



WINDSOR ARTS COMMISSION REGULAR MEETING

July 21, 2026 - 6:00 PM

Windsor Art & Heritage Center, 116 5th Street, Windsor, CO 80550

AGENDA

A. CALL TO ORDER

1. Roll Call
2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration
3. Public Invited to be Heard

B. CONSENT CALENDAR

1. Approval of June Meeting Minutes
2. Acceptance of Financial Report

C. BOARD ACTION

1. Approve mural design by Dara Weyna for a Noblewins bench project.
2. Approve mural design by Gale Whitman for eastbound LED sign.
3. Approve Mural Grant application from Mark Despain of Rad Real Estate at 113 N 6th St.

D. DISCUSSION ITEMS

1. Feedback on design for High Desert Chocolate Mural Grant project.
Review AI-generated design provided by Shaunette White, owner.
Review concept sketch from Katie Curcio, artist.
2. Recap of Ray King site visit.
[3D model of sculpture location](#)
3. Ongoing project updates.

E. COMMUNICATIONS

1. Communications from the Town Board Liaison.
2. Communications from Town staff.
3. Communications from Windsor Arts Commission members.

F. ADJOURN

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.



WINDSOR ARTS COMMISSION REGULAR MEETING

June 16, 2026 - 6:00 PM

Windsor Art & Heritage Center, 116 5th Street, Windsor, CO 80550

MINUTES

A. CALL TO ORDER: 6:00 PM

1. Roll Call

Present: Carrie Ferris, Emily Pearson, Laurie Bess, Todd Vess, Marisha Pelnar,

Absent: Cindy Rhoads, Justin Discoe, Kelly Scharlau, Kenley Hersh (Youth Advisory Member)

Also Present: Laura Browarny, Shane Hale, Chris Bates, Mallory Blue (Museum Intern)

2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration – Motion to Approve: Carrie Ferris, Seconded: Todd Vess, Unanimously Approved

3. Public Invited to be Heard None

B. CONSENT CALENDAR

1. Approval of May Meeting Minutes

2. Acceptance of Financial Report

Motion to accept Consent Calendar: Motion: Emily Pearson Second: Marisha Pelnar, Unanimously Approved

C. BOARD ACTION

1. Approval of Locations of Noblewins Benches: Chris Bates presented the board with a map of proposed locations for the placement of 5 Noblewins benches. The locations aim to address multiple goals for the town. For WAC it allows us to place public art in areas of Windsor that don't currently have art in them. This is a stated goal in our master plan. For the Parks Department it allows them to replace some benches that were already scheduled to be decommissioned with beautiful, hand painted ones. A motion to approve the locations as presented: Todd Vess, seconded by Carrie Ferris, unanimously approved.

2. Approval of mural design for Mural Grant Project at 430 Main St. by artist Katie Curcio: This decision is going to be tabled until the July meeting. The artist reached out to Chris stating that the business owner wanted her to use an AI generated image for the mural. Chris said that we would need to see an original work of art and wouldn't approve an AI-generated design. This led to greater discussion about adding language into our contracts that addresses the uses of AI images. Laura

mentioned that there is a meeting addressing this very topic in Boulder on Thursday, July 16, 2026, from 5:00 PM - 6:30 PM and she will email out more information to the board.

3. Approval of Gale Whitman to serve as a replacement artist for the reverse side of the LED entryway sign on the east side of HWY 392. Katie Curcio was chosen to do this project and is now going to be working on the Mural Grant Project at 430 Main St. Gale was chosen as the first alternate during our muralist selection at the April meeting. If approved Gale will need to submit a design for approval at the July meeting. Motion to approve by Emily Pearson, seconded by Carrie Ferris, unanimously approved.

D. DISCUSSION ITEMS

1. Updates on Noblewins benches and timelines: (Chris Bates) There was a short moment of concern after the tour of the parks to scout locations. Noblewins was informed about the potential locations, and Chris was getting clarification on the delivery process and timeline. Noblewins told him that there was likely going to be another 1–2-month delay because they are moving fabrication facilities. After a brief phone call with Chris, Alura and Noblewins we are assured that the benches will be delivered in August. The parks department is also going to be able to handle the installation of the benches, which is a huge help. This project is going to be a true collaboration between the Culture and Parks Departments.
2. Ongoing Project Updates: The Artlive! dates are all scheduled and all slots are filled, save for Thursday July 17th date. (still) Pat Saunders White was mentioned along with another artist that Laurie knows. The CRC sign is still looking like a fall install. The entryway monument is in production. We haven't heard from Ray King but there isn't any concern with him. He is a pro and we are awaiting his visit to look at the site.
3. Locations for *My Surfboard* after deinstallation in August. Chris presented the board with a few options around the beach/ put in at Boardwalk Park. The feeling amongst the group was that a spot at the end of a "boardwalk" on the right side of the beach would be ideal. Ultimately the decision will rest on Tara and Craig and Chris will get their input and approval

E. COMMUNICATIONS

1. Communications from Town Board- Shane Hale (Ken's fill in): The Town Board met with the Windsor Housing Authority to discuss projects and capitol needs. Aspire was also present and are in the process of shaking the Town down for money. Town leaders went on a short retreat to come up with an action plan. They went about setting goals and discussed ways to get them done. There will be a survey sent out to get feedback from the community. On June 29th there will also be an event to get more community feedback on the stated goals to ensure that the Town is moving in the direction that the community wants. The back lots behind the 400 block of Main St. are a go! They are replacing water lines, sewer lines and paving the lots. The project is scheduled to be completed before Harvest Festival.
2. Communications from Town of Windsor Staff- none
3. Communications from WAC - none

F. ADJOURN: Motion: Carrie Ferris, Seconded Todd Vess
MEETING IS ADJOURNED AT 6:44 PM

Respectfully submitted by Laura Browarny, Culture & Engagement Manager

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.

	Community Devo.	General Fund (205)
2026 Budget	\$100,000	\$35,030
CDC Sulpture	\$30,000	
<i>Mural Grants</i>	\$10,000	
<i>SoL Stipends</i>	\$12,000	
<i>Traffic Cabinets</i>	\$4,500	
Noblewins benches	\$22,655	
<i>Community Choice SoL</i>		\$750
Rooster	\$7,630	
Depot Mural		\$1,000
Artist stipends		\$900
CaFE subscription		\$370
ArtLIVE! 6/6		\$250
ArtLIVE! 6/19		\$400
<i>ArtLIVE! 8/18</i>		\$250
<i>ArtLIVE! 7/30</i>		
ArtLIVE! 7/17		\$350
<i>Purchase of My Surfbo</i>	\$3,000	
New member lunch		\$81
SoL CaFE		\$229
Public Relations		\$113
Concrete for Bench and Surfboard		\$1,487
<i>Site prep for Ray</i>		\$2,720
Total Encumbered	\$89,785	\$8,900
Remaining Budget	\$10,215	\$26,130



Print

Windsor Arts Commission Mural Grant Application - Submission #9789

Date Submitted: 6/24/2026

Windsor Arts Commission Mural Grant Application

Please review the [Mural Grant Program Guidelines\(PDF\)](#) before completing this application to ensure that your project is eligible.

Be sure to complete all fields of this form. Incomplete applications may not be considered.

You can create an account in order to save your application and complete it at a later time.

Completed applications will be reviewed by the Windsor Arts Commission. If an application is deemed eligible, Town of Windsor Culture staff will scheduled a site visit to ensure that the conditions of the wall are satisfactory for the proposed project. Grants will not be awarded without a site visit.

If you have any questions, please email Chris Bates at cbates@windsorgov.com

Applicant Information

Applicant Name*

Mark Despain

Business/Property Name*

Rad Real Estate

Business/Property Address*

113 n 6th St

City*

Windsor

State*

co

Zip Code*

80550

Phone Number*

970-371-9371

Email Address*

mark@radrealestate.com

Your Phone Number

Your Email Address

Project Proposal

1. Project Support*

Please select which types of technical support from the Windsor Arts Commission you will require to complete this project (select all that apply)

- ☐ Artist selection
- ☐ Design consultation
- ☒ None; I will select the artist myself and present a design for approval

2. Project Description*

The proposed mural project will be installed on the north-facing exterior wall of the RAD Real Estate office located at 113 North 6th Street in downtown Windsor, Colorado. The mural wall is visible from public streets, sidewalks, and nearby parking areas, making it accessible to residents and visitors throughout the year. The wall measures approximately 40 feet wide by 20 feet tall and is constructed metal siding. The surface is in good condition and will be cleaned and properly prepared prior to painting to ensure a durable, long-lasting installation.

The mural concept will celebrate the unique identity of Windsor and Northern Colorado through a contemporary landscape inspired by the region's dramatic mountain views, expansive skies, and natural beauty. The design will incorporate layered mountain forms, native landscapes, and subtle references to Windsor's history and growth, creating artwork that feels both timeless and distinctly local.

This project aligns closely with the goals outlined in the Windsor Public Art Master Plan, which identifies public art as a tool for defining community identity, beautifying public spaces, connecting the community's past with its future, and creating a lasting cultural legacy. The Master Plan emphasizes artwork that is engaging, relevant to Windsor's unique context, and inclusive of residents and visitors alike. The proposed mural fulfills this vision by creating a highly visible work of art that celebrates the character of Windsor while contributing to the town's growing public art collection. The project will support Windsor's continued development as a vibrant cultural destination while providing a meaningful artistic experience for residents and visitors for years to come.

Provide a detailed description of the mural project including each of the following:

- 1) Specify the location where the murals will be installed and provide a detailed description of the wall including dimensions, surface material and condition. Ensure it meets the criteria of being in a public area: visible and accessible to the general public for all or most of the time.
- 2) Describe any desired concepts or themes for the artwork and how the mural will positively impact the Windsor community. If possible, reference the [Public Art Master Plan](#) and how the proposed project fulfills the vision set forth in the plan.

