



WATER AND SEWER BOARD REGULAR MEETING

September 9, 2026 - 7:30 AM

Poudre Conference Room, 200 N. 11th Street, Windsor, CO 80550

AGENDA

A. CALL TO ORDER

1. Roll Call
2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration
3. Public Invited to be Heard

B. CONSENT CALENDAR

C. BOARD ACTION

1. Approval of 08.12.2026 Water and Sewer Board Regular Meeting Minutes

D. COMMUNICATIONS

1. Communications from Water and Sewer Board Members
2. Communications from Town Board Liaison
3. Communications from Town Staff
 - a. Introduction of Newly Appointed Alternate Board Member, Steve Southard
 - b. Volunteer Tracking for Board and Commissions
 - c. Distribution of Board Appreciation Night Certificates and Swag Items
 - d. "Leak Detective" Activity Demonstration

E. ADJOURN

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.



MEMORANDUM

Date: September 9, 2026
To: Water and Sewer Board Members
From: Katrina Haley, Administrative Assistant
Re: Approval of 08.12.2026 Water and Sewer Board Regular Meeting Minutes
Item #: C.1.

Background / Discussion:

Financial Impact:

Relationship to Strategic Plan:

Recommendation:

Approval of 08.12.2026 Water and Sewer Board Regular Meeting Minutes

CC:

Attachments:

1. 08.12.26 Water and Sewer Board Regular Meeting Minutes - DRAFT



Water and Sewer Board Regular Meeting

August 12, 2026 - 7:30 AM
Poudre Conference Room,
200 N. 11th Street, Windsor, CO 80550

MINUTES

A. CALL TO ORDER

CHAIRPERSON G. BIELAWSKI CALLED THE MEETING TO ORDER AT 7:32 AM.

1. Roll Call

Present:

Greg Bielawski, Chairperson
Gale McGaha Miller, Vice Chairperson
Janene Willey, Secretary
Darell Zimbelman
Milt Tokunaga
Milton Geiger
Karen Jacobsen, Alternate

Absent:

Alan 'Scotty' MacGregor
Jose Valdes, Alternate

Also Present:

Jim Wielebnicki, Water Systems
Superintendent
Charwon Walter, Utilities Supervisor
Jill Preston, Civil Engineer IV
Leif Lesoing, Water Resource Manager
Katrina Haley, Water Resource Technician

2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration

No modifications to the August 12, 2026, Water and Sewer Board Regular Meeting Agenda were requested.

3. Public Invited to be Heard

No public in attendance.

B. CONSENT CALENDAR

C. BOARD ACTION

1. Approval of 05.08.2026 Water and Sewer Board Meeting Minutes

Water and Sewer Board Member McGaha Miller Moved to Approve the May 08, 2026, Water and Sewer Board Regular Meeting Minutes. Water and Sewer Board Member Willey Seconded the Motion. Roll Call on the Vote Resulted as Follows; Yeas - Gregory Bielawski, Gale McGaha Miller, Janene Willey, Darell Zimbelman, Milt Tokunaga, Milton Geiger; Nays - None; Motion Passed.

D. COMMUNICATIONS

1. Review of Raw Water Dedication

Water Resource Manager L. Lesoing shared a brief update regarding the Town's raw water dedication policy, and information in the Windsor Municipal Code pertaining to the policy.

2. Homeschool Day on the Farm Program September 10 10AM to 2 PM at the Historic Halfway Homestead

The Parks, Recreation and Culture team is hosting the annual "Homeschool Day on the Farm" program on September 10, 2026 (10:00am - 2:00pm), at the Historic Halfway Homestead (335 McNeil Dr, Windsor, CO, 80550). This program is geared towards homeschooled children (grades K-12) and encourages them to engage with the history of agriculture in Northern Colorado. The Town's Museums Education team has invited the Water and Sewer Board and Water Efficiency team to participate with an educational activity for the children that relates to agricultural life and the roles of water resources in the area.

Board members G. Bielawski, J. Willey, and K. Jacobsen volunteered to attend. "Leak Detective" activity used at Skyview Elementary STEM Fair earlier this year will likely be used for this event. This activity demonstrates how a small leak can add up very fast, and the importance of efficient water use.

3. Alternative turfgrass demonstration

Board members and staff visited the newly installed Alternative Turfgrass Demonstration area on the north side of the Community Development building. Five plots of struggling Kentucky Bluegrass have been replaced with Tahoma 31, Dog Tuff, and Buffalo grasses, as well as a plot of wildflower mix, and a plot of ground cover alternatives. Members of the Water Efficiency and Communications teams are working on monitoring the installation, promoting the Town's Coloradoscape Initiative rebate program, and creating signage and informational materials to promote the conversion of Kentucky Bluegrass to more water efficient alternatives, better suited for Colorado's climate.

E. ADJOURN

WATER AND SEWER BOARD MEMBER MCGAHA MILLER MOVED TO ADJOURN. WATER AND SEWER BOARD MEMBER ZIMBELMAN SECONDED THE MOTION. ROLL CALL ON THE VOTE RESULTED AS FOLLOWS; YEAS -GREGORY BIELAWSKI, GALE MCGAHA MILLER, JANENE WILLEY, DARELL ZIMBELMAN, MILT TOKUNAGA, MILTON GEIGER; NAYS - NONE; MOTION PASSED.

UPON A MOTION DULY MADE, THE MEETING WAS ADJOURNED BY CHAIRPERSON G. BIELAWSKI AT 8:26 AM.



Katrina Haley
Water Resource Technician