includes interior finishes and exterior upgrades to conform to Kia's recent facility exterior requirements. Site work is limited to rerouting of a storm drain along the south elevation. Site access, circulation, and parking remain unchanged.

3. Communications from Town Manager

a. Monthly Board Report - Focus Area Updates

1. **Strategic Growth**

Increase attainable housing by 10% for those who work in Windsor so they can live in Windsor (57.50% completed)

Jacoby Meadows had their ribbon-cutting and grand opening on October 21, 2025. This property added 62 new affordable/attainable units. This is an 40% increase in affordable units within the Town.

2. **Vital Infrastructure**

Increase alternative transportation opportunities for Windsor residents (67% completed)

Work with area partners to improve ridership opportunities (90% completed)

- Area partners have increased ridership opportunities, and the ridership numbers have steadily increased.
- The Poudre Express bus service, between Fort Collins and Greeley (including Windsor) offers free service for enrolled CSU, UNC and high school students.
 1. CSU and UNC contribute to this service through student tuition fees ("Transportation Fee").
 2. CDOT has contributed to this service via grant to GET (Greeley Evans Transit), the operator of the service.
 3. There are three municipal partners for Poudre Express - the City of Greeley, the City of Fort Collins, and the Town of Windsor.
- COLT (City of Loveland Transit) provides a north-bound route on N. Fairgrounds Avenue to Westgate Drive/SH 392 transfer stop to Poudre Express service.
 1. COLT provides a stop at N. Fairgrounds Ave and Crooked Stick Drive. This stop is accessible.
 2. COLT will be adding a stop at N. Fairgrounds Ave and East LCR 30 once Windsor helps this become accessible.
 - a. Windsor is proposing contributing the accessible sidewalk connection and bus shelter for this stop. This stop will provide residents and those who work at the adjacent school with the option to utilize transit to/from Loveland, the Poudre Express Route to/from Greeley and Fort Collins, and the Northern Colorado Regional Airport.

- b. The request for the new stop was proposed with 2026 budget, estimated at \$20,000 (\$15,000 for shelter, \$5,000 for accessible connection and concrete work).

3. Vibrant and Healthy Economy

Enhance and expand downtown Main Street vitality (42.50% completed)

Staff applied for a SH 392 Corridor Safety planning/study grant where potential pedestrian safety zone improvements could be implemented in the future. Meanwhile staff will continue to monitor safety needs along the SH392 corridor.

On-going data collection and monitoring of parking downtown is proposed in the 2026 budget. Consultant Dixon Resources continues to refine 2025 data that will be presented at a future Town Board work session and beginning to draft code language for future parking code updates. Staff is coordinating a meeting between the Town's Communications team and Dixon to discuss downtown parking materials.

Town Manager Hale reminded the Board about the annual Veterans Appreciation Luncheon scheduled for November 12, noting that four Board members were registered with one tentative.

4. Communications from Town Board

Board Member Hallett recognized the Marine Corps birthday (250 years) and acknowledged the Marines present and past.

Mayor Cline echoed thanks to veterans and noted that Town Hall would be closed the following day for Veterans Day. She mentioned several Veterans Day events:

- Flag placement at the cemetery at 10:00 AM
- Windsor High School presentation and assembly at 10:00 AM
- Severance High School events between 1:00-1:45 PM

She also announced that Windsor High School would be playing Severance in the first round of football playoffs on Saturday at 1:00 PM at Windsor High School, with Windsor seeded #1 and Severance #16.

Mayor Cline reminded everyone about Coffee with the Mayor on Friday at 10:00 AM at the Recreation Center.

E. EXECUTIVE SESSION

1. An Executive Session Pursuant to Colorado Revised Statutes §24-6-402(4)(b) for a Conference with an Attorney for the Town Board to Receive Legal Advice on Specific Legal Questions Regarding Annexation Matters in Southeast Windsor

2. An Executive Session Pursuant to Colorado Revised Statutes §24-6-402(4)(e)(I) for the Purpose of Determining Positions Relative to Matters that may be Subject to Negotiations; Developing Strategy for Negotiations; and Instructing Negotiators Concerning Matters of the Northern Integrated Supply Project (NISP)
3. An Executive Session Pursuant to Colorado Revised Statutes §24-6-402(4)(f)(I) to Discuss Personnel Matters Involving the Annual Performance Review of Daniel L. Money, Town Attorney, and Where Mr. Money has not Requested an Open Meeting
4. An Executive Session Pursuant to Colorado Revised Statutes §24-6-402(4)(f)(I) to Discuss Personnel Matters Involving the Annual Performance Review of Shane Hale, Town Manager, and Where Mr. Hale has not Requested an Open Meeting

Town Board Member Hallett moved to enter into an executive session pursuant to Colorado Revised Statutes 24-6-402(4)(b) for conference with an attorney for the Town Board to receive legal advice and specific legal questions regarding annexation matters in Southeast Windsor; pursuant to Colorado Revised Statutes 24-6-402(4)(e)(I) for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategies for negotiations, and instructing negotiators concerning matters of the Northern Integrated Supply Project; pursuant to Colorado Revised Statutes 24-6-402(4)(f)(I) to discuss personnel matters involving the annual performance review of Daniel L. Money, Town Attorney, where Mr. Money has not requested an open meeting; and pursuant to Colorado Revised Statutes 24-6-402(4)(f)(I) to discuss personnel matters involving the annual performance review of Shane Hale, Town Manager, where Mr. Hale has not requested an open meeting , Town Board member Peltz seconded the motion. Roll call on the vote resulted as follows; Yeas - Julie Cline, Ron Steinbach, Brian Jones, Lainie Peltz, Ken Symsack, Rick Klimek, Jason Hallett; Nays - None; Motion Passed.

The Town Board entered an executive session at 8:52 p.m.

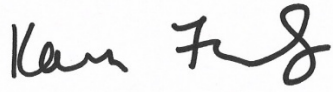
Upon a motion duly made, the executive session was closed and the Town Board returned to the regular meeting at 11:51 p.m.

Upon returning to the regular meeting, Mayor Cline advised that if any participants in the executive session believed the session contained any substantial discussion of any matters not included in the motion to convene the executive session, or believed any improper action occurred during the session in violation of the open meetings law; such concerns should now be stated. Hearing none, the regular meeting resumed at 11:51 p.m.

F. ADJOURN

Town Board Member Jones moved to adjourn, Town Board Member Peltz seconded the motion. Roll call on the vote resulted as follows; Yeas - Julie Cline, Ron Steinbach, Brian Jones, Lainie Peltz, Ken Symsack, Rick Klimek, Jason Hallett; Nays - None; Motion Passed.

Upon a motion duly made, the meeting was adjourned at 11:52 p.m.

A handwritten signature in black ink, appearing to read "Karen Frawley". The signature is written in a cursive, flowing style.

Karen Frawley, Town Clerk