



## **PARKS, RECREATION, AND CULTURE REGULAR MEETING**

August 4, 2026 - 6:00 PM  
Historic Halfway Homestead Dickey House, 335 McNeil Drive  
Windsor, CO 80550

### **AGENDA**

#### **A. CALL TO ORDER**

1. Roll Call
2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration
3. Liaison Reports
  - Town Board Liaison
  - Weld RE-4 School District
4. Public Invited to be Heard

#### **B. CONSENT CALENDAR**

1. Minutes (June 2, 2026)

#### **C. BOARD REVIEW/DISCUSSION**

1. Museum Accession Items
2. Attend National Night Out events

#### **D. COMMUNICATIONS**

1. Staff
2. Board

#### **E. ADJOURN**

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.



## Parks Recreation & Culture Regular Meeting

June 2, 2026 - 6:00 PM

Windsor History Museum – Train Depot  
100 N.5<sup>th</sup> Street, Windsor, CO 80550

### MINUTES

#### A. MR. MASK CALLED THE MEETING TO ORDER AT 6:02 PM

##### 1. Roll Call

Present:

Vanessa Bouchard/Chair (Absent)  
Patrick Lightfoot/Co-Chair (Absent)  
Jim Giffin  
Jean Labus  
Nick Mask  
Michael Nagl

Mark Leach – School Board Liaison  
Ken Symsack – Town Board Liaison

Also Present:

Tara Fotsch – Director  
Shane Hale – Town Manager  
Laura Browarny – Culture & Engagement Manager  
Craig Ellingson – Parks Operations Manager  
Kendra Martin – Operations Manager  
Heidi Fuhrman – Museum Education Coordinator  
Caitlin Heusser – Museum Curator  
Kristy Zulkoski – Administrative Specialist

##### 2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration

**MR. GIFFIN MOVED TO APPROVE THE AGENDA AS PRESENTED. MS. LABUS SECONDED THE MOTION. ALL MEMBERS PRESENT VOTED AYE. MOTION CARRIED.**

##### 3. Liaison Reports

- Town Board Liaison/Ken Symsack
  - Met Scott Romme the new Executive Director for the Poudre Trail Authority last month and decided to continue the contribution of funds, likes the direction he was taking
  - Discussed hauler licensing from a constituents' standpoint, no changes, but how to keep track of everyone, who will be in there and opens the door for some data gathering with receipts for where recycling is going, when it has been dropped off and how much, nominal fee for the hauler

- Second reading of right of way ordinance and who's responsibility it is
  - Elected Jason Hallett as the new Mayor Pro Tem
  - Discussed open space in Executive Session
  - Participated in elected officials training, quite a few people there for the electric vehicle discussion to see what it is like to be an elected official
  - Upgrading the police department records management system and modernizing it after twenty years
  - Reviewed the Rec Center Feasibility Study
  - Golf cart permits and where they are allowed to go in Raindance was amended and cleaned up
  - Waste Water Treatment Facility is at 70% design and should be open fall 2028
  - North Campus groundbreaking this fall
  - Chimney Park turf project is complete, Re-Grand Opening four days this week, music, hotdogs, popcorn, first pitches
  - Waiting on CDOT clearance for Crossroads roundabout
  - 15<sup>th</sup> Street water line replacement will start in June
  - Discussed moving forward with smart meter replacement due to a lot of meters going out, this will use cellular data to be more accurate
- Ms. Labus inquired about the concern and addressing the e-bikes/motorcycles going 40-50 miles per hour everywhere around town
    - Mr. Symsack - Many discussions have been held about that, put in an ordinance that limits what is allowed where, the police came during the golf cart work session, which had a lot of people, and shared dashcam footage of some pretty horrendous incidents, ordinance for enforcement does put the responsibility on the parents and allows them to be ticketed if contacted, issue is trying to pursue children, the police are very aware of it, but dealing with a lot of different variables due to ease of accessibility and being inexpensive
    - Mr. Hale – Class 3 bikes are dirtbikes and haven't been allowed on city streets in Colorado for 25-30 years, if on private property, the police are not concerned, they are not breaking the law, but being on city streets or cart paths is the issue, especially the ones that do not have pedals and are illegal, parents are treating them like toys, but going at such high rates of speed in public places will end up hurting themselves or others
- Weld RE-4 School District/Mark Leach
    - School is out for summer
    - Graduation was held for both high schools, handed out diploma folders and medallions, it's the happiest day of the year
    - Board working in meet and confer with WSEA to plan for the future
    - Last year retirement was cut off, but it is not sustainable, now trying to navigate a grace period with the district a CFO
    - No Board meeting in July, but still trying to wrap up some loose ends from the school year – still hearing about Windsor Baseball and more attention brought to Special Education
    - Mr. Hale inquired about the possible ballot measure for the district
      - Don't see a way to make it successful and polling was very unfavorable, three options were looked at, one is a tax to give the district \$6M, which is a drop in the bucket and proposed fear of

