



## Tree Board Regular Meeting

February 24, 2026 - 5:00 PM  
Public Services – 922 N. 15<sup>th</sup> Street  
Windsor, CO 80550

### MINUTES

#### A. CALL TO ORDER

#### **MS. O'CONNOR CALLED THE MEETING TO ORDER AT 5:03 PM**

#### Roll Call

Present: Alison O'Connor – Board Chair  
Lucy Thames – Co-Chair  
Jim LaShell – Secretary  
John Brown  
Christine Ginnity  
Michelle Softich  
Georgene Sackerson

Brian Jones – Town Board Liaison

Also Present: Ken Kawamura – Town Forester  
Lynn Morales – Horticulture Technician  
Blake McGrew – Forestry Maintenance Technician  
Kristy Zulkoski – Administrative Specialist

Ms. O'Connor welcomed Michelle Softich to the Board – Windsor resident for the past thirteen years, lived in Severance before that, grew up in Montana and North Dakota, dental hygienist, heard that the Tree Board is fun and interactive with the community, willing and able to learn

#### 1. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration

**MR. BROWN MOVED TO APPROVE THE AGENDA AS PRESENTED. MS. SACKERSON SECONDED THE MOTION. ALL MEMBERS PRESENT VOTED AYE. MOTION CARRIED.**

#### 2. Liaison Reports

- Town Board Report/Mr. Jones
  - Future Walmart is considered a quasi-judicial issue when it comes to the Board, will vote on what is presented, 191,000 square foot Super Center with gas, site plan has been submitted and is pretty far along, a lot of opinions from the community, Walmart initially backed out of a Windsor location in 2010, never sold the land
  - Petitioning powers for town voters, no standardized petition process in the past

- Meet & Greet with current Town Board Members who are running for re-election at Mash Lab tomorrow night, Mr. Jones and Mr. Hallet are running unopposed, Ms. Cline/Mayor at-large and Mr. Symsack are both contested
- Work Session on wildfire resiliency code, have no choice but to adopt a code by April 1<sup>st</sup>, although there is not enough information from the state to give direction on how to apply it
- Mr. Brown inquired if Windsor has anything to do with the Cascadia project
  - It is all Greeley, but potentially could be involved with traffic infrastructure, election on 1A happening today

### 3. Public Invited to be Heard

- No Report

## B. CONSENT CALENDAR

### 1. Minutes from January 27, 2026

**MR. BROWN MOVED TO APPROVE THE JANUARY 27, 2026, MINUTES AS PRESENTED. MS. GINNITY SECONDED THE MOTION. ALL MEMBERS PRESENT VOTED AYE. MOTION CARRIED.**

## C. BOARD ACTION

### 1. Approve 2026 Arbor Day Contest winners as selected previously

- 1300 total posters submitted
- Board Members reviewed poster selections by grade level from the following elementary schools: Grandview, Tozer, Mountain View, Skyview, Hollister Lake, Orchard Hill and Windsor Charter, a winner from each grade level was selected, a grade level District Winner was chosen from all grade level winners from all schools, an Overall Winner was chosen from all District Winners which will be featured on the front cover and January, all winning posters will be featured in the 2027 calendar

**MS. SACKERSON MOVED APPROVE THE 2026 ARBOR DAY POSTER CONTEST WINNERS AS SELECTED. MS. THAMES SECONDED THE MOTION. ALL MEMBERS PRESENT VOTED AYE. MOTION PASSED.**

## D. BOARD REVIEW/DISCUSSION

### 1. Arbor Day 2026 Planning

- School celebrations confirmed for April 13<sup>th</sup>
  - Tozer Elementary 9:00 - 9:45 am
  - Windsor Charter Academy 10:15 – 11:00 am
  - Hollister Lake Elementary 12:30 - 1:15 pm
  - Mr. Jones notified Mayor Cline
  - Met with school leadership about student program plans, will keep more to a minimum and limited to certain grades – Tozer has planned a song
  - Tozer passed along a map for tree planting location, they want to be heavily involved and with what type of tree
- Seedlings (2,000) will arrive the week of April 6<sup>th</sup>

- Packaging on Wednesday, April 8<sup>th</sup> at Public Services/Parks Building from 9:00 am – 12:00 pm, need 14 - 15 volunteers + Tree Board

## D. COMMUNICATIONS

### 1. Staff

- Ms. Morales
  - Need to get updated t-shirt sizes from Board Members
  - Mr. McGrew removed all Christmas lights downtown, project will be contracted out next year
  - Removed the decorations from pots around town
  - Organized Christmas décor into storage bins
  - Chipped up 897 trees from Magical Forest event with new chipper blades
  - Staff attended the Pro Green conference in early February – great talks by Ms. O'Connor
  - Staff attended the 36<sup>th</sup> Annual Greeley Tree Care Workshop
  - Working on getting pre-emergents for weeds this spring
  - Cutting ornamental grasses
  - Mr. McGrew is continuing with pruning rotation at Brunner Farm, creating slide show about pruning for other staff with Ms. Morales, which will include hormones and proper pruning cuts
  - Tree Risk Evaluation spreadsheet, need to enter data
  - Tree Sale and Sick Tree Day will be promoted in the Summer Activity Guide coming out on April 1<sup>st</sup>, NoCo Blooms ad, Chamber posted info on their Facebook page, will be able to use WDA sandwich boards downtown, Mr. Kawamura working on digital signs at entrances, Communications will do a heavy push at the end of March/beginning of April

### 2. Board

- Mr. LaShell
  - Attended a presentation today on the River Bluffs restoration project which includes the farmland at the river & Hwy 392, northwest corner is Fossil Creek, will allow it to go back on the original course in the area where they changed the bank of the river, will turn into a combination of wetland and prairie, bike path development this year
- Ms. Ginnity
  - Applications for the Community Garden plots at Halfway Homestead are available online
- Ms. O'Connor
  - March 5<sup>th</sup> – “Community Forestry 101” at Clearview Library from 5:30 - 7:00 pm, what the Tree Board does, why trees are good and answer questions, will have Tree Sale packets and tree selection available
  - March 24<sup>th</sup> – Regular Tree Board Meeting, Ms. Thames will lead the meeting, Ms. Fotsch/PRC Director will present the budget
  - April 10<sup>th</sup> – Homeschool group is attending an event at the Halfway Homestead hosted by Museums staff, asked if Tree Board could participate, provide seedlings if available, Ms. O'Connor and Mr. Kawamura will follow up and email further information
  - Thank you to Ms. Morales for all of her hard work on getting everything prepared for this evening's judging and for providing dinner

- Ms. Sackerson
  - Inquired about the Recreation website and why Tree Sale and Sick Tree Day are not featured under the Special Events section
    - Information is on the Forestry page, will be featured in the Summer Activity Guide, and reminders to order will be posted on social media, Mr. Kawamura will look into the website postings

3. ADJOURN

**MR. BROWN MOVED TO ADJOURN. THE MEETING WAS ADJOURNED AT 7:32 PM.**

Submitted by: Kristy Zulkoski/Administrative Specialist