



Town Board Regular Meeting

May 11, 2026 - 7:00 PM

Town Board Chambers, 301 Walnut Street, Windsor, CO 80550

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www.windsorgov.com/MeetingsOnDemand.

MINUTES

A. CALL TO ORDER

Mayor Cline called the meeting to order at 7:02 p.m.

1. Roll Call

Present:

Mayor Julie Cline
Mayor Pro Tem Hallett
Ron Steinbach
Brian Jones
Lainie Peltz
Ken Symsack
Rick Klimek

Also Present:

Shane Hale, Town Manager
Dan Money, Town Attorney
Eric Lucas, Deputy Town Manager
Kim Mihm, Deputy Town Attorney
Wade Willis, Open Space and Trails Manager
Dean Moyer, Finance Director
Tara Fotsch, Director of Parks, Recreation and Culture
Omar Herrera, Director of Engineering
Brian Rowe, Director of Public Works
Rece Lampe, Digital Communications Supervisor
Karen Frawley, Town Clerk

2. Pledge of Allegiance

Mayor Cline asked Town Board Member Klimek to lead the Pledge of Allegiance.

3. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration

Town Board Member Hallett moved to approve the agenda as presented, Town Board Member Peltz seconded the motion. Roll call on the vote resulted as follows; Yeas - Julie Cline, Ron Steinbach, Brian Jones, Lainie Peltz, Ken Symsack, Rick Klimek, Jason Hallett; Nays - None; Motion Passed.

4. Proclamations

a. Mental Health Month

Mayor Julie Cline read the proclamation designating May as Mental Health Month in the Town of Windsor, recognizing the importance of mental health awareness, reducing stigma, and ensuring access to behavioral health services.

Jenna Mills, representing North Range Behavioral Health, thanked the Mayor and Town Board for the recognition and noted the partnership with community organizations including the Clearview Library District.

b. Historic Preservation Month

Mayor Julie Cline read the proclamation designating May 2026 as Historic Preservation Month in the Town of Windsor. The proclamation recognized the work of the Windsor Historic Preservation Commission in honoring the town's past—including its history of Native habitation, railroad development, sugar beet industry, and the legacy of Eastman Kodak—and promoted the Commission's upcoming participation in the town's anniversary celebration on June 6, 2026, at the Historic Windsor Train Depot. Representatives of the Historic Preservation Commission were present and expressed appreciation for the support of the Town Board and the Planning Department.

c. America 250 - Colorado 150 Anniversary

Mayor Julie Cline read the proclamation recognizing the concurrent 250th anniversary of the signing of the Declaration of Independence, the 150th anniversary of Colorado statehood, and the 50th anniversary of the Windsor Train Depot's opening as the town's first museum. The proclamation encouraged residents to engage with the collaborative exhibit Moments That Made Us, on view at the Windsor History Museum, Windsor Town Hall, the Windsor Recreation Center, and the Clearview Library District branches.

d. National Public Works Week

Mayor Julie Cline read the proclamation recognizing the week of May 17–23, 2026, as National Public Works Week in the Town of Windsor, in recognition of the 66th annual observance sponsored by the American Public Works Association. Public Works Director Brian Rowe offered brief remarks thanking all public works employees for their daily dedication to protecting public health and maintaining quality of life for Windsor residents and the traveling public.

5. Board Liaison Reports

Mayor Pro Tem Steinbach - Larimer County Behavioral Health Policy Council, Windsor Housing Authority

Mayor Pro Tem Ron Steinbach reported that the Larimer County Behavioral Health Policy Council will not meet again until August, at which time grant recipients for the coming year will be announced.

Regarding the Windsor Housing Authority, he noted low vacancy rates at the managed properties: Century III has one vacancy and Jacoby Meadows has none. He also reported that a door that had failed during a windstorm has been repaired and is awaiting a push-button replacement component.

Town Board Member Jones - Chamber of Commerce, Tree Board

Town Board Member Brian Jones reported that the Tree Board's April meeting was canceled due to Arbor Day celebrations.

Regarding the Chamber of Commerce, he noted that the Executive Director has filed an appeal with the state over unemployment and family leave rates that were incorrectly classified under the previous director. Memberships continue to trend upward year over year, and the Chamber now hosts nine ongoing recurring monthly events.

Town Board Member Peltz - Clearview Library Board, Great Western Trail Authority

Town Board Member Lainie Peltz reported that she was unable to attend the Clearview Library Board meeting, as the Town Board had been engaged in its strategic retreat on that

date, and received no update from the Library Director.

Regarding the Great Western Trail Authority, she noted the board met on May 7 and continued discussions on whether to move forward with an equestrian policy, with the matter remaining tabled pending further deliberation.

Town Board Member Symsack – Parks, Recreation and Culture Advisory Board, Windsor Arts Commission

Town Board Member Ken Symsack noted that he was unable to attend the Parks, Recreation and Culture Advisory Board meeting and Town Board Member Rick Klimek attended in his place.