having to go back in another couple of years to ask again for more, mindful of Parks & Recreation and WSFD who are also potentially going for money

4. Public Invited to be Heard

- No Report

B. CONSENT CALENDAR

1. Minutes from May 5, 2026

**MS. LABUS MOVED TO APPROVE THE MAY 5, 2026 MINUTES AS PRESENTED. MR. LEACH SECONDED THE MOTION. ALL MEMBERS PRESENT VOTED AYE. MOTION CARRIED.**

C. BOARD REVIEW/DISCUSSION

1. 50<sup>th</sup> Anniversary Train Depot Tour at Windsor History Museum

- The Depot is the oldest building in downtown Windsor, started construction in 1882 and was completed in 1883, Windsor Lake did not fully exist at that time
- It has been a museum since 1976, first Windsor History Museum ran by what is now the Historical Society, moved from its original location about a ¼ mile down the track, Civic Committee saved it and moved it to the current location, open typically Memorial Day to Labor Day, working on expanding those hours
- Started renovation work in 2023, knowing that this year would be America's 250<sup>th</sup>, Colorado's 150<sup>th</sup> and the Depot's 50<sup>th</sup> anniversary
- Three years of planning, research and collaboration between Ms. Heusser/Museum Curator and Ms. Fuhrman/Museum Education Coordinator
- History, locations and stories are found through a variety of sources – newspapers, Weld County Records, maps, Sanborn Fire Insurance maps, Census records, oral/recorded history, in 2018 Ms. Heusser worked with Newspapers.com and digitized the Windsor Beacon/Poudre Valley from 1898-2011, missing 1914
- Utilized an exhibition company and fabricator to do the more fancy interactives, with electronics and lights
- Grand Opening of the new exhibition is this Saturday 10:00 am – 1:00 pm
- The tour moved through the Depot while highlighting the following –
  - How the Depot became a museum
  - Stories of all the people who worked there
    - Station Agents Charlie Tucker, Walter Woodward and Ida DeMarr
    - Original features – telegraph sounder, speaker extender, switchboard, lights switches when electricity was brought in 1909, replacement safe
  - People who came to Windsor through the Depot
    - The waiting room was not the most comfortable and people didn't really like it in the past, benches were uncomfortable, it was cold and drafty and wasn't pretty enough
    - The Miller Family came as immigrants from Russia and the Sorensen Family came as immigrants from Denmark, Theo Sorensen served on Town Board and Mayor from the 1940's to 1960
  - The railroad, freight and how Windsor was built with goods/mail coming in and going out
    - The graffiti on the walls is one of the most substantial original features of

- the depot and the stories they tell
  - How the rollers and sled were used
  - The freight area often held dances, since it was the largest space in town at the time
  - Glenn Tucker was the last Station Agent, Cobbs & Woodward later opened a store together and Otis Shin road the on the roof of the freight car and lost his arm returned as a Station Agent
- Numerous interactive displays, play and discovery areas for children and Windsor train table

## D. COMMUNICATIONS

### 1. Staff

- Ms. Fotsch
  - Received seven bids from contractors for North Campus Park, will review with the designers, choose three firms to interview and then pick a contractor to come onboard to help finish the design for the project and start any work possible, have to start work no later than December 31<sup>st</sup> due to the eagles' nests, Mr. Willis met with Jackson from CPW at the site, did a walk-through explaining where everything would be going, very concerned that we may get a bad review, wanted us to be over a half mile from the nests as their standard, currently at a quarter mile, but he understood the layout, noise, lights and usage
  - 15<sup>th</sup> Street trail should be completed soon
  - Will be meeting with Magellan Strategies who will conduct the polling of residents to see if they support or don't support a sales tax for a future rec center 2.0, will look at the cost if Severance is involved or not, but they would do their own survey piggybacked off our questions, will work with Town Board to see how to move forward once results come back
  - Currently in budget season, so attending a lot of budget meetings
  - Poudre River Trail ribbon cutting is June 13<sup>th</sup> in Timnath
  - We usually cancel the July Meeting due to the 4<sup>th</sup> holiday

