



## **TREE BOARD REGULAR MEETING**

March 24, 2026 - 5:00 PM  
Community Recreation Center 250 N. 11th Street, Windsor, CO  
80550

### **AGENDA**

#### **A. CALL TO ORDER**

1. Roll Call
2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration
3. Liaison Reports
  - Town Board Liaison
4. Public Invited to be Heard

#### **B. CONSENT CALENDAR**

1. Minutes (February 24, 2026)

#### **C. BOARD REVIEW/DISCUSSION**

1. 2026 Budget Review
2. Participation with AHC Staff for Home School Education
3. Arbor Day 2026 Update

#### **D. COMMUNICATIONS**

1. Staff
  - a. March Update
2. Board

#### **E. ADJOURN**

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.



## Tree Board Regular Meeting

February 24, 2026 - 5:00 PM  
Public Services – 922 N. 15<sup>th</sup> Street  
Windsor, CO 80550

### MINUTES

#### A. CALL TO ORDER

#### **MS. O'CONNOR CALLED THE MEETING TO ORDER AT 5:03 PM**

#### Roll Call

Present: Alison O'Connor – Board Chair  
Lucy Thames – Co-Chair  
Jim LaShell – Secretary  
John Brown  
Christine Ginnity  
Michelle Softich  
Georgene Sackerson

Brian Jones – Town Board Liaison

Also Present: Ken Kawamura – Town Forester  
Lynn Morales – Horticulture Technician  
Blake McGrew – Forestry Maintenance Technician  
Kristy Zulkoski – Administrative Specialist

Ms. O'Connor welcomed Michelle Softich to the Board – Windsor resident for the past thirteen years, lived in Severance before that, grew up in Montana and South Dakota, dental hygienist, heard that the Tree Board is fun and interactive with the community, willing and able to learn

#### 1. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration

**MR. BROWN MOVED TO APPROVE THE AGENDA AS PRESENTED. MS. SACKERSON SECONDED THE MOTION. ALL MEMBERS PRESENT VOTED AYE. MOTION CARRIED.**

#### 2. Liaison Reports

- Town Board Report/Mr. Jones
  - Future Walmart is considered a quasi-judicial issue when it comes to the Board, will vote on what is presented, 191,000 square foot Super Center with gas, site plan has been submitted and is pretty far along, a lot of opinions from the community, Walmart initially backed out of a Windsor location in 2010, never sold the land
  - Petitioning powers for town voters, no standardized petition process in the past

- Meet & Greet with current Town Board Members who are running for re-election at Mash Lab tomorrow night, Mr. Jones and Mr. Hallet are running unopposed, Ms. Cline/Mayor at-large and Mr. Symsack are both contested
- Work Session on wildfire resiliency code, have no choice but to adopt a code by April 1<sup>st</sup>, although there is not enough information from the state to give direction on how to apply it
- Mr. Brown inquired if Windsor has anything to do with the Cascadia project
  - It is all Greeley, but potentially could be involved with traffic infrastructure, election on 1A happening today

### 3. Public Invited to be Heard

- No Report

## B. CONSENT CALENDAR

### 1. Minutes from January 27, 2026

**MR. BROWN MOVED TO APPROVE THE JANUARY 27, 2026, MINUTES AS PRESENTED. MS. GINNITY SECONDED THE MOTION. ALL MEMBERS PRESENT VOTED AYE. MOTION CARRIED.**

## C. BOARD ACTION

### 1. Approve 2026 Arbor Day Contest winners as selected previously

- 1300 total posters submitted
- Board Members reviewed poster selections by grade level from the following elementary schools: Grandview, Tozer, Mountain View, Skyview, Hollister Lake, Orchard Hill and Windsor Charter, a winner from each grade level was selected, a grade level District Winner was chosen from all grade level winners from all schools, an Overall Winner was chosen from all District Winners which will be featured on the front cover and January, all winning posters will be featured in the 2027 calendar

