



TOWN BOARD REGULAR MEETING

November 14, 2022 - 7:00 PM
Town Board Chambers, 301 Walnut Street, Windsor, CO 80550

To view Town Board meeting broadcasts, visit
www.windsorgov.com/MeetingsOnDemand.

AGENDA

A. CALL TO ORDER

1. Roll Call
2. Pledge of Allegiance
3. An Executive Session Pursuant to Colorado Revised Statutes § 24-6-402 (4) (b) to Confer with the Town Attorney for the Purposes of Receiving Legal Advice on Specific Legal Questions Concerning Charter Amendment (Ian D. McCargar, Town Attorney)
4. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration
5. Proclamations
 - a. Small Business Saturday
 - b. Life-saving awards.
6. Board Liaison Reports
 - Town Board Member Charpentier - Chamber of Commerce, Historic Preservation Commission, Great Western Trail Authority
 - Mayor Pro Tem Wilson - Larimer County Behavioral Health Policy Council, 34, and I-25 Coalitions
 - Town Board Member Bennett – Parks, Recreation and Culture Advisory Board, Windsor Arts Commission
 - Town Board Member Cline – Clearview Library Board, Poudre River Trail Corridor Authority
 - Town Board Member Tallon - Planning Commission, Water and Sewer Board
 - Town Board Member Hallett - Windsor Housing Authority, Tree Board
 - Mayor Rennemeyer - Downtown Development Authority, North Front Range MPO
7. Public Invited to be Heard

Individuals wishing to participate in Public Invited to be Heard (non-agenda item) are requested to sign up on the form provided in the foyer of the Town Board Chambers. When you are recognized, step to the podium, state your name and address then speak to the Town Board.

Individuals wishing to speak during the Public Invited to be Heard or during Public Hearing proceedings are encouraged to be prepared and individuals will be limited to three (3) minutes. Written comments are welcome and should be given to the Town Clerk prior to the start of the meeting.

B. CONSENT CALENDAR

1. Approval of the October 24, 2022 Town Board Regular Meeting Minutes - K. Frawley, Town Clerk
2. Approval of the November 7, 2022 Town Board Special Meeting Minutes - K. Frawley, Town Clerk
3. Resolution No. 2022-60 - A Resolution Approving and Ratifying an Amendment to the Current Professional Services Between the Town of Windsor and SAFEbuilt Colorado, LLC - B. Rowe, Deputy Director of Public Works
4. Resolution No. 2022-61 - A Resolution Pursuant to Section 9.1.A of the Windsor Home Rule Charter Reaffirming the Appointment of Ian D. McCargar as Windsor Town Attorney, and Affirming the Terms of Representation - Ian D. McCargar, Town Attorney
5. Resolution No. 2022-62 - A Resolution Pursuant to Section 8.1 of the Windsor Home Rule Charter Reaffirming the Appointment of Shane Hale as Windsor Town Manager and Affirming Modifications to his Terms of Employment - Ian D. McCargar, Town Attorney
6. Resolution No. 2022-63 - A Resolution Ratifying and Approving the Submission of an Application by the Town of Windsor Police Department for a Peace Officer Behavioral Mental Health Support and Community Partnerships Grant from the Colorado Department of Local Affairs - R. Klimek, Police Chief
7. Report of Bills October 2022 - D. Moyer, Director of Finance

C. BOARD ACTION

1. Ordinance No 2022-1667 - An Ordinance Repealing, Amending and Readopting Portions of Article III of Chapter 13 of the Windsor Municipal Code With Respect to Stormwater Basins Fees Imposed by the Towns Stormwater Drainage Utility Enterprise
 - First Reading
 - Legislative action
 - Staff presentation: Jessica Humphries, Administrative Services Director
2. Resolution No. 2022-64 - A Resolution Establishing Rates for Town of Windsor Water Service Customers, and Authorizing the Implementation of Such Rates
 - Legislative action
 - Staff presentation: Jessica Humphries, Administrative services Director
3. Resolution No. 2022-65 - A Resolution Establishing Rates for Town of Windsor Sanitary Sewer Service Customers, and Authorizing the Implementation of Such Rates
 - Legislative action
 - Staff presentation: Jessica Humphries, Administrative Services Director
4. Resolution No. 2022-66 - A Resolution Approving and Adopting Revisions to the Schedule of Water Plant Investment Fees Imposed by the Town of Windsor
 - Legislative action
 - Staff presentation: Jessica Humphries, Administrative Services Director
5. Resolution No. 2022-67 - A Resolution Approving and Adopting Revisions to the Schedule of

Sewer Plant Investment Fees Imposed by the Town of Windsor

- Legislative action
- Staff presentation: Jessica Humphries, Administrative Services Director

6. Ordinance No. 2022-1668 - An Ordinance Instructing the Town's Municipal Code Codifier to Add a Footnote to Section 3.3.B and an Identical Footnote to Section 3.7.A(1) of the Windsor Home Rule Charter With Respect to the Qualifications Applicable to the Office of Mayor and Town Board Members

- First Reading
- Legislative action
- Staff presentation: Ian D. McCargar, Town Attorney

7. Ordinance No. 2022-1669 - An Emergency Ordinance Referring to the Voters an Amendment to Section 3.3.B of the Town of Windsor Home Rule Charter to Conform the Qualifications of Town Elective Officers to the Provisions of Article XII, Section 4 of the Colorado Constitution; Setting the Ballot Title; Providing the Effective Date of This Resolution; Setting Forth Details in Relation Thereto; and Making Findings of Fact in Support of Emergency Adoption

- First Reading
- Legislative action
- Staff presentation: Ian D. McCargar, Town Attorney

8. Resolution No. 2022-68 - A Resolution Accepting the Audit Report for 2021 Prepared by BDO USA, LLP, Certified Public Accountants

- Legislative action
- Staff presentation: D. Moyer, Director of Finance

9. Outside Agency Funding Request - Imagine Zero and Windsor Gives

- Legislative action
- Staff presentation: T. Fotsch, Deputy Director of Parks, Recreation, and Culture

10. Ordinance No. 2022-1670 - An Ordinance Amending the Windsor Municipal Code to Implement a Voter-Approved Measure Under Which the Open Space Acquisition and Maintenance Fund is Created, and Fixing Sales Tax and Use Tax Rates in Accordance Therewith

- Legislative action
- Staff presentation: Ian D. McCargar, Town Attorney; Dean Moyer, Director of Finance

D. COMMUNICATIONS

1. Communications from Town Attorney

2. Communications from Town Staff

- a. Financial Report September 2022 - D. Moyer , Director of Finance

3. Communications from Town Manager

- a. Monthly Board Report - Focus Area Updates

4. Communications from Town Board

E. EXECUTIVE SESSION

1. An Executive Session Pursuant to Colorado Revised Statutes § 24-6-402 (4)(e)(I) for the Purpose of Determining Positions Relative to Matters that may be Subject to Negotiations; Developing Strategy for Negotiations; and Instructing Negotiators with Respect to Economic Development Opportunities. (Stacy Miller, Director of Economic Development)

F. ADJOURN

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.