



## WINDSOR ARTS COMMISSION REGULAR MEETING

December 16, 2025 - 6:00 PM

Windsor Art & Heritage Center, 116 5th Street, Windsor, CO 80550

### AGENDA

#### A. CALL TO ORDER

1. Roll Call
2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration
3. Public Invited to be Heard

#### B. CONSENT CALENDAR

1. Approval of November Meeting Minutes
2. Acceptance of Financial Report

#### C. BOARD ACTION

1. Selection of three (3) finalists to present full proposals for Windsor Monumental Entryway Sculpture project
2. Approve a total expenditure of \$47,655 for fabrication, delivery, and installation of five (5) public art benches from Noblewins.
  - \$25,000 to be spent from 2025 budget
  - \$22,655 to be spent from 2026 budget
  - Locations will be determined at a later date in collaboration with Parks staff

#### D. DISCUSSION ITEMS

#### E. COMMUNICATIONS

1. Communications from Town Board Liaison
2. Communications from Town Staff
3. Communications from Commission Members

#### F. ADJOURN

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.



## WINDSOR ARTS COMMISSION REGULAR MEETING

November 18, 2025 - 6:00 PM

Windsor Art & Heritage Center, 116 5th Street, Windsor, CO 80550

### MINUTES

#### A. CALL TO ORDER: 6:00 PM

1. Roll Call

Present: Carol Clark, Carrie Ferris, Laurie Bess, Emily Pearson, Todd Vess, Kelly Scharlau, and Shelley Kawamura

Absent: Tiffany Elliot

Also Present: Laura Browarny, Ken Symsack, Chris Bates, Bobby Warner

2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration

Motion: Laurie Bess, Second Shelley Kawamura, Unanimous

3. Public Invited to be Heard

None

#### B. CONSENT CALENDAR

1. Approval of October Meeting Minutes

2. Acceptance of Financial Report

Motion to accept Consent Calendar: Laurie Bess Second: Shelley Kawamura, Unanimous

#### C. BOARD ACTION

1. Ad hoc Community Art Policy Review Committee- Starting in 2026 we are needing to review the Public Art Policy and update it to assure it aligns with WAC's operating procedures. Members that volunteered to be appointed by Todd Vess are Carrie Nutt, Emily Pearson, and Laurie Bess. Shelley Kawamura will serve as an alternate. Laura Browarny and Chris Bates will also be part of this committee.

#### D. DISCUSSION ITEMS

1. 2026 Annual Plan- The public art plan for 2026 will consist of the following projects. Sol of Windsor Year 2, Traffic Cabinet Mural Projects (2), Entryway Sign Murals (2), Mural Grants (2), Wind Turbine Bench Murals (5), Monumental Entryway Signage Phase 1, Eastman Park Mosaic Phase 2. We will also be installing the CRC signage sculptures, Com Dev Sculpture and Windsor History Museum sculpture and mural. This plan leaves us flexibility to take on new projects as they are presented to us.
2. Project Updates – Community Park has opportunity to place a piece of art (Wind Turbine Benches?), CRC sign phase one is being fabricated and should be installed Dec/Jan. The fabricator had to redesign the pieces to make it work, thus the delay.

## E. COMMUNICATIONS

1. Communications from Town Board- Ken: The budget is wrapped up and the Town made it rain! Most things were funded, not many cuts. Wastewater financing is going to make bills go up and Todd wants a discount. A revamp of the wastewater system is happening and is overdue. Red light camera is a go! Slow down or drive your spouse's car. Poudre River Trail continuation is in question. Windsor isn't backing out but is questioning whether it is better to give the money to Greeley or Wade. The town is getting a land grab with a smile to build the next roundabout.
2. Communications from Town of Windsor Staff- Ice scrapers have shipped. Bobby- Windsor Wonderland is the 6<sup>th</sup>. Wreaths Across America is looking for donations to place wreaths on veterans' gravesites. \$18 wreaths for Sat 12/13
3. Communications from WAC Members – This will be Carol Clarks last meeting and Tiffany Elliot is also resigning from the board. We will greatly miss their input and presence. We will start the process to get replacements for them. Kelly Scharlau will have the opportunity to go from alternate to legit.

F. ADJOURN: Motion: Shelley Kawamura, Second: Laurie Bess  
MEETING IS ADJOURNED AT 6:47 PM

Respectfully submitted by Laura Browarny, Culture Supervisor

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**Community Devo.**

**General Fund (205)**

<b>2025 Budget</b>	<b>\$100,000</b>	<b>\$24,330</b>
SWAG		\$631
CaFE Subscription		\$120
CaFE Call - SoL		\$250
Traffic Box Mural	\$1,750	
Farm Equipment (encu	\$15,000	
Art LIVE 6/14		\$250
Final Kyger Payment	\$31,000	
SWAG		\$918
Art LIVE 6/20		\$500
SoL concrete 50%	\$5,100	
Art LIVE 7/12		\$300
SoL steel plates	\$1,050	
SWAG		\$1,170
Bronze Maintenance		\$565
CaFE Call - Comm Dev		\$250
SoL concrete 50%	\$5,100	
SoL artist fees	\$10,800	
Mural grants	\$10,000	
Art LIVE 8/9		\$400
Artist stipends		\$600
Art LIVE 9/6		\$375
Pelican Repairs	\$3,250	\$3,250
SoL install fees	\$1,462	
Depot Mural (encumbered)		\$3,000
SWAG		\$2,100
Windsor Wonderland Support		\$1,100
Noblewins Down Payr	\$25,000	
Cafe Call - Depot		\$250
<b>Total Spent</b>	<b>\$109,512</b>	<b>\$16,029</b>
<b>Remaining Budget</b>	<b>\$5,025</b>	<b>\$8,301</b>



**Town of Windsor, CO**

301 Walnut Street  
Windsor, CO 80550

**Chris Bates**

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970-674-3502

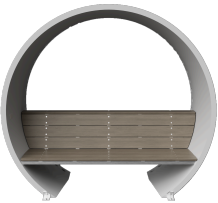
**Laura Browarny**

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Reference: 20251125-153137546  
Quote created: November 25, 2025  
Quote expires: December 5, 2025  
Quote created by: Ben McGuire

bmcguire@noblewins.com  
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**Products & Services**

Image	Item & Description	Quantity	Unit Price	Total
	Arch - Primed Bench comes primed and prepared for community artists to create their own custom mural design on-site.	5	\$8,475.00	\$42,375.00
			One-time subtotal	\$42,375.00
			Estimated Freight	\$5,280.00
			<b>Total</b>	<b>\$47,655.00</b>

[Terms & Conditions](#)

**Signature**

Before you sign this quote, an email must be sent to you to verify your identity. Find your profile below to request a verification email.

<p><b>Laura Browarny</b> lbrowarny@windsorgov.com</p>	
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**Questions? Contact me**



Ben McGuire  
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<b>Title</b>	Town of Windsor, CO - 5 Primed Arches
<b>File name</b>	redir
<b>Document ID</b>	bfc90cf2171cc7d9fc4c06607025020dcec6000b
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<b>Status</b>	● Signed

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**11 / 25 / 2025**

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**11 / 25 / 2025**

22:16:18 UTC

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