



TREE BOARD REGULAR MEETING

August 25, 2026 - 5:00 PM

Brunner Farm Park 305 Prospector Street, Windsor, CO 80550

AGENDA

A. CALL TO ORDER

1. Roll Call
2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration
3. Liaison Reports
 - Town Board Liaison
4. Public Invited to be Heard

B. CONSENT CALENDAR

1. Minutes (July 28, 2026)

C. BOARD REVIEW/DISCUSSION

1. Walk Brunner Farm Park and Founders Green Park and Evaluate Landscape

D. COMMUNICATIONS

1. Staff
 - a. August Update
2. Board

E. ADJOURN

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.



Tree Board Regular Meeting

July 28, 2026 - 5:00 PM
Community Recreation Center – 250 N. 11th Street
Windsor, CO 80550

MINUTES

A. CALL TO ORDER

MS. THAMES CALLED THE MEETING TO ORDER AT 5:06 PM

Roll Call

Present: Alison O'Connor – Board Chair
Lucy Thames – Co-Chair
Jim LaShell – Secretary
John Brown
Christine Ginnity (Absent)
Georgene Sackerson
Michelle Softich

Brian Jones – Town Board Liaison (Absent)

Also Present: Ken Kawamura – Town Forester
Kristy Zulkoski – Administrative Specialist
Ron Steinbach – Town Board Member District 1

1. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration

MR. LASHELL MOVED TO APPROVE THE AGENDA AS PRESENTED. MS. SOFTICH SECONDED THE MOTION. ALL MEMBERS PRESENT VOTED AYE. MOTION CARRIED.

2. Liaison Reports

- Town Board Report/Mr. Steinbach
 - Represents District 1, in attendance on behalf of Mr. Jones
 - Purchased Herman property as additional open space, approximately 70 acres, near Kodak and Waste Water Treatment Plant
 - Board approved the Walmart Super Center site plans, was not well received particularly by neighbors close to the land, Walmart has owned the property for almost 20 years, they have followed all the rules, breaking ground end of the year or first of next year
 - King Soopers breaking ground this fall, working with CDOT for anything that goes along Main Street/Hwy 392
 - Received survey results from Magellan about possible ballot measure of a tax increase for an additional rec center, 48% approval of 0.8% tax increase, 50%

approval of 0.5% tax increase if partnered with Severance, the majority expressed that it is not a good time for tax increases with the current economy and expressed the need for additional aquatics at the new center, the Town will wait a year or two and then go back to the voters, fire department will be asking for a property tax increase in November, school district is not going further with their tax asks

- Joint Board Work Session on data centers is Monday, August 3rd at the rec center, a company bought two of the Kodak buildings which is located in unincorporated Weld County, not in Windsor nor Greeley, purpose of the meeting is to work with the Planning Commission on reasonable compliance, although annexation has not been requested, biggest concern right now is to get regulations in place to protect the citizens and be informed in order to make good decisions, complaints from residents have included noise, electricity, and water use, written comments will be accepted, public hearing will occur in a couple of months, unless annexation comes into play beforehand, additional police will be in attendance
- Construction on the Crossroads roundabout will begin this fall

3. Public Invited to be Heard

- Jesse Mills – 2401 Candence Lane, Windsor, CO 80550
 - Windsor staff – Forestry-Horticulture Maintenance Technician
 - Attending to learn more about the Board

B. CONSENT CALENDAR

1. Minutes from May 26, 2026

MR. BROWN MOVED TO APPROVE THE MAY 26, 2026, MINUTES AS PRESENTED. MR. LASHELL SECONDED THE MOTION. ALL MEMBERS PRESENT VOTED AYE. MOTION CARRIED.

C. BOARD REVIEW/DISCUSSION

1. Sick Tree Day Recap

- Six groups, eleven professional volunteers, six board members, six staff members all participated, great event as always, very organized, learned a lot
- 51 visits, probably could have doubled that amount
- Most issues were abiotic caused by heat, dry conditions and herbicide damage
- Coming off Arbor Day, worried about the push on Forestry Staff, wondering if there is an easier way to schedule visits, possibly have registrants list what area/neighborhood of Windsor they are located in, board members are available to help
- Did not have good phone service in some areas which made navigation a bit difficult
- No one was home at a couple of locations
- Possible quick discussion among groups before heading out, discussing what will likely be seen, have information ready, and knowing how much to share (EAB)
- Concern asking professionals to come help, unusual this year with less attending, no down time/conflicts, announce at Front Range Urban Forestry Meetings or include in the newsletter

- Distributed many recommended tree lists – if dead/expense, possible coupons for Tree Sale, circle 3-5 tree recommendations from list for ease to homeowner
- Dinner was really good and nicely prepared