**MR. MASK MOVED THE CANCEL THE JULY MEETING. MR. NAGL SECONDED THE MOTION. ALL MEMBERS PRESENT VOTED AYE. MOTION CARRIED.**

- Ms. Browarny
  - First Farmers Market and Depot Ribbon Cutting is this Saturday
  - Summer Concert Series starts this Thursday
- Ms. Martin
  - The lake and pool are both open
  - Brought back motorized boating which will start this Friday through Sunday, on a week-to-week basis, will last as long as there is water, no annual permit holders this year
  - Kyger and the river have been busy as well

### 2. Board

- Mr. Nagl
  - There are quite a few snakes on the north side of Windsor Lake which is great for the ecosystem, but inquired if there is any plan for mitigation since wife won't walk
    - Ms. Fotsch – unfortunately, the department doesn't do anything
  - The new signage for the parks are really nice and were very well done

- Ms. Fotsch – due to Wade’s creativity after finding out how much our original design would cost, BHA shared more cost-efficient options
- Mr. Mask
  - Super excited about the plans for disc golf to be included at North Campus, been hoping to get a second course for some time and saw the comments from collecting feedback about the future playground and half where about bathrooms, assuming it is because of the ballfields
    - Ms. Fotsch – survey was posted today, but getting a lot of feedback about other amenities people want and opinions, not just what features they would like and accessibility of the playground, will check out the results on Project Connect, first phase will include the three ballfields with lights, restrooms and parking, if successful with the Great Outdoors Colorado grant this fall, we will be able to do the destination play area along with the all-wheel park
  - As it was brought up before, inquired if the department had looked into playground replacement as it pertains to metro district playgrounds and if service plans or IGAs cover those requirements/replacements
    - Ms. Fotsch – did bring it up to Mr. Lind the last time we met, mentioned to him that there are some concerns, about 25 years ago there was an agreement between Town Board and Water Valley development to pay for only the Community Park Fund and not the Neighborhood Park Fund, they still only pay for the Community Park Fund, in trade they would build their own parks in their neighborhoods, they’ve built great parks, but now they are hitting the 25 year mark where replacements need to be had, encourage to contact the metro districts
    - Mr. Hale – we can certainly look into the IGA, but would be surprised to find that requirement
  - Sharing feedback, after coaching soccer again after taking three seasons off and came back to see a pattern in some of the players, five had quit previously due to a negative experience steaming from coaching in particular
    - Ms. Fotsch – Mr. Warner is working with the newer Athletics team and how to enhance the coaches’ training, hopefully the kids will get better experiences through our trainings/approaches

E. ADJOURN

**MR. LEACH MOVED TO ADJOURN. MR. GIFFIN SECONDED THE MOTION.  
MEETING WAS ADJOURNED AT 7:21 PM.**

Submitted by: Kristy Zulkoski/Administrative Specialist

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Name/Board Chair

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Date



Town of Windsor  
Department of Parks, Recreation, and Culture  
Culture Division  
116 5<sup>th</sup> Street, Windsor, Colorado 80550

## Potential Acquisition Form

The following object(s) are presented for acquisition into the Town of Windsor Museums' Permanent Collection. By approving the acquisition, The Town of Windsor understands the ethical duties and responsibilities that come with holding the Museum's collection in the public trust.

**Potential Acquisition No.**  
**2026-001**

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### Description and Provenance of Object(s):

Collection of school census records from Windsor schools dating between 1903 and 1975.