**MS. SACKERSON MOVED APPROVE THE 2026 ARBOR DAY POSTER CONTEST WINNERS AS SELECTED. MS. THAMES SECONDED THE MOTION. ALL MEMBERS PRESENT VOTED AYE. MOTION PASSED.**

## D. BOARD REVIEW/DISCUSSION

### 1. Arbor Day 2026 Planning

- School celebrations confirmed for April 13<sup>th</sup>
  - Tozer Elementary 9:00 - 9:45 am
  - Windsor Charter Academy 10:15 – 11:00 am
  - Hollister Lake Elementary 12:30 - 1:15 pm
  - Mr. Jones notified Mayor Cline
  - Met with school leadership about student program plans, will keep more to a minimum and limited to certain grades – Tozer has planned a song
  - Tozer passed along a map for tree planting location, they want to be heavily involved and with what type of tree
- Seedlings (2,000) will arrive the week of April 6<sup>th</sup>

- Packaging on Wednesday, April 8<sup>th</sup> at Public Services/Parks Building from 9:00 am – 12:00 pm, need 14 - 15 volunteers + Tree Board

## D. COMMUNICATIONS

### 1. Staff

- Ms. Morales
  - Need to get updated t-shirt sizes from Board Members
  - Mr. McGrew removed all Christmas lights downtown, project will be contracted out next year
  - Removed the decorations from pots around town
  - Organized Christmas décor into storage bins
  - Chipped up 897 trees from Magical Forest event with new chipper blades
  - Staff attended the Pro Green conference in early February – great talks by Ms. O'Connor
  - Staff attended the 36<sup>th</sup> Annual Greeley Tree Care Workshop
  - Working on getting pre-emergents for weeds this spring
  - Cutting ornamental grasses
  - Mr. McGrew is continuing with pruning rotation at Brunner Farm, creating slide show about pruning for other staff with Ms. Morales, which will include hormones and proper pruning cuts
  - Tree Risk Evaluation spreadsheet, need to enter data
  - Tree Sale and Sick Tree Day will be promoted in the Summer Activity Guide coming out on April 1<sup>st</sup>, NoCo Blooms ad, Chamber posted info on their Facebook page, will be able to use WDA sandwich boards downtown, Mr. Kawamura working on digital signs at entrances, Communications will do a heavy push at the end of March/beginning of April

### 2. Board

- Mr. LaShell
  - Attended a presentation today on the River Bluffs restoration project which includes the farmland at the river & Hwy 392, northwest corner is Fossil Creek, will allow it to go back on the original course in the area where they changed the bank of the river, will turn into a combination of wetland and prairie, bike path development this year
- Ms. Ginnity
  - Applications for the Community Garden plots at Halfway Homestead are available online
- Ms. O'Connor
  - March 5<sup>th</sup> – “Community Forestry 101” at Clearview Library from 5:30 - 7:00 pm, what the Tree Board does, why trees are good and answer questions, will have Tree Sale packets and tree selection available
  - March 24<sup>th</sup> – Regular Tree Board Meeting, Ms. Thames will lead the meeting, Ms. Fotsch/PRC Director will present the budget
  - April 10<sup>th</sup> – Homeschool group is attending an event at the Halfway Homestead hosted by Museums staff, asked if Tree Board could participate, provide seedlings if available, Ms. O'Connor and Mr. Kawamura will follow up and email further information
  - Thank you to Ms. Morales for all of her hard work on getting everything prepared for this evening's judging and for providing dinner

- Ms. Sackerson
  - Inquired about the Recreation website and why Tree Sale and Sick Tree Day are not featured under the Special Events section
    - Information is on the Forestry page, will be featured in the Summer Activity Guide, and reminders to order will be posted on social media, Mr. Kawamura will look into the website postings

3. ADJOURN

**MR. BROWN MOVED TO ADJOURN. THE MEETING WAS ADJOURNED AT 7:32 PM.**

Submitted by: Kristy Zulkoski/Administrative Specialist

# Arbor Day Poster & Poetry Contest Winners

## Tozer Primary School:

Kindergarten.....Genevieve Diederich.....School Winner  
First Grade.....Maddie Flores .....School Winner  
Second Grade.....Jaxson Schwalm.....**District Winner**