2. Scheduling for second half of 2026

- August – Park Audit on the 25th at 5:00 pm, meet at Brunner Park, then proceed to Founders Green, brief meeting then park inventory including tree canopy and vegetation, Mr. Kawamura will reserve the shelter
- September – regular meeting scheduled for the 22nd, Tree Walk partnered with the library at Main Park on the 15th from 5:00 – 6:30 pm, history and casual tour, Mr. Kawamura will be out of town, accepting help or just come and support, move the September meeting to the 15th Tree Walk and cancel the regular meeting on the 22nd
- October – work session for Arbor Day 2027 planning on the 27th
- November – regular meeting on the 24th
- December – cancel the regular meeting on the 22nd due to the Christmas holiday
- 2027 Calendar – all of the posters are scanned, five poems received, will send out earlier in August to printer in order to distribute before Thanksgiving break to students, include Board Members' "My Favorite Tree in Windsor" with photo and short caption, use coordinates from TreeKeeper, email to Ms. O'Connor before the August meeting on the 25th, continue to promote/reminder for Tree Sale

MR. BROWN MOVED TO CHANGE THE OFFICIAL SEPTEMBER MEETING FROM THE 22ND TO THE 15TH FOR THE TREE WALK AT MAIN PARK AND CANCEL THE REGULAR MEETING ON THE 22ND. MS. SACKERSON SECONDED THE MOTION. ALL MEMBERS PRESENT VOTED AYE. MOTION CARRIED.

MR. BROWN MOVED TO CANCEL THE DECEMBER 22ND REGULAR MEETING. MS. THAMES SECONDED THE MOTION. ALL MEMBERS PRESENT VOTED AYE. MOTION CARRIED.

D. COMMUNICATIONS

1. Staff

a. July Update

- Mr. Kawamura
 - It's been very hot and dry, Seasonal staff waters all the flowerpots and any trees under 6 inches around town, built berms around all the trees under 6 inches at Chimney Park, since a pump is down, to start filling up the tree wells with water
 - Removed dead, Cottonwood that fell across the river near Oxbow/frisbee golf area at Eastman Park
 - Lights were installed at Chimney Park ballfields, pruned trees to cast the least amount of shadow, had to do all work from the outside since construction was going on
 - Renovated the bed on the south side by the restroom at Main Park, includes sitting boulders as sitting wall under the shade
- Mr. Mills
 - Cut down Siberian Elm today
 - Pot maintenance around town, Town Hall and Police Department have a drip system, requested to have at new backlot area for bed, tree irrigation and possible future pots

2. Board

- Ms. Sackerson
 - Inquired about overgrown trees near the small parking lot by Kyger Open Space/Jacoby Road and the safety for pedestrians and bikers as they make their way over the bridge to the trail
 - Mr. LaShell – there is chance that the bike trail will be rerouted, but has not been determined a 100% as of a few months ago, but is subject to change, not sure the trees could be trimmed due to the amount, will send link to slide set to the Board
 - Mr. Kawamura – that area is maintained by Larimer County, but Windsor has assisted with some work there, Forestry staff will take a look and take care of it if it is an easy fix
- Ms. Softich
 - Met with Mr. Kawamura about some of the voting confusion on the Arbor Day calendar, can discuss further at the October work session, as well as, how to drum up more interest in schools and begin chatting with art teachers once school starts up again
 - Ms. O'Connor thinks the personal one on one would be a great idea
 - Mr. LaShell recommends chocolate

3. ADJOURN

**MR. BROWN MOVED TO ADJOURN. MR. LASHELL SECONDED THE MOTION.
THE MEETING WAS ADJOURNED AT 6:13 PM.**

Submitted by: Kristy Zulkoski/Administrative Specialist

TRACT B



Prospect Neighborhood Park

Conceptual Master Plan

Tree Board Meeting
August 25, 2026
Brunner Farm Park Tree Audit

Species

Size

Condition

Site

Age Class

Diversity

Available Planting Space

Uniqueness

Notability

Accessibility

What tree would you like to be planted

Overall impression

Rating 1- needs improvement
2- minor improvement
3- satisfactory
4- good
5- excellent

FORESTRY DIVISION

August 25, 2026

It has been a long, hot and dry summer! We continue to hand water all newly planted and smaller trees throughout town. Staff has been busy preparing for the Harvest Festival weekend and also taking advantage of the recreation center being closed for a week to clean up the landscaping and prune all the trees per the rotation plan we have in place. We assisted in the renovation of the landscape at the Boardwalk Park museums by removing a Siberian elm and were able to save two smaller trees and removed a large linden that failed at the Halfway Homestead. The part time position has been fill and we are looking forward to welcoming Garrett to our team the first part of September. We are currently in maintenance mode and preparing for fall activities such as pruning large trees and fall plantings of trees and replacement shrubs and other perennial plants.

Highlights from August are:

- General maintenance and upkeep of shrub beds and trees
- Working on CSFS grant
- Plant replacements
- Clearance pruning
- Rescue bees at Eastman Park
- Fall bed renovation planning
- Ordering a plants for 2027 season

We will walk Brunner Farm Park and look and evaluate the trees and landscaping as part of the annual park audit. This park was built in 2013 as the second park to this subdivision as it was built out. The landscape beds were renovated 2023 as a volunteer day with many residents showing up to work. One of the different features of this neighborhood park is the pond and natural area which offers unique recreational opportunities.

Lots to cover, so let's get started....

Let's Keep Windsor Tree-rific!