Source: ☒ Donation    ☐ Staff Acquired    ☐ Transfer / Exchange    ☐ Purchase

### Criteria for Acceptance:

☒ Aligns with Museum's Mission and collections objectives

☒ Good physical condition

☒ Proper care can be given, i.e. conservation, preservation, storage, exhibition

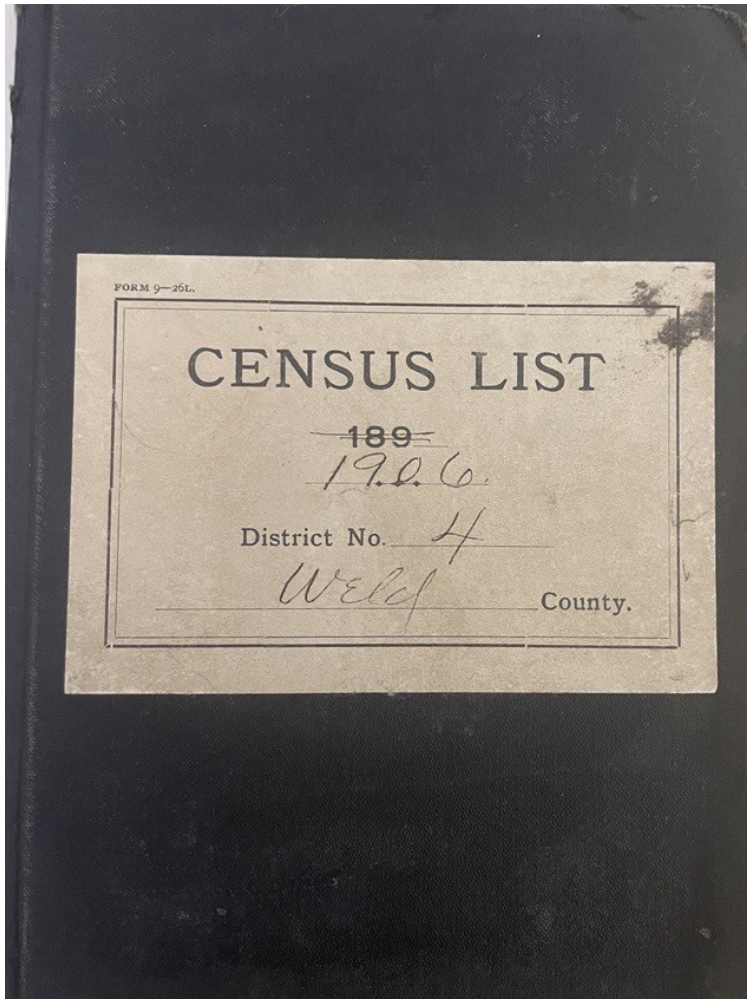
☒ Fills a gap in the collection

☒ Has established provenance/story

Form completed by: Caitlin Heusser, Museum Curator

Date: 06-25-2026

Image of Object(s)







Town of Windsor  
Department of Parks, Recreation, and Culture  
Culture Division  
116 5<sup>th</sup> Street, Windsor, Colorado 80550

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**Potential Acquisition No.**  
**2026-002**

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### Description and Provenance of Object(s):

Collection of (39) photographs dating to the early 1900s of the Bates family and the Windsor area.

Baby buggy owned and used by the Dickey family, dating to around 1901. Buggy was salvaged from the second floor of the barn at the Dickey Farm, aka Halfway Homestead by Dave Elliot in the 1960s with permission from Gladys Dickey. Bates restored the buggy and displayed it at the Timnath Hotel for years. A photograph of the Dickey Family dating to 1901, includes the baby buggy with a young Robert Dickey in the buggy.

Coffee set, hammered brass with coffee kraft, sugar and cream containers, and a tray. Originally owned by the Dickey family. The set was acquired by Dave Elliot.

Source: ☒ Donation    ☐ Staff Acquired    ☐ Transfer / Exchange    ☐ Purchase

### Criteria for Acceptance:

☒ Aligns with Museum's Mission and collections objectives

☒ Good physical condition

☒ Proper care can be given, i.e. conservation, preservation, storage, exhibition

☒ Fills a gap in the collection

☒ Has established provenance/story

Form completed by: Caitlin Heusser, Museum Curator

Date: 06-25-2026

Image of Object(s)





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**Potential Acquisition No.**  
**2026-003**

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### Description and Provenance of Object(s):

Collection of Girl Scout uniforms, memorabilia, educational materials used in Windsor. Donor was a Girl Scout leader in Windsor in the 1980s.

Windsor Girl Scouts organized in 1936/1937, Windsor troop numbers were 182, 197, and 311 and met in Windsor during 1976. Donated items are associated with Windsor Girl Scouts from the 1980s-1990s.

### Additional objects:

- Purse, beaded pouch purse used by donor
- Gloves, formal gloves worn by donor
- Mittens, fur.
- Sift, flour
- Children's activity kit, Electronic Project Lab, purchased at Radio Shack in Windsor, circa 1986
- Telephone, rotary wall.
- Telegraph machine with transmitter used by donor's father to teach donor morse code.