## Hollister Lake Elementary:

Kindergarten.....Grace Ende.....School Winner  
First Grade.....Addalera Martinez .....**District Winner**  
Second Grade.....Izsak Kaczor .....School Winner  
Third Grade.....Rylee Weigang.....School Winner  
Fourth Grade.....Sloane Clark.....School Winner  
Fifth Grade.....Logann Hamblin .....School Winner

## Mountain View Elementary:

Fourth Grade.....Vicky Deng.....School Winner  
Fifth Grade.....Addie Bell.....School Winner

## Orchard Hill Elementary:

Kindergarten.....Tinsleigh Easdon.....**District Winner**  
First Grade.....Noah Harrar .....School Winner  
Second Grade.....Ellie Seaman .....School Winner  
Third Grade.....Hailey Koelpin.....School Winner  
Fourth Grade.....Violet Vukodinovich.....School Winner  
Fifth Grade.....London Fesler .....School Winner

## Grandview Elementary:

Third Grade.....Nick Guia.....**Overall Winner**  
Fourth Grade.....Alaina Rubley. ....School Winner  
Fifth Grade.....Hailey Ross.....School Winner

## Skyview School of STEM:

Kindergarten.....Gigi Cohran.....School Winner  
Second Grade.....Amiah Workman.....School Winner  
Third Grade.....Eleanor Boisvert .....School Winner

## Windsor Charter Academy:

Kindergarten.....Jonah Sanchez.....School Winner  
First Grade.....Scarlett Rose-Warman ..School Winner  
Second Grade.....Eva Trostel.....School Winner  
Third Grade.....Levi Ferares .....School Winner  
Fourth Grade.....Talia Cashman .....**District Winner**  
Fifth Grade.....Austin Steinke.....**District Winner**

## Ridgeline Middle School Poetry Contest:

Sixth Grade.....Charley Benson.....First Place  
Eighth Grade.....Vivian Shelton .....Second Place  
Sixth Grade.....Caroline Woodward.....Third Place

# Welcome to the 2026 Arbor Day Celebration!



**Monday, April 13, 2026  
9:00 a.m. — 9:45 a.m.**

**Tozer Primary School  
501 Oak Street  
Windsor, CO 80550**

**Recreation  
LIVES HERE**

[recreationliveshere.com](http://recreationliveshere.com)



FORESTRY DIVISION

# Arbor Day Celebration 2026

## Schedule of Events:

Welcome and Introduction — Moriah Diederich

“The Meaning of Arbor Day” — Alison O’Connor

Mayor’s Proclamation — Mayor Julie Cline

Tree City USA Award — Greg Zausen, CSFS

Jr. Tree Board Pledge — Georgene Sackerson

Presentation of Contest winners — Christine Ginnity,  
Lucy Thames, Michelle Softich

Student Presentation — “We Got The World In Our  
Hands” sung by all grade levels

Planting of Tree on School Grounds — John Brown,  
Jim LaShell



### Junior Tree Board Pledge

I give my pledge as a Junior Tree Board Member to use my eyes to see the beauty of trees, to help beautify our community, and to respect our town parks and school grounds.

“Until you dig a hole, you plant a tree, you water it and make it survive, you haven’t done a thing. You are just talking.”

~Wangari Maathai

## Windsor Tree Board

Alison O’Connor, Chair

Lucy Thames, Vice-Chair

Jim LaShell, Secretary

Christine Ginnity

John Brown

Georgene Sackerson

Michelle Softich

Brian Jones-Town Board Liaison



## Special Thanks:

Moriah Diederich, Principal

Benjamin Clegern, Music Teacher

Tozer Primary Staff and Students

Colorado State Forest Service

Weld RE-4 School District Staff

Windsor Parks, Recreation & Culture Department

# Arbor Day Poster & Poetry Contest Winners

## Windsor Charter Academy:

Kindergarten.....	Jonah Sanchez.....	School Winner
First Grade.....	Scarlett Rose-Warman ..	School Winner
Second Grade.....	Eva Trostel.....	School Winner
Third Grade.....	Levi Ferares .....	School Winner
Fourth Grade.....	Talia Cashman .....	<b>District Winner</b>
Fifth Grade.....	Austin Steinke.....	<b>District Winner</b>