Example:

The proposed mural will celebrate Windsor's rich history and vibrant present, incorporating elements from the town's agricultural past and its contemporary culture. The mural will cover the 12' x 17' east-facing wall of [Business Name] and will be visible from Main Street, enhancing the aesthetic appeal of the downtown area. The wall is stuccoed brick and will require minor repairs prior to painting. This location is in a high-traffic area, ensuring maximum visibility and community engagement. The proposed mural will be in the West Windsor district, which the Master Plan states is interested in historical and educational art. The themes we have identified will highlight these two categories.

Artist Information

The selected artist for this project is Crystal Despain, a Windsor-based professional artist whose work is collected throughout Colorado and beyond. Crystal is known for her expressive paintings that capture the beauty, atmosphere, and sense of place found throughout the American West. Her work has been exhibited in galleries, museums, and regional art events, and she has developed a strong reputation for creating artwork that resonates with both local residents and visitors.

As a working artist in downtown Windsor, Crystal is deeply invested in the community and its continued cultural growth. Her artistic style is particularly well suited for a public mural celebrating Northern Colorado's landscape, history, and identity. Examples of her work can be viewed at CrystalDeSpain.com, where her portfolio demonstrates a consistent ability to create visually impactful artwork.

Crystal will oversee all aspects of the mural's design and execution, ensuring a professional-quality installation completed on schedule and within budget.

If you are selecting your own artist, please provide information about the artist(s), including their background, experience, and examples of previous work.

Example:

We have selected [Artist Name], a renowned local artist known for her vibrant murals that depict community life. Her portfolio includes murals at [Location 1], [Location 2], and [Location 3]. [Artist Name] has a proven track record of completing projects on time and within budget.

Budgeting and Funding

Total Project Cost*

Total Project Cost: \$6,700

Artist Design & Painting Fee: \$5,000

Paints, Primers, Sealers & Materials: \$750

Lift/Scaffolding Rental: \$650

Surface Preparation & Cleaning: \$300

Total: \$7,500

Provide a detailed budget for the project, including materials, labor, and any additional costs.

If you have questions about preparing your budget, you may request a consultation by emailing cbates@windsorgov.com

Example:

- Artist Fee: \$3,000
- Materials (paint, brushes, etc.): \$1,000
- Scaffolding and Safety Equipment: \$500
- Miscellaneous Expenses: \$500
- Total: \$5,000

Requested Grant Amount*

5000

(Up to \$5,000)

Matching Funds*

1700

(Must total at least 20% of the requested amount)

Project Timeline**Proposed Timeline***

July 2026 – Grant award announcement and project planning

August 2026 – Final design development and submission to the Windsor Arts Commission for approval

September 2026 – Design approval by the Windsor Arts Commission

September–October 2026 – Surface preparation, wall cleaning, and mural installation

October 2026 – Final protective coating and project completion

October 2026 – Community unveiling event and public celebration

The timeline may be adjusted slightly based on weather conditions and Arts Commission meeting schedules. All work will commence only after final design approval has been received.

Provide a detailed timeline for the completion of the mural. Remember that the design must be approved by the Windsor Arts Commission before work can begin. The Arts Commission meets on the third Tuesday of each month.

Example:

July 16 – Arts Commission Awards Grants

August 20 – Arts Commission to approve design

August 23-31 – Artist to complete mural

September 6 – Ribbon-cutting ceremony and reception

Community Engagement

Community Impact*

The mural will provide a permanent public art installation that is freely accessible to residents and visitors every day of the year. Located in downtown Windsor, the artwork will enhance the visual character of the area, create a recognizable community landmark, and contribute to Windsor's growing reputation as a destination for arts and culture. The mural's imagery will celebrate the landscapes and heritage that connect many Windsor residents, creating opportunities for community pride, conversation, and engagement. Because the mural will be located at a business that regularly hosts community events, open houses, and art-related activities, the project will also encourage residents and visitors to interact with the artwork and learn more about Windsor's creative community.

Explain how the mural will engage and benefit the Windsor community.

Example:

The mural will serve as a cultural landmark and a point of pride for Windsor residents. It will create a vibrant and welcoming atmosphere in the downtown area, encouraging both residents and visitors to explore local businesses. Additionally, we plan to host a community unveiling event to celebrate the mural's completion and to foster community spirit.

Marketing and Acknowledgement*

The project will be promoted through Crystal Despain Art, RAD Real Estate, and associated social media channels including Facebook and Instagram. Progress photos, behind-the-scenes content, and the completed mural will be shared throughout the project. Press releases and project information will be provided to local media outlets and community organizations. A public unveiling event will be held upon completion of the mural. The Windsor Arts Commission will be acknowledged as a project supporter on all promotional materials, social media announcements, press releases, and at the mural site through a permanent plaque or signage recognizing the Windsor Arts Commission Mural Grant Program.

How will you share your mural project with the public? How will you acknowledge the Windsor Arts Commission as a supporter of the project?

Authorization

By typing my full name below, I confirm that I have read and agree to adhere to all guidelines and requirements set forth by the Windsor Arts Commission Mural Grant Program.

Signature*

Mark Despain

Date*

6/24/2026