Source: ☒ Donation    ☐ Staff Acquired    ☐ Transfer / Exchange    ☐ Purchase

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☒ Proper care can be given, i.e. conservation, preservation, storage, exhibition

☒ Fills a gap in the collection

☒ Has established provenance/story

Form completed by: Caitlin Heusser, Museum Curator

Date: 06-25-2026



Image of Object(s)





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**Potential Acquisition No.**  
**2026-004**

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### Description and Provenance of Object(s):

Teacher's desk, made of oak, was used at Park School and moved to Skyview Elementary when the school opened in 1982. The desk was then moved to Grandview by the donor in 2003. Upon retirement in 2012, the donor took the desk home.

Source: ☒ Donation    ☐ Staff Acquired    ☐ Transfer / Exchange    ☐ Purchase

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☒ Good physical condition

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☒ Fills a gap in the collection

☒ Has established provenance/story

Form completed by: Caitlin Heusser, Museum Curator

Date: 06-25-2026

Image of Object(s)





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**Potential Acquisition No.**  
**2026-005**

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### Description and Provenance of Object(s):

Painting, of a racoon in a tree painted by Maryanna Yauk in 1975. Painting was originally purchased in 1975 by the Colorado Federation of Women's Club. Donor states that the painting hung in Town Hall until the 2008 tornado. Donor saved the painting from the garbage pile in 2009 and it has hung in their garage until the time of donation in 2026. Maryanna Yauk was a local Windsor artist and was very involved in the arts in Windsor in the 1970s– to early 2000s.

Newspaper article from the Windsor Beacon, May 15, 1975;

"Yauk painting chosen"

"Maryanna Yauk, featured artist at the Windsor Public Library through May 31, has had a painting selected to hang in the state Colorado Federation of Women's Clubs headquarters in Denver. At the state CFWC convention in Burlington May 5-7, state president Alice Elder chose three paintings to be purchased. The picture of a raccoon entitled 'Out on a Limb' by Mrs. Yauk was chosen from the professional division. The acrylic had been entered in the district CWFC competition in April at Fort Lupton where it won a blue ribbon, making it eligible for state competition, where it placed third. She is a charter member of the Greeley Art Association, currently serving as president, and is a charter member and was first president in 1974 of the Windsor Art League. She has had several one man shows, shown in juried shows, mad top sale at Maxim's gallery in Greeley during a GAA exhibit, judged art for the Greeley Junior Woman's Club and the GAA Bicentennial-centennial school art competition and won several prizes at CFWC competition on district and state level."

Source: ☒ Donation    ☐ Staff Acquired    ☐ Transfer / Exchange    ☐ Purchase

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☒ Fills a gap in the collection

☒ Has established provenance/story

Form completed by: Caitlin Heusser, Museum Curator

Date: 06-25-2026









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Department of Parks, Recreation, and Culture  
Culture Division  
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**Potential Acquisition No.**  
**2026-006**

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### Description and Provenance of Object(s):

(4) Models of farm equipment made by Karl Erbs around 1988. Erbs owned a farm in Windsor on County Road 13 and used a hay sweeper, hay stacker, beet wagon, and gravel wagon throughout his career. He created the models from memory and used his intimate knowledge of the equipment to recreate functional models. Donor stated that Erbs used a gravel wagon to expand the Windsor Reservoir.