## Hollister Lake Elementary:

Kindergarten.....	Grace Ende.....	School Winner
First Grade.....	Addalera Martinez .....	<b>District Winner</b>
Second Grade.....	Izsak Kaczor .....	School Winner
Third Grade.....	Rylee Weigang.....	School Winner
Fourth Grade.....	Sloane Clark.....	School Winner
Fifth Grade.....	Logann Hamblin .....	School Winner

## Tozer Primary:

Kindergarten.....	Genevieve Diederich.....	School Winner
First Grade.....	Maddie Flores .....	School Winner
Second Grade.....	Jaxson Schwalm.....	<b>District Winner</b>

## Mountain View Elementary:

Fourth Grade.....	Vicky Deng .....	School Winner
Fifth Grade.....	Addie Bell.....	School Winner

## Orchard Hill Elementary:

Kindergarten.....	Tinsleigh Easdon.....	<b>District Winner</b>
First Grade.....	Noah Harrar .....	School Winner
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## Grandview Elementary:

Third Grade.....	Nick Guia.....	<b>Overall Winner</b>
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Sixth Grade.....	Caroline Woodward.....	Third Place

# Welcome to the 2026 Arbor Day Celebration!



**Monday, April 13, 2026  
10:15 a.m. — 11:00 a.m.**

**Windsor Charter Academy  
680 Academy Court  
Windsor, CO 80550**

**Recreation  
LIVES HERE**

recreationliveshere.com



FORESTRY DIVISION

# Arbor Day Celebration 2026

## Schedule of Events:

Welcome and Introduction — Jessica Wilson  
“The Meaning of Arbor Day” — Alison O’Connor  
Mayor’s Proclamation — Mayor Julie Cline  
Tree City USA Award — Greg Zausen, CSFS  
Jr. Tree Board Pledge — Georgene Sackerson  
Presentation of Contest winners — Christine Ginnity,  
Lucy Thames, Michelle Softich  
Planting of Tree on School Grounds — John Brown,  
Jim LaShell



### Junior Tree Board Pledge

I give my pledge as a Junior Tree Board Member to use my eyes to see the beauty of trees, to help beautify our community, and to respect our town parks and school grounds.

“Until you dig a hole, you plant a tree, you water it and make it survive, you haven’t done a thing. You are just talking.”

~Wangari Maathai

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Lucy Thames, Vice-Chair  
Jim LaShell, Secretary  
Christine Ginnity  
John Brown  
Georgene Sackerson  
Michelle Softich  
Brian Jones-Town Board Liaison



## Special Thanks:

Jessica Wilson, Principal  
Windsor Charter Academy Staff and Students  
Colorado State Forest Service  
Weld RE-4 School District Staff  
Windsor Parks, Recreation & Culture Department

# Arbor Day Poster & Poetry Contest Winners

## Hollister Lake Elementary:

Kindergarten.....	Grace Ende.....	School Winner
First Grade.....	Addalera Martinez .....	<b>District Winner</b>
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Sixth Grade.....	Charley Benson.....	First Place
Eighth Grade.....	Vivian Shelton .....	Second Place
Sixth Grade.....	Caroline Woodward.....	Third Place

# Welcome to the 2026 Arbor Day Celebration!



**Monday, April 13, 2026  
12:30 p.m. — 1:15 p.m.**

**Hollister Lake Elementary  
550 Sundance Drive  
Windsor, CO 80550**

**Recreation  
LIVES HERE**

recreationliveshere.com



**TOWN OF  
WINDSOR  
PARKS, RECREATION  
& CULTURE**

FORESTRY DIVISION

# Arbor Day Celebration 2026

## Schedule of Events:

Welcome and Introduction — Shelly Butcher  
“The Meaning of Arbor Day” — Alison O’Connor  
Mayor’s Proclamation — Mayor Julie Cline  
Tree City USA Award — Greg Zausen, CSFS  
Jr. Tree Board Pledge — Georgene Sackerson  
Presentation of Contest winners — Christine Ginnity,  
Lucy Thames, Michelle Softich  
Planting of Tree on School Grounds — John Brown,  
Jim LaShell