Regarding the Windsor Arts Commission, which met on April 21, he reported the following actions: the Commission approved artist Ray King's design for a monumental entryway sculpture, with an installation goal prior to winter; selected the 2026–2027 Sculpture on Loan collection, comprising seven pieces (four small, three large) representing a mixture of styles; and chose artwork for windmill benches, signage backs, and signal boxes throughout town. The Commission also heard a sculpture proposal from the Windsor Severance Historical Society and discussed next steps for the Pelican sculptures removed from the roundabout at Seventh Street and New Liberty Road. Town Manager Shane Hale added that a proposal has been discussed to relocate the Pelicans to the nearby bridge, with the private proponent offering to fund engineering review and relocation costs if structurally feasible.

Town Board Member Klimek - Poudre River Trail Corridor Authority, Water and Sewer Board

Town Board Member Rick Klimek reported that the Water and Sewer Board met to discuss potential water restrictions, authorizing the water department to bring recommendations to the Town Board should restrictions become necessary. He noted that several ditch companies have announced that many HOAs will receive no ditch water this year due to low water priority rankings, and that river flows peaked in March with little additional runoff expected.

Regarding the Poudre River Trail Corridor Authority, he reported that the board discussed expanding its Events Committee to plan one or two events for the coming year, and that he volunteered to participate on that committee.

For the Parks, Recreation and Culture Advisory Board, he reported that staff discussed a potential land swap for a conservation easement along the Poudre River Ranch area near Signature Bluffs, which is expected to benefit the trail authority. He also noted that 68 trees were sold at the Arbor Day event, that the Eastman Park playground equipment has been selected and is expected to be installed by July or August, that no power boats will be permitted on the lake this season, and that parks irrigation will be reduced by approximately 50 percent—with the exception of highly programmed sports fields—due to water supply conditions.

Town Board Member Hallett - Planning Commission, RE-4 School District, Historic Preservation Commission

Town Board Member Jason Hallett reported that the Planning Commission did not meet.

Regarding the Historic Preservation Commission, he noted that members will have a booth at the June 6 Farmers Market featuring giveaways and a scavenger hunt prize.

Regarding Weld RE-4, he reported that an ADA compliance audit at Severance High School identified deficiencies that are being addressed. Windsor High School received board approval for two significant capital projects: a new greenhouse (\$1,370,000) and a new press box (\$579,000). The district is also continuing deferred maintenance work on AC units and roof leaks at multiple schools, to be completed when the school year ends. A notable item that drew significant public comment was the removal of a book from the curriculum, which some characterized as a book ban. Town Board Member Hallett encouraged students to read independently outside of school.

Mayor Cline - Windsor Downtown Alliance, I-25 Coalition, North Front Range MPO, US34 Coalition & NoCo34 TMO

Mayor Julie Cline reported that the I-25 Coalition and US34 Coalition meet quarterly and had no updates.

Regarding the Windsor Downtown Alliance, she noted that at its April 22 meeting, the board approved a mini-grant application for 205 Fourth Main Street, the future home of Coco Cafe, which will use the funds for a new awning and signage. The Alliance is also transitioning its membership and communications management to Salesforce CRM, which will eliminate the need for Constant Contact and result in a net savings of approximately \$2,000 per year. A subsequent special meeting was held to review two purchase offers on the Alliance's Fourth Street property, with the board seeking additional information from both parties before proceeding; no contract has been executed.

Regarding NoCo34 TMO, Mayor Cline noted there was no May meeting due to the bimonthly schedule, and that an executive director search is underway with interviews anticipated for the final two or three candidates.

Regarding the North Front Range MPO, Mayor Cline highlighted that the organization received a \$100,000 grant to host the West Ozone Exchange Conference at The Ranch event venue in October, with potential for additional grant funding if the conference is expanded to three days. Larimer County is providing space at cost. The MPO also received a labor market profile presentation from the Fort Collins Chamber of Commerce, City of Fort Collins, Larimer County, and Upstate Colorado, which illustrated the diversity of skill levels and workforce segments across the Northern Colorado region.

6. Public Invited to be Heard

Mayor Cline opened the meeting for public comment, to which there was none.

B. CONSENT CALENDAR

1. Approval of the April 27, 2026 Town Board Regular Meeting Minutes - K. Frawley, Town Clerk

2. Report of Bills April 2026 - D. Moyer, Director of Finance

Town Board Member Hallett moved to approve the consent calendar as written, Town Board member Peltz seconded the motion. Roll call on the vote resulted as follows; Yeas - Julie Cline, Ron Steinbach, Brian Jones, Lainie Peltz, Ken Symsack, Rick Klimek, Jason Hallett; Nays - None; Motion Passed.

C. BOARD ACTION

1. Ordinance No. 2026-1747 - An Ordinance Amending Certain Portions of Chapter 11 of the Windsor Municipal Code, Concerning the Use of the Public Right of Way, Permitting, and

Requirements Thereto within the Town of Windsor, Colorado

Deputy Town Attorney Kim Mihm presented this item, which constituted the second reading of Ordinance No. 2026-1747. She explained that the ordinance was first presented on April 13, 2026, and passed at first reading. During the April 27 meeting, the Board expressed concern over subsection 11-8-290(d), which had proposed to prohibit curb ramps and similar devices used to ease vehicle transitions from the street to a driveway. In response, staff removed that subsection from the ordinance to allow additional research and a forthcoming work session presentation. The version before the Board this evening therefore did not include the curb ramp prohibition.

During the public comment period, Lainie Greene, a Windsor resident, addressed the Board. She noted that she would be out of town for the remainder of the summer and wished to share observations prior to the more detailed staff presentation. Ms. Greene reported that she had personally surveyed neighborhoods including Sugar Pines and Bison Ridge and found numerous curb ramps in use, with neighboring residents and HOA representatives expressing no concerns about them. She cautioned that a prohibition would create administrative difficulties around grandfathering and suggested that rather than legislating what residents cannot do, the Board consider specifying what is permitted—such as rubberized curb ramps that remain within the gutter, allow drainage, and are maintained by the homeowner. She offered to submit photographs and additional materials to the Town Clerk for inclusion in the Board packet prior to the work session.

Town Board Member Rick Klimek stated that, drawing on his prior experience as a law enforcement officer, he wanted to hear directly from Director of Public Works Brian Rowe and engineering staff regarding best practices and the practical concerns associated with curb ramps, before reaching any conclusions. He also expressed caution about grandfathering, citing the administrative complexity that approach has created in other contexts.

Mayor Pro Tem Ron Steinbach acknowledged the tension between public safety for public works crews and the practical desires of residents, and emphasized the need to balance both considerations.

Town Board Member Jason Hallett expressed appreciation for staff's decision to remove the contested subsection and indicated he looked forward to the forthcoming work session presentation.

Town Board Member Hallett moved to approve Ordinance No. 2026-1747, Town Board Member Klimek seconded the motion. Roll call on the vote resulted as follows; Yeas - Julie Cline, Ron Steinbach, Brian Jones, Lainie Peltz, Ken Symsack, Rick Klimek, Jason Hallett; Nays - None; Motion Passed.

2. Resolution No. 2026-28 - A Resolution Approving the First Amendment to the Windsor Severance Wastewater Intergovernmental Agreement

Town Manager Shane Hale presented the First Amendment to the 2003 Intergovernmental Agreement (IGA) between the Town of Windsor and the Town of Severance regarding wastewater services.

Town Manager Hale provided background, noting that the original 2003 IGA allowed Severance to pay for an expanded sewer line and thereby purchase up to one million gallons per day (MGD) of treatment capacity from Windsor's wastewater plant. The proposed amendment addresses the current situation in which Severance's existing treatment plant is out of compliance with state standards, and the Town must decide between constructing a new plant of its own or partnering with Windsor through an expanded agreement.

Town Board Member Jason Hallett confirmed with Town Manager Hale that Severance is in agreement with paying the 2027 PIF rate for its \$20,000,000 contribution, and future capacity purchases at then-current rates.

Mayor Julie Cline noted approvingly that Severance, as a longstanding partner utilizing Windsor's facility, had agreed to pay rates at the time of purchase rather than seeking to negotiate back to earlier, lower rates.

Town Board Member Ken Symsack expressed general concern about long-term IGAs given issues the Town has experienced with other agreements, and asked what incentive Severance would have to remain in the partnership. Town Manager Hale explained that because Severance will have invested tens of millions of dollars in Windsor's infrastructure, building an alternative plant would require duplicating that capital investment entirely—making it financially irrational for Severance to exit the agreement. He noted this dynamic is similar to Windsor's own investments in water capacity with regional providers such as the City of Greeley and the City of Fort Collins/Loveland. While legal counsel advised against a permanent term, the 35-year auto-renewal structure was determined to be an appropriate and legally sound mechanism to achieve substantially the same result.

Town Board Member Rick Klimek asked whether the agreement would create risk if Windsor's growth exceeded projections or the plant site proved insufficient. Town Manager Hale clarified that the new facility is being built as a modular system with treatment trains, designed to accommodate future expansion more efficiently than the current plant. Additional capacity can be added within 12 to 18 months by bringing in a contractor to install additional treatment trains within an already-constructed building with pre-installed plumbing infrastructure.

Town Manager Hale confirmed that the Town of Severance Board was scheduled to consider the same agreement at their meeting the following evening, and that Severance staff had reviewed and was supportive of the terms.

Town Board Member Hallett moved to approve Resolution No. 2026-28, Mayor Pro Tem Steinbach seconded the motion. Roll call on the vote resulted as follows; Yeas - Julie Cline, Ron Steinbach, Brian Jones, Lainie Peltz, Ken Symsack, Rick Klimek, Jason Hallett; Nays - None; Motion Passed.

3. Motion to Appoint the Mayor Pro Tem

Mayor Julie Cline opened the floor for nominations for the position of Mayor Pro Tem, noting the significance of the role and that the appointee must be prepared to assume mayoral duties in the mayor's absence. The selection required approval by a two-thirds supermajority of the Board.

Mayor Pro Tem Ron Steinbach nominated Town Board Member Jason Hallett. Town Board Member Jason Hallett accepted the nomination. No additional nominations were made.

Town Board Member Hallett addressed the Board, summarizing his four years of service on the Town Board, his experience chairing the Housing Commission, his participation in the Charter Commission, and his current liaison roles with the Planning Commission, Historic Preservation Commission, and Weld RE-4 School District. He described his service as a personal debt of gratitude to the Windsor community, which had welcomed him warmly, and expressed his commitment to honoring the confidence placed in him.

Outgoing Mayor Pro Tem Ron Steinbach thanked the Board for the opportunity to serve in the role over the past two years and expressed confidence in Town Board Member Hallett's ability to fulfill the position.

D. COMMUNICATIONS

1. Communications from Town Attorney

Town Attorney Dan Money offered congratulations to newly appointed Mayor Pro Tem Jason Hallett and expressed thanks to outgoing Mayor Pro Tem Ron Steinbach. No further communications were offered.

2. Communications from Town Staff

a. Financial Report January 2026-D. Moyer, Director of Finance

b. Police Statistical Report - Apr 2026

Director of Finance Dean Moyer reported on the January 2026 financial results included in the Board packet. Sales tax collections for January 2026 were up approximately 7 percent over January 2025, tying 2023 for the highest recent January performance. Construction use tax collections were down approximately 17 percent from the prior year, driven by a slight decrease in building permits (12 issued in January 2026 versus 13 in January 2025). The 2026 budget was prepared, assuming 375 building permits for the year, and Director Moyer expressed optimism that permit activity would increase as the building season progresses. Expenditures in January were elevated compared to typical monthly benchmarks, reflecting annual one-time payments for IT software agreements and insurance, as well as an interest payment on bonds issued for the sewer fund in 2022.

In brief discussion, Town Board Member Jason Hallett suggested that the strong 2023 sales tax figures may have reflected consumer behavior driven by post-pandemic inflation concerns, and Town Manager Shane Hale added that the Wayfair court decision may have caused a surge in vendor tax payments as previously noncollecting vendors came into compliance.

3. Communications from Town Manager

a. Monthly Board Report - Focus Area Updates

1. Strategic Growth

Increase attainable housing by 10% for those who work in Windsor so they can live in Windsor (71.25% completed)

- The Matrix Design Group presented the draft Housing Needs Assessment (HNA) at the Town Board work session on Monday, March 23, 2026. The presentation provided an overview of the draft HNA. Following the work session, the consultant will update the draft as required and prepare the final HNA Report for adoption at a Town Board meeting, date to be determined.
- Pikes Peak Capitol has been selected to develop a Down Payment

Assistance Program for the Town. The Town's Deputy Attorney is preparing the Provider Agreement/Contract. Following the execution of the agreement/contract, staff will schedule the kick-off meeting for the consultant to begin work.

- The Housing Needs Assistance draft outlines key barriers and challenges to attainable housing in Windsor. In addition, preliminary policy considerations have been included and will be refined as the Housing Action Plan develops.
- Staff has researched other housing options in neighboring communities and within the state and is evaluating them against the Town of Windsor Municipal Code.
- Staff will work with the consultant hired to develop the Town's Down Payment Assistance program and to determine how we may leverage state funding.

2. Sustainable Infrastructure

Increase alternative transportation opportunities for Windsor residents (43.80% completed)

Consider public-private opportunities to provide on-demand micro-transit in and around Windsor. (48% completed)

- The Economic Development Team is evaluating companies that could connect Windsor citizens with transportation options at a micro-level, beyond the senior transportation and regional options already available. This is a small niche for a company to come in and capture with the current operations, but there might be a better fit out there. Still to be determined if there will be a cost-effective model.
- Town staff have reached out to Spin Bikes, as they already have a presence in our region, and Windsor could be a suitable expansion for their services. It is important that our goals also align with the Town's goals to ensure safety for its residents.
- Staff is also looking into other options, like Byrd and Lift, for interest in our marketplace.

3. Vibrant and Healthy Economy

Expand a public art plan (55% completed)

Designs were approved for 9 murals to be installed around the Town this year,

prioritizing areas with no existing art. Staff continues to advertise the Mural Grant program to businesses outside of Downtown.

Town Manager Shane Hale directed the Board to the monthly Focus Area update report included in the packet and invited members to contact him with any questions. He also provided two notable announcements: (1) construction in the Town Board Chambers will commence in two days and is expected to continue through the month of June and potentially into July, after which the room will be fully ADA accessible and receive updated finishes; and (2) Town Board meetings during the construction period will be held at the Community Development Center near the police station. Town Manager Hale encouraged staff to communicate this change widely to the public in advance.

4. Communications from Town Board

Mayor Pro Tem Jason Hallett thanked fellow Board members for their confidence and pledged not to let them down.

Town Board Member Ken Symsack and Town Board Member Brian Jones echoed expressions of appreciation for outgoing Mayor Pro Tem Ron Steinbach's service.

Outgoing Mayor Pro Tem Ron Steinbach expressed gratitude for the Board's support over the past two years and noted that his family would be departing for a brief trip to Florida on Friday.

Town Board Member Lainie Peltz congratulated Mayor Pro Tem Hallett and noted that her son is graduating from Colorado School of Mines on Friday, marking the family's transition to empty nesters.

Mayor Julie Cline announced several upcoming community events: a resident survey on strategic priorities will be released in the coming days through multiple channels, with an in-person strategic focus area review session scheduled for June 29; Spring Cleanup Days will be held that Friday and Saturday at Public Works from 9 AM to 3 PM; the Walk with a Doc program's one-year anniversary walk will take place Saturday morning at 9 AM at the Recreation Center; the America 250/Colorado 150 celebration at the Windsor Train Depot is scheduled for June 6 from 10 AM to 1 PM; Coffee with the Mayor in June will be held at Eagle's Peak (formerly Resort 55); and Windsor High School's Jazz Core Choir will perform Thursday evening at 7 PM, with a special presentation during the performance.

E. EXECUTIVE SESSION

1. An Executive Session Pursuant to Colorado Revised Statutes § 24-6-402(4)(e)(I) for the Purpose of Determining Positions Relative to Matters that may be Subject to Negotiations; Developing Strategy for Negotiations; and Instructing Negotiators Concerning Potential Purchase of Open Space

Town Board Member Hallett moved to enter into executive session pursuant to Colorado Revised Statutes §24-6-402(4)(e)(I) for the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators concerning potential purchase of open space, Town Board Member Jones seconded the motion. Roll call on the vote resulted as follows; Yeas - Julie Cline, Ron Steinbach, Brian Jones, Lainie Peltz, Ken Symsack, Rick Klimek, Jason Hallett; Nays - None; Motion Passed.

The Town Board entered into an executive session at 8:23 p.m.

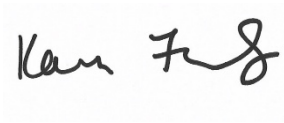
Upon a motion duly made, the executive session was closed and the Town Board returned to the regular meeting at 9:04 p.m.

Upon returning to the regular meeting, Mayor Cline advised that if any participants in the executive session believed the session contained any substantial discussion of any matters not included in the motion to convene the executive session, or believed any improper action occurred during the session in violation of the open meetings law; such concerns should now be stated. Hearing none, the regular meeting resumed at 9:04 p.m.

F. ADJOURN

Town Board Member Hallett moved to adjourn, Town Board Member Steinbach seconded the motion. Roll call on the vote resulted as follows; Yeas - Julie Cline, Ron Steinbach, Brian Jones, Lainie Peltz, Ken Symsack, Rick Klimek, Jason Hallett; Nays - None; Motion Passed.

Upon a motion duly made, the meeting was adjourned at 9:05 p.m.

A handwritten signature in black ink, appearing to read "Karen Frawley". The signature is written in a cursive, flowing style.

Karen Frawley, Town Clerk



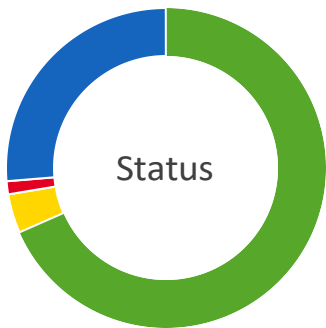
Monthly Board Report

2024 - 2029 Town Strategic Plan

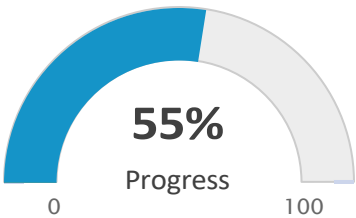
Report Created On: May 06, 2026

3	18	76
Focus Area	Goal	Action Step

Overall Summary



● On Track	%
● Some Disruption	68
● Major Disruption	4
● Completed	1
	26

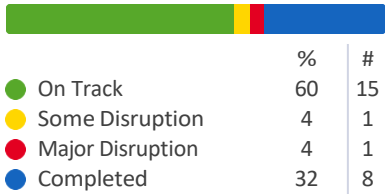


Report Legend Priority No Update Overdue

Focus Area 1

Progress 62%

Strategic Growth



Goal 1.1

Progress 80%

Continue to develop Windsor's emergency response



Action Step 1.1.1

Jan 01, 2025 - Dec 31, 2025

Completed

Progress 100%

Conduct full-scale multi-agency exercise bi-annually

Action Step 1.1.2

Jan 01, 2025 - Dec 31, 2025

Completed

Progress 100%

Conduct tabletop exercises with county emergency managers and the Windsor leadership team twice annually.

Action Step 1.1.3

Jan 01, 2025 - Dec 31, 2026

On Track

Progress 0%

Develop emergency action plans and conduct training for every Town facility and specific special events

Action Step 1.1.4

Jan 01, 2025 - Dec 31, 2026

Completed

Progress 100%

Review standard operating procedures annually to ensure contacts, contracts, and resources are up to date

Action Step 1.1.5

Jan 01, 2025 - Dec 31, 2026

Completed

Progress 100%

Create an emergency operations portal with plans, policies, roles, and partner contracts

Goal 1.2

Progress 45%

Acquire 1,290 acres of open space to ensure Windsor maintains its identity and quality of life



Action Step 1.2.1



Present open space acquisition process for review to Town Board each year

Action Step 1.2.2



Continue to engage the State of Colorado to ensure access to the Frank State Wildlife Area by the Town of Windsor for recreational activities

Action Step 1.2.3



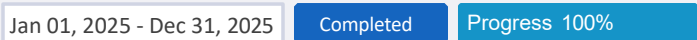
Partner and collaborate with neighboring communities and other entities on the conservation of open space

Action Step 1.2.4



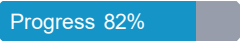
Improve access to open spaces by developing management plans for existing and future sites.

Action Step 1.2.5



Increase open space in Windsor by 325 acres over the next 5 years

Goal 1.3



Assess and address long-term capital facilities needs

	%	#
● On Track	100	4

Action Step 1.3.1



Identify and recommend plan of action for identified capital facility needs

Action Step 1.3.2



Implement recommendations of the facility master plan.

Action Step 1.3.3



Complete needs analysis for future senior center

Action Step 1.3.4

Jan 01, 2025 - Dec 31, 2026

On Track

Progress 73%

Complete needs analysis for future recreation center

Goal 1.4

Progress 31%

Implement growth priorities from Comprehensive Plan



Action Step 1.4.1

Jan 01, 2025 - Dec 31, 2026

On Track

Progress 40%

Create land use policies that support the Comprehensive Plan to direct growth and density to appropriate areas

Action Step 1.4.2

Jan 01, 2025 - Dec 31, 2026

On Track

Progress 24%

Create policies related to population and land use, infrastructure capacities, and reduce obligated demand

Action Step 1.4.3

Jan 01, 2025 - Dec 31, 2026

On Track

Progress 26%

Perform a fee/cost study to determine areas to incentivize development

Action Step 1.4.4

Jan 01, 2025 - Dec 31, 2026

Some Disruption

Progress 48%

Define and measure obligated demand

Action Step 1.4.5

Jan 01, 2025 - Dec 31, 2026

On Track

Progress 18%

Create a Town open space acquisitions policy in which obligated demand is reserved for future economic development opportunities

Goal 1.5

Progress 71%

Increase attainable housing by 10% for those who work in Windsor so they can live in Windsor



Action Step 1.5.1

Jan 01, 2025 - May 12, 2026

Completed

Progress 100%

Complete a housing needs assessment to address local priorities

Action Step 1.5.2

Jan 01, 2025 - Dec 31, 2025

Completed

Progress 100%

Meet with the Windsor Housing Authority annually to ensure Town support

Action Step 1.5.3

Jan 01, 2025 - Dec 31, 2026

On Track

Progress 40%

Develop a Down Payment Assistance Program for Town employees, first responders and teachers

Action Step 1.5.4

Jan 01, 2025 - Dec 31, 2026

Completed

Progress 100%

Adopt Municipal Code updates to address inconsistencies regarding Accessory Dwelling Units, occupancy limits, and parking created by recently adopted 2024 legislation.

Action Step 1.5.5

Jan 01, 2025 - Dec 31, 2026

On Track

Progress 38%

Research and present policy considerations to support attainable housing projects to Town Board

Action Step 1.5.6

Jan 01, 2025 - Dec 31, 2026

On Track

Progress 50%

Engage DOLA on Proposition 123 Down Payment Assistance Program

Focus Area 2 Progress 48%

Vital Infrastructure

	%	#
On Track	75	27
Some Disruption	3	1
Completed	22	8

Goal 2.1 Progress 54%

Design and implement a well-connected, efficient, safe multimodal public transportation network.

	%	#
On Track	60	6
Some Disruption	10	1
Completed	30	3

Action Step 2.1.1

Jan 01, 2025 - Dec 31, 2026 On Track Progress 25%

Coordinate with Severance on design and construction cost for Harmony Road from CR15 to SH257

Action Step 2.1.2

Jan 01, 2023 - Dec 31, 2027 On Track Progress 30%

Complete 90% plans/design of SH392 west of Colorado Blvd to Highland Meadows Pkwy

Action Step 2.1.3

Jan 01, 2022 - Nov 30, 2027 Some Disruption Progress 20%

Improve traffic flow at the intersection of SH392/SH257 and Hollister Lake Rd.

Action Step 2.1.4

Jan 01, 2025 - Dec 31, 2026 On Track Progress 90%

Coordinate with Loveland on design and construction costs for Crossroads west from Colorado Blvd

Action Step 2.1.5

Jan 01, 2025 - Dec 31, 2026 On Track Progress 25%

Coordinate with Timnath / Larimer & Weld County on design, function, and construction cost for straightening of Colorado Blvd., north of Jacoby Rd.

Action Step 2.1.6

Jan 01, 2025 - Dec 31, 2026 On Track Progress 20%

Prioritize projects through the annual CIP process for review and allocation of budget

Action Step 2.1.7

Jan 01, 2025 - Dec 31, 2025

Completed

Progress 100%

Implement roadway safety improvements annually within the allocated budget

Action Step 2.1.8

Jan 01, 2025 - Dec 31, 2025

Completed

Progress 100%

Secure funding and ROW for Colorado Boulevard/Crossroads Boulevard intersection

Action Step 2.1.9

Jan 01, 2025 - Dec 31, 2025

Completed

Progress 100%

Identify three key intersection improvements; if funds allow, design and construct all by 2026

Action Step 2.1.10

Jan 01, 2023 - Dec 31, 2028

On Track

Progress 30%

Acquire ROW, design and construct Windsor Lake Rd.

Goal 2.2

Progress 52%



Build out pedestrian and bicycle connectivity throughout Windsor

	%	#
On Track	71	5
Completed	29	2

Action Step 2.2.1

Jan 01, 2025 - Dec 31, 2029

On Track

Progress 40%

Acquire ROW, design and construct a trail along SH392 from top of the hill to Colorado Blvd.

Action Step 2.2.2

Jan 01, 2025 - Dec 31, 2026

On Track

Progress 46%

Acquire ROW, design and construct 2.5 miles of trails in the next 5 years.

Action Step 2.2.3

Jan 01, 2025 - Dec 31, 2026

On Track

Progress 60%

Implement a non-motorized safety improvement program

Action Step 2.2.4

Jan 01, 2025 - Dec 31, 2026

On Track

Progress 20%

Identify gaps in sidewalk and trail connectivity, then prioritize and construct

Action Step 2.2.5

Jan 01, 2025 - Dec 31, 2026

On Track

Progress 0%

Identify and widen sidewalks in heavy pedestrian areas

Action Step 2.2.6

Jan 01, 2025 - Dec 31, 2025

Completed

Progress 100%

Evaluate trail crossings for improvements

Action Step 2.2.7

Jan 01, 2025 - Dec 31, 2025

Completed

Progress 100%

Install RRFBs as identified in school areas

Goal 2.3

Progress 44%

Increase alternative transportation opportunities for Windsor residents

● On Track

%
100

5

Action Step 2.3.1

Jan 01, 2025 - Dec 31, 2026

On Track

Progress 20%

Work with area partners to improve ridership opportunities

Action Step 2.3.2

Jan 01, 2025 - Dec 31, 2026

On Track

Progress 35%

Work with area partners to increase/establish ADA-accessible transportation opportunities in and around the Windsor area

Action Step 2.3.3

Jan 01, 2025 - Dec 31, 2026

On Track

Progress 50%

Initiate educational and promotional campaigns regarding the Poudre Express route and new connection to Loveland to continue to grow ridership

Action Step 2.3.4

Jan 01, 2025 - Dec 31, 2026

On Track

Progress 57%

Consider public-private opportunities to provide on-demand micro-transit in and around Windsor.

Action Step 2.3.5

Jan 01, 2025 - Dec 31, 2026

On Track

Progress 57%

Consider a public-private partnership with a company that rents bikes/scooters for use in and around Windsor.

Goal 2.4

Progress 37%

Provide a safe and reliable water supply for the community

● On Track

100

2

Action Step 2.4.1

Jan 01, 2025 - Dec 31, 2026

On Track

Progress 26%

Pursue regional water opportunities and partnerships to increase overall water system redundancy and efficiencies

Action Step 2.4.2

Jan 01, 2025 - Dec 31, 2026

On Track

Progress 48%

Utilize the potable water model to determine improvements needed for water distribution system

Goal 2.5

Progress 60%

Maintain and expand existing infrastructure to meet current and future demands

● On Track

50

1

● Completed

50

1

Action Step 2.5.1

Jan 01, 2023 - Dec 31, 2026

Completed

Progress 100%

Complete North West Sewer Basin Master Plan to identify system needs for future growth

Action Step 2.5.2

Jan 01, 2025 - Dec 31, 2026

On Track

Progress 20%

Develop a facilities asset management plan

Goal 2.6

Progress 42%

Complete park system buildout

● On Track

86

6

● Completed

14

1

Action Step 2.6.1

Jan 01, 2025 - Dec 31, 2026

On Track

Progress 24%

Determine what triggers the design/construction of LaBue Park

Action Step 2.6.2

Jan 01, 2025 - Dec 31, 2026

On Track

Progress 41%

Determine what triggers the design/construction of Tacincala Park

Action Step 2.6.3

Jan 01, 2025 - Dec 31, 2026

On Track

Progress 19%

Begin phased construction of Tacincala Park

Action Step 2.6.4

Jan 01, 2025 - Dec 31, 2026

On Track

Progress 94%

Renovate Halfway Homestead

Action Step 2.6.5

Jan 01, 2025 - Dec 31, 2026

On Track

Progress 0%

Design and build Wayne Miller Park when subdivision reaches 80-85% capacity

Action Step 2.6.6

Jan 01, 2025 - Dec 31, 2025

Completed

Progress 100%

Provide free Wi-Fi in all community parks

Action Step 2.6.7

Jan 01, 2025 - Dec 31, 2026

On Track

Progress 14%

Review the parks and trail asset management program annually to determine budgetary requests

Goal 2.7

Progress 33%



Support efforts to make the Windsor downtown area a cultural center for public art, event and activities

	%	#
● On Track	67	2
● Completed	33	1

Action Step 2.7.1

Nov 01, 2024 - May 29, 2027

On Track

Progress 0%

Complete construction of the Boardwalk Park Landscape Master plan

Action Step 2.7.2

Jan 01, 2025 - Dec 31, 2026

On Track

Progress 0%

Complete construction of Creamery and SW corner of Ash & 5th St.

Action Step 2.7.3

Jan 01, 2025 - Dec 31, 2026

Completed

Progress 100%

Complete construction of the Eaton House

Focus Area 3 Progress 63%

Vibrant and Healthy Economy



Goal 3.1 Progress 68%

Enhance and expand downtown Main Street vitality



Action Step 3.1.1

Jan 01, 2025 - Dec 31, 2026 On Track Progress 25%

Establish three pedestrian safety zones on SH392 from CR15 to CR19

Action Step 3.1.2

Jan 01, 2025 - Ongoing Completed

Assess one pedestrian safety zone for improvements annually based on the pedestrian safety guidelines

Action Step 3.1.3

Jan 01, 2025 - Dec 31, 2026 On Track Progress 95%

Implement Downtown Parking Management Plan

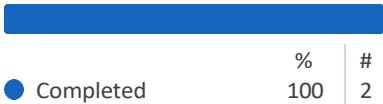
Action Step 3.1.4

Jan 01, 2025 - Dec 31, 2026 On Track Progress 50%

Investigate opportunities for shared parking downtown

Goal 3.2 Progress 100%

Attract diverse and unique restaurants throughout Windsor



Action Step 3.2.1

Jan 01, 2023 - Dec 31, 2025 Completed Progress 100%

Explore alternative options for food locations and experiences

Action Step 3.2.2

Jan 01, 2025 - Dec 31, 2025 Completed Progress 100%

Promote and market existing empty restaurant spaces to potential prospects

Goal 3.3

Progress 86%

Promote business diversification to attract balanced commercial development that will sustain the future of Windsor

On Track

Completed

%

#

50

1

50

1

Action Step 3.3.1

Jan 01, 2022 - Dec 31, 2025

Completed

Progress 100%

Investigate options for additional grocery or expansion of current entities.

Action Step 3.3.2

Jan 01, 2025 - Dec 31, 2026

On Track

Progress 71%

Identify additional business park opportunities

Goal 3.4

Leverage entertainment opportunities in and around Windsor to capture revenue

On Track

Some Disruption

%

#

67

2

33

1

Action Step 3.4.1

Jan 01, 2025 - Dec 31, 2026

Some Disruption

Progress 33%

Move toward implementing a lodging tax within 2 years

Action Step 3.4.2

Jan 01, 2025 - Dec 31, 2026

On Track

Progress 50%

Develop public-private opportunities to provide public transportation in and around Windsor.

Action Step 3.4.3

Jan 01, 2025 - Dec 31, 2026

On Track

Progress 27%

Encourage the Windsor Chamber of Commerce to coordinate annual special events round table with key stakeholders and develop a calendar of events for business outreach with a QR code

Goal 3.5

Expand a public art plan

On Track

%

#

100

3

Action Step 3.5.1

Jan 01, 2025 - Dec 31, 2026

On Track

Progress 20%

Identify additional funding sources to amplify art funding

Action Step 3.5.2

Jan 01, 2025 - Dec 31, 2026

On Track

Progress 70%

Work with the Arts Commission to ensure the master plan is implemented in all districts

Action Step 3.5.3

Jan 01, 2025 - Dec 31, 2026

On Track

Progress 75%

Evaluate policies that add public art in commercial areas

Goal 3.6

Progress 25%

Support public-private partnerships



Action Step 3.6.1

Jan 01, 2025 - Dec 31, 2026

On Track

Progress 25%

Investigate public-private options to create affordable day care options in Windsor