



**Water and Sewer Board
Regular Meeting**
August 13, 2025 - 7:30 AM
1st Floor Conference Room,
301 Walnut Street, Windsor, CO 80550

MINUTES

A. CALL TO ORDER

CHAIRPERSON G. BIELAWSKI CALLED THE MEETING TO ORDER AT 7:33 AM.

1. Roll Call

Present:

Greg Bielawski, Chairperson
Milt Tokunaga
Alan 'Scotty' MacGregor
Milton Geiger

Absent:

Gale McGaha Miller, Vice Chairperson
Janene Willey, Secretary
Darell Zimbelman

Also Present:

Rick Klimeck, Town Board Liaison
Leif Lesoing, Water Resource Manager
Katrina Haley, Water Resource Technician
Hally Strevey, Executive Director,
Coalition for the Poudre River Watershed

2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration

No modifications to the August 13, 2025 Water and Sewer Board Regular Meeting Agenda requested.

3. Public Invited to be Heard

No public in attendance.

B. BOARD ACTION

1. Approval of the June 11, 2025; Water and Sewer Board Regular Meeting Minutes - K. Haley

Chairperson G. Bielawski noted that Charwon Walter, Utility Supervisor, and Jeff Coufal, Water Systems Superintendent were incorrectly recorded as present at the June 11, 2025 Water and Sewer Board Regular Meeting, but were not in attendance. Town staff to verify attendance of the June 11, 2025 Water and Sewer Board Regular Meeting and adjust attendance accordingly, as necessary.

Water and Sewer Board Member Tokunaga moved to Approve the Review and Approval of the June 11, 2025, Water and Sewer Board Regular Meeting Minutes, with the Contingency that Town Staff Verify Attendance Recorded and Correct the June Minutes, as Necessary. Water and Sewer Board Member Geiger seconded the motion. Roll call on the vote resulted as follows; Yeas - Gregory Bielawski, Milt Tokunaga, Milton Geiger, Alan 'Scotty' MacGregor; Nays - None; Motion Passed.

C. COMMUNICATIONS

1. Coalition for the Poudre River Watershed Presentation - Hally Strevey, Executive Director, CPRW

Hally Strevey, Executive Director for the Coalition for the Poudre River (CPRW), presented information regarding the River Health Assessment Framework (RHAF), a tool that the CPRW and City of Fort Collins have developed to assist in the assessment of various conditions of the Cache la Poudre River.

2. Communications from Staff

- NISP Update
- Harvest Festival
- Eaton House Grand Opening August 15th 6-8 PM
- Community Development Center Update and Meeting Location Change
- Dennis Markham Retirement August 21

Town staff shared brief updates regarding the following topics: the Northern Integrated Supply Project (NISP), the upcoming Windsor Harvest Festival, the Eaton House Grand Opening, and the new Community Development Center. Chairperson G. Bielawski and the Board discussed and made the decision to move all future Water and Sewer Board Meetings to the new Community Development Center (200 N. 11th Street, Windsor, CO 80550). Staff also shared that after 41 years of service, Dennis Markham, the Town's Wastewater Treatment Facility Superintendent, will be retiring September 05, 2025. All are encouraged to attend a retirement celebration for Dennis at the Town's Public Services facility on August 21, 2025.

3. Communications from Town Board Liaison

Town Board Liaison R. Klimeck shared brief updates regarding ongoing discussions pertaining to the 2026 Budget and Capital Improvement Projects (CIPs), the new Community Development Center, and the upcoming Harvest Fest.

4. Communications from Water and Sewer Board

No Water and Sewer Board communications.

D. ADJOURN

WATER AND SEWER BOARD MEMBER GEIGER MOVED TO ADJOURN, WATER AND SEWER BOARD MEMBER TOKUNAGA SECONDED THE MOTION. ROLL CALL ON THE VOTE RESULTED AS FOLLOWS; YEAS - GREGORY BIELAWSKI, MILT TOKUNAGA, MILTON GEIGER, ALAN 'SCOTTY' MACGREGOR; NAYS - NONE; MOTION PASSED.

UPON A MOTION DULY MADE, THE MEETING WAS ADJOURNED BY CHAIRPERSON G. BIELAWSKI AT 8:49 AM.



Katrina Haley
Water Resource Technician