



Water and Sewer Board Regular Meeting

January 14, 2026 - 7:30 AM
Poudre Conference Room
200 N. 11th Street Windsor, CO 80550

MINUTES

A. CALL TO ORDER

CHAIRPERSON G. BIELAWSKI CALLED THE MEETING TO ORDER AT 7:31 AM.

1. Roll Call

Present: Greg Bielawski, Chairperson
Gale McGaha Miller, Vice Chairperson
Milt Tokunaga
Alan 'Scotty' MacGregor
Darell Zimbelman
Karen Jacobsen, Alternate

Absent: Janene Willey, Secretary
Milton Geiger

Also Present: Rick Klimeck, Town Board Liaison
Charwon Walter, Utility Supervisor
Leif Lesoing, Water Resource Manager
Katrina Haley, Water Resource Technician

2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration

No modifications to the January 14, 2026, Water and Sewer Board Regular Meeting Agenda were requested.

3. Public Invited to be Heard

No members of the public were in attendance.

B. CONSENT CALENDAR

No applicable Agenda items.

C. BOARD ACTION

1. Approval of 12.10.25 Water and Sewer Board Regular Meeting Minutes

Board member K. Jacobsen noted that her last name was spelled incorrectly in the December 10, 2025, Water and Sewer Board Regular Meeting Minutes, and requested the spelling to be corrected from 'Jacobson' to 'Jacobsen'.

Water and Sewer Board Member Tokunaga Moved to Approve the December 10, 2025, Water and Sewer Board Regular Meeting Minutes, with the Contingency that Town Staff Correct the Spelling of Board Member Jacobsen's Last Name, as Applicable. Water and Sewer Board Member McGaha Miller Seconded the Motion. Roll Call on the Vote Resulted as Follows; Yeas - Gregory Bielawski, Gale McGaha Miller, Milt Tokunaga, Scotty MacGregor, Darell Zimbelman; Nays - None; Motion Passed.

2. Election of Officers for 2026

Board members discussed and put forward a motion to re-nominate the current appointees for Chairperson, Vice Chairperson, and Secretary, for the 2026 calendar year. Chairperson: Greg Bielawski, Vice Chairperson: Gale McGaha Miller, Secretary: Janene Willey.

Water and Sewer Board Member Tokunaga Moved to Approve the Nominations for the 2026 Election of Officers as follows; Chairperson: Greg Bielawski, Vice Chairperson: Gale McGaha Miller, Secretary: Janene Willey. Water and Sewer Board Member Zimbelman Seconded the Motion. Roll Call on the Vote Resulted as Follows; Yeas - Gregory Bielawski, Gale McGaha Miller, Milt Tokunaga, Scotty MacGregor, Darell Zimbelman; Nays - None; Motion Passed.

D. COMMUNICATIONS

1. Water and Sewer Board Role, Responsibilities and Activities for 2026

Per Chairperson G. Bielawski's direction at the December 10, 2025, Water and Sewer Board Regular Meeting, Board members J. Willey, M. Geiger, and K. Jacobson each reviewed the Board's bylaws, and information posted on the Water and Sewer Board page of the Town's website, and note any suggested changes to update the information on the Town's website. These members also brainstormed ideas to present to the Board at this January 14, 2026, Water and Sewer Board Regular Meeting, regarding potential future Water and Sewer Board roles, responsibilities, and activities.

Board members, Town Board Liaison R. Klimeck, and Town staff engaged in a discussion led by Chairperson G. Bielawski regarding the Water and Sewer Board's roles, responsibilities, ideas for topics to discuss at public education/outreach opportunities, and the importance of the Board having an increased presence in the community.

Discussion focused on public education and outreach, and ways that the Water and Sewer Board can create more opportunities to interact with Windsor residents. Board members discussed potential topics to focus on when at community events, including; 'Windsor Water 101 - Where Your Water Comes From' (Windsor's water treatment providers, information regarding non-potable water systems, etc.), a breakdown of utility rate changes, and the background/'whys' behind rate increases (such as aging infrastructure and regulatory compliance, as well as the planning and research that goes into infrastructure improvements), the differences between enterprise funds and general funds, and information regarding new development paying its way into the system. Board members also discussed the importance of developing a set of talking points regarding these topics, so they have accurate, up-to-date information readily available to share with residents.

Potential opportunities for Water and Sewer Board members to engage with the public identified include, but are not limited to; Coffee with the Mayor, the Windsor Farmers Market, Windsor Harvest Festival, Sustainable Windsor meetings, and Poudre Pour/Poudre Pub Talk events.

Chairperson G. Bielawski and Board members concluded the discussion by assigning various Board members to delve into some of the topics discussed, and bring more ideas back to the Board's next Regular Meeting to be reviewed and discussed. Research topics were assigned as follows;

- K. Jacobsen and D. Zimbelman: Review information on the Water and Sewer Board's webpage on the Town website and draft any suggested edits to the page.
- G. Bielawski and M. Tokunaga: Gather information in efforts to draft a set of talking points for the Board to reference when at public outreach events.
- G. McGaha Miller and M. Geiger: Explore public outreach opportunities, including, but not limited to; Coffee with the Mayor, the Windsor Farmers Market, Windsor Harvest Festival, Sustainable Windsor meetings, and Poudre Pour/Poudre Pub Talk events.

2. Communications from Staff

Water Resource Manager L. Lesoing shared that staff will be attending the annual stakeholder meetings for the New Cache la Poudre Irrigating Company and New Cache la Poudre Reservoir companies later this morning, and additional annual stakeholder meetings later this month. L. Lesoing also reminded Board members of the upcoming Northern Water 101 Workshops and encouraged anyone interested to sign up.

3. Communications from Town Board Liaison

Town Board Liaison R. Klimeck shared that Town Board Meetings are picking back up after the holiday season. R. Klimeck also shared that a project update and financing discussion regarding the Windsor Wastewater Treatment Plant will be included in an upcoming Town Board Work Session, and invited Water and Sewer Board Members to attend, or watch online, if interested.

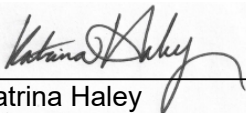
4. Communications from Board Members

Board member D. Zimbelman shared brief updates regarding the ongoing discussions and negotiations pertaining to the Colorado River Compact.

E. ADJOURN

Water and Sewer Board Member McGaha Miller Moved to Adjourn. Water and Sewer Board Member Tokunaga Seconded the Motion. Roll Call on the Vote Resulted as Follows; Yeas - Gregory Bielawski, Gale McGaha Miller, Milt Tokunaga, Scotty MacGregor, Darell Zimbelman; Nays - None; Motion Passed.

UPON A MOTION DULY MADE, THE MEETING WAS ADJOURNED BY CHAIRPERSON G. BIELAWSKI AT 8:50 AM.



Katrina Haley
Water Resource Technician