Source: ☒ Donation    ☐ Staff Acquired    ☐ Transfer / Exchange    ☐ Purchase

### Criteria for Acceptance:

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☒ Good physical condition

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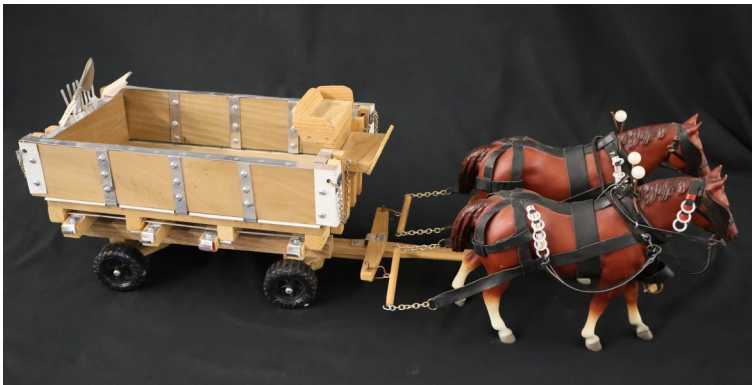
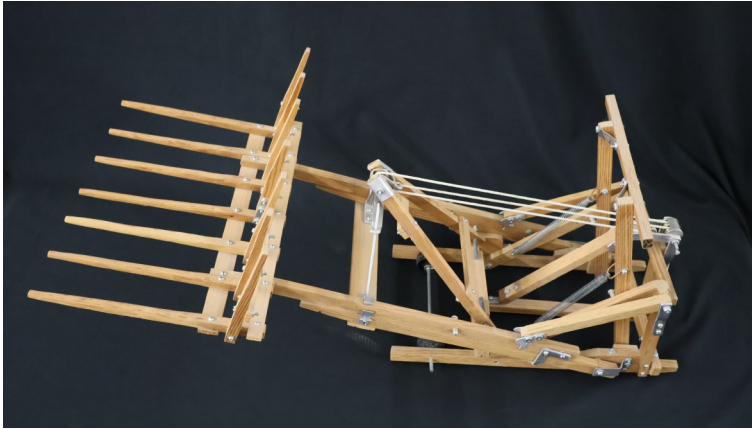
☒ Fills a gap in the collection

☒ Has established provenance/story

Form completed by: Caitlin Heusser, Museum Curator

Date: 06-25-2026

Image of Object(s)





Town of Windsor  
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**Potential Acquisition No.**  
**2026-007**

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### Description and Provenance of Object(s):

Piano and stool donated by the Golden History Museum.

Originally purchased by John Evans, second Territorial Governor of Colorado from 1862-1865, Evans sold the piano around 1910 to Charles Albert Yancey, the donors grandfather. The piano was purchased by Yancey from Evans, purchased the piano in Central City.

Charles Yancey was one time mayor of Windsor, CO. The piano stayed in Windsor and was eventually moved to their ranch in Red Feather Lakes. The piano remained in the Yancey family for three generations before Mr. and Mrs. Keith Simons donated it to Golden Landmarks Association in 1972. In 2026, the piano was deaccession from the Golden History Museum collection and offered to the Town of Windsor Museums, due to it's strong tie to the Yancey family and the Windsor community.

The piano is manufactured by the J. M. Pelton of New York City. Serial number 19414.

Source: ☒ Donation    ☐ Staff Acquired    ☐ Transfer / Exchange    ☐ Purchase

### Criteria for Acceptance:

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☒ Good physical condition

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☒ Fills a gap in the collection

☒ Has established provenance/story

Form completed by: Caitlin Heusser, Museum Curator

Date: 06-25-2026

Image of Object(s)







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Department of Parks, Recreation, and Culture  
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**Potential Acquisition No.**  
**2026-008**

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### Description and Provenance of Object(s):

Leather coin purse owned and used by George E. Osterhout (1858-1937). Note associated with object reads, "Evidently a souvenir dollar kept by my husband in this little old purse since his Lafayette College graduation. It bears the date 1881; the year date of his graduation. Mrs. Geo. E. Osterhout" Coin and purse was given to Jean Yancey, who cared for Etta Osterhout. Upon passing, the Osterhout estate went to Jean. Donor is a descendent of Jean Yancey.

Source: ☒ Donation    ☐ Staff Acquired    ☐ Transfer / Exchange    ☐ Purchase

### Criteria for Acceptance:

☒ Aligns with Museum's Mission and collections objectives

☒ Good physical condition

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☒ Fills a gap in the collection

☒ Has established provenance/story

Form completed by: Caitlin Heusser, Museum Curator

Date: 06-25-2026



Image of Object(s)



reidentifying a souvenir dollar  
kept by my husband in this  
little old purse since his  
Lafayette College graduation.  
It bears the date 1887, the year  
date of his graduation.  
Mrs. Geo. B. Osterhout



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Department of Parks, Recreation, and Culture  
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116 5<sup>th</sup> Street, Windsor, Colorado 80550

## Potential Acquisition Final Approval

Final approval for objects presented herein as suggested by Town of Windsor Museums staff, Parks, Recreation and Culture Advisory Board, and Town Board.

### Potential Acquisition No.

- 2026-001
- 2026-002
- 2026-003
- 2026-004
- 2026-005
- 2026-006
- 2026-007
- 2026-008

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Mayor, Town of Windsor

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Date:

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Representative of Parks, Recreation, and Culture Department

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Date: