



Tree Board Regular Meeting

January 27, 2026 - 5:00 PM
Community Recreation Center – 250 N. 11th Street
Windsor, CO 80550

MINUTES

A. CALL TO ORDER

MS. O'CONNOR CALLED THE MEETING TO ORDER AT 5:00 PM

Roll Call

Present: Alison O'Connor – Board Chair
John Brown – Vice Chair
Jim LaShell – Secretary
Christine Ginnity
Georgene Sackerson
Lucy Thames

Brian Jones – Town Board Liaison

Also Present: Ken Kawamura – Town Forester
Kristy Zulkoski – Administrative Specialist

1. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration

MR. BROWN MOVED TO APPROVE THE AGENDA AS PRESENTED. MS. GINNITY SECONDED THE MOTION. ALL MEMBERS PRESENT VOTED AYE. MOTION CARRIED.

2. Liaison Reports

- Town Board Report/Mr. Jones
 - Approved 2026 Town budget in late November
 - Reviewed the WDA budget
 - Water rate increase due to new sewer treatment plant, budget increase tripled of what was budgeted of \$50M, will accommodate growth and easy to expand, water main replacement by Safeway
 - Election season started as of 5:00 pm yesterday – District 2, 4, 6, and mayor two year will be on ballot, District 6 and Mayor have challengers, election is April 7th
 - Completed updates to ordinances in order to match state regulations and compliance
 - King Soopers breaking ground is unknown, working on last bit of design and road infrastructure, still planning for 2027 Q1 completion
 - AI data center is not in Windsor but unincorporated Weld County, water rate increase does not support this
 - IGA with Greeley for infrastructure for Cascadia project, approximately

- \$15M
- Colorado Blvd. and Crossroads stop light will turn into a two-lane roundabout, likelihood of fatality or major injuries is much lower, doesn't slow traffic as much
- No update on Walmart, coming, but don't know when

3. Public Invited to be Heard

- No Report

B. CONSENT CALENDAR

1. Minutes from October 28, 2025

MR. BROWN MOVED TO APPROVE THE OCTOBER 28, 2025, MINUTES AS PRESENTED. MR. LASHELL SECONDED THE MOTION. ALL MEMBERS PRESENT VOTED AYE. MOTION CARRIED.

C. BOARD REVIEW/DISCUSSION

1. Election of Officers

- Current Offices held
 - Chair – Ms. O'Connor
 - Co-Chair – Mr. Brown
 - Secretary – Mr. LaShell

MS. THAMES MOTIONED TO VOTE BY ACCLAMATION IN ORDER TO APPROVE MS. O'CONNOR IN HER CURRENT POSITION AS CHAIR AND MR. LASHELL IN HIS POSITON AS SECRETARY. MS. SACKERSON SECONDED THE MOTION. ALL MEMERS PRESENT VOTED AYE.

MR. BROWN MOTIONED TO NOMINATE MS. THAMES FOR CO-CHAIR. MR. LASHELL SECONDED THE MOTION. MS. THAMES ACCEPTED THE NOMINATION. ALL MEMEBERS PRESENT VOTED AYE.

2. Arbor Day 2026 Planning

- February 24th – poster contest judging at Public Services 5:00 pm, dinner provided
 - Sent out contest information to the seven participating schools, new principal at Mountain View, hoping for more participation
 - Discussion was held on including all Weld RE-4 School District elementary schools, will discuss further on how to accommodate presentations at all schools
 - New process – judge all grades together as a whole, six winners from each school, one District Winner K-5 will have full page in calendar, Overall Winner on cover and January
 - Forestry Staff will screen for requirements, sort and bring the best ones prior to judging
 - Student first name in lower right corner
 - Must include correct spelling
 - Museums will display posters at CRC as an exhibit

- Poetry Contest for middle schoolers is status quo for this year, possible change for future to include photography/music/videos
- March 5th – Tree Board Class at Clearview Library 5:30 – 7:00 pm
 - What the Tree Board does, promote Tree Sale, answer questions
 - Library will do promotion, will reach out to Windsor Chamber and WDA and look into putting info on digital entry signs
- April 2nd – Tree Board Class at Clearview Library 5:30 – 7:00 pm
 - Tree planting care and preventative maintenance
 - Library will do promotion, will reach out to Windsor Chamber and WDA and look into putting info on digital entry signs
- Week of April 6th – seedlings scheduled to come, 2,000 ordered
 - Will reach out to Erica Wharton for help from volunteers
- April 17th – Colorado Arbor Day, there is no school that day
- April 13th works for Tozer and the Board for school celebration, will reach out to Charter Elementary and Hollister to see if they can host same day
- April 13th – Arbor Day Proclamation at Town Board 7:00 pm, Ms. Sackerson and Ms. Thames will be attending & speaking
- April 18th – Tree Sale at Public Works 9:00 am – 1:00 pm (times to be confirmed), registration is available now, promotion coming
- April 27th – Winners recognition prior to Town Board Meeting at Main Park 5:00 – 5:30 pm, reserve shelter, Ms. O'Connor will bring PA system
- Cancel April 28th Regular Tree Board Meeting
- Meeting with Hollister Lake principal tomorrow, new school and approved landscape plan, thinking about tree management for long term and future tree planting, option to donate behind high school, Mountain View or Northern Lights Park

MS. GINNITY MOVED TO INCLUDE ALL WELD RE-4 ELEMENTARY SCHOOLS IN THE POSTER CONTEST STARTING IN 2027. MS. THAMES SECONDED THE MOTION. ALL MEMBERS PRESENT VOTED AYE. MOTIONED CARRIED.

MR. BROWN MOVED TO CANCEL THE APRIL 28, 2026 REGULAR MEETING. MS. GINNITY SECONDED THE MOTION. ALL MEMBERS PRESENT VOTED AYE. MOTIONED CARRIED.

D. COMMUNICATIONS

1. Staff

a. January Report

- Christmas lights downtown turned off yesterday
- Set up Christmas tree recycling drop-off, around 550 trees so far, will be used for Magical Forest event
- Large cottonwood removed
- Budget review with Ms. Fotsch at March meeting
- Tree Keeper finally came in, looking at how to incorporate into tree management, presentation by Davey resource Group in May

2. Board

- Ms. Ginnity
 - Treasure Island Kick-Off Meeting is April 1st

- First community garden at Jacoby Farm, applications for plots will be available on February 6th
- Ms. O'Connor
 - Try to sell at least three trees for Tree Sale, \$80 each, can be purchased through April 17th either online or get order form from recreationliveshere.com
 - Will be gone March 24th, Ms. Thames will lead the Regular Meeting

3. ADJOURN

MR. BROWN MOVED TO ADJOURN. THE MEETING WAS ADJOURNED AT 6:27 PM.

Submitted by: Kristy Zulkoski/Administrative Specialist