



Town Board Regular Meeting

October 24, 2022 - 7:00 PM

Town Board Chambers, 301 Walnut Street, Windsor, CO 80550

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MINUTES

A. CALL TO ORDER

MAYOR RENNEMEYER CALLED THE MEETING TO ORDER AT 7:12 P.M.

1. Roll Call

Present:

Mayor Paul Rennemeyer
Mayor Pro Tem Barry Wilson
Scott Charpentier - absent
Ken Bennett
Julie Cline
Victor Tallon
Jason Hallett

Also Present:

Shane Hale, Town Manager
Ian McCargar, Town Attorney
Eric Lucas, Public Services Director
Rick Klimek, Police Chief
John Thornhill, Community Development Director
Scott Ballstadt, Planning Director
Dean Moyer, Finance Director
Stacy Miller, Economic Development Director
Kimberly Lambrecht, Planner II
Doug Roth, Civil Engineer
Ben Bodiker, Visual Media Coordinator
Kaitlyn Cinnamon, Deputy Town Clerk
Karen Frawley, Town Clerk

2. Pledge of Allegiance

Mayor Rennemeyer asked Town Board Member Cline to lead the Pledge of Allegiance.

3. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration

Town Board Member Hallett moved to approve the agenda as presented, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett; Nays - None; Motion Passed.

4. Proclamations

a. Law Enforcement Records Personnel Week

b. National Community Planning Month

Mayor Rennemeyer read the proclamations aloud.

5. Board Liaison Reports

Town Board Member Charpentier - Chamber of Commerce, Historic Preservation Commission, Great Western Trail Authority

Town Board Member Charpentier was absent and will provide an update at the next board meeting.

Mayor Pro Tem Wilson - Larimer County Behavioral Health Policy Council, 34, and I-25 Coalitions

Mayor Pro Tem Wilson reported that neither the Larimer County Behavioral Health Policy council, 34, or I-25 Coalitions have met since the last provided update.

Town Board Member Bennett – Parks, Recreation and Culture Advisory Board, Windsor Arts Commission

Town Board Member Bennett reported that there is no update to provide for the Parks, Recreation and Culture Advisory Board as they have not met since the last provided update.

Town Board Member Bennett reported that the Windsor Arts Commission approved the design for their next mural, which will be going inside the Community Recreation Center, and will be on the wall that used to house the rock climbing wall and will be a colorful nature scene. The Arts Commission has agreed on hiring a company out of Denver who will be doing the ice sculptures at the Windsor Wonderland. The company will bring two sculptures with them that will already be completed and the other will be a live art event. The Halloween carnival on Saturday October 29th from 1:00 - 4:00 p.m. at Boardwalk Park will have an art live event with a woodcarver on hand. The Commission had some discussion about 2023-2024 long term projects as well as some ideas for fundraising. The Commission has since had a lot of requests for murals since the completion of the mural at the 408 Exchange and next year will be concentrating on the Northwest quadrant of the Town.

Town Board Member Bennett reported that he attended a four-hour transportation commission tour of I-25. There is a belief that the public is starting to use transit buses more and more, which helps to decrease traffic. There is also an agreement with Centerra Metro District that could help Windsor. By the agreement, they are supposed to put an East/West highway under I-25, so theoretically, CDOT thinks that could help to reduce some traffic off of Hwy 34. CDOT expects segments six and seven, the Northern sections, to be completed by Christmas of 2023.

Town Board Member Cline – Clearview Library Board, Poudre River Trail Corridor Authority

Town Board Member Cline reported that neither the Clearview Library Board or Poudre River Trail Corridor Authority have met since the last provided update.

Town Board Member Tallon - Planning Commission, Water and Sewer Board

Town Board Member Tallon reported that the Planning Commission had one item on their latest agenda which will be seen by the Town Board during tonight's meeting.

Town Board Member Tallon reported that the Water and Sewer