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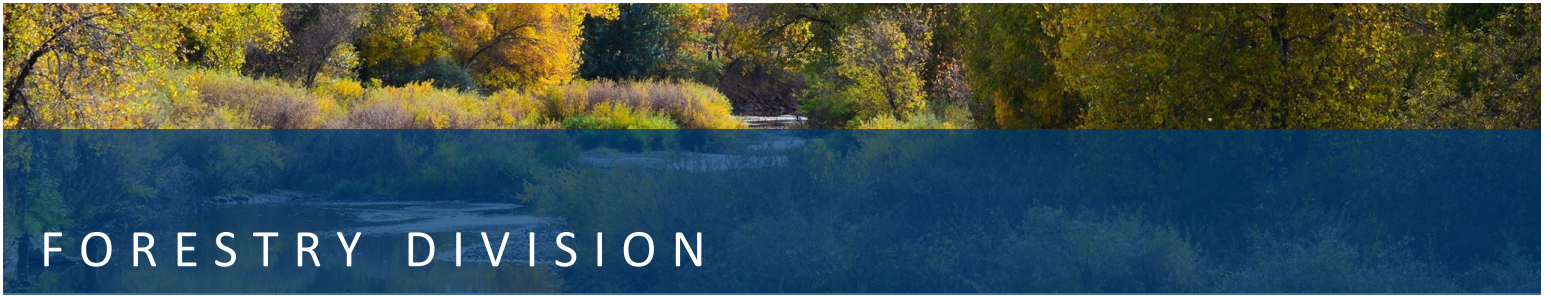
## Windsor Tree Board

Alison O’Connor, Chair  
Lucy Thames, Vice-Chair  
Jim LaShell, Secretary  
Christine Ginnity  
John Brown  
Georgene Sackerson  
Michelle Softich  
Brian Jones-Town Board Liaison



## Special Thanks:

Shelly Butcher, Principal  
Hollister Lake Staff and Students  
Colorado State Forest Service  
Weld RE-4 School District Staff  
Windsor Parks, Recreation & Culture Department



# FORESTRY DIVISION

March 24, 2026

It's been an unusual winter for sure! There has been very little snow and dry. Last week we hit record high temperature for this time of year. For these reasons, staff has been busy winter watering weekly trying to keep up with the demands. We attended the 12th Tree Diversity Conference online last week. Blake has been rotation pruning at Brunner Park and working on training our new PTYR to climb and structure prune. Lynn has been cutting cool season grasses and cleaning out the shrub beds and roundabout in preparation for the upcoming season. In addition, we hosted the PRC department lunch meeting serving up a yummy, very healthy salad bar.

Highlights from February are:

- Finished up the Christmas tree recycling with almost 900 trees
- Kept up on Downtown maintenance
- Pruned a willow on the #2 Ditch trail
- Removed hangers in a cottonwood on the #2 Ditch trail
- Assisted the open space staff in cleaning up the Mayflower property
- Working on the risk tree inventory
- Cleaned up and removed volunteers along the Kern ditch and along several drainages in neighborhood parks
- Inspected and remove large pinyon that was windthrown

Tara will start the meeting off with the long anticipated 2026 budget (although we are already working on the 2027 budget). If there are any pressing questions related to the budget or anything else parks, rec or culture, I'm sure she would be happy to oblige. Next Emily from AHC is here and learn about the Tree Board and all the fun things we do. She will also discuss participation in her upcoming home school education event. Finally, we'll finalize the Arbor Day celebrations planned at Tozer, WCA and Hollister Lake, seedling bagging, tree sale, contest exhibit, recognition and anything else related to this event!

Lots to cover, so let's get started....

Let's Keep Windsor Tree-rific!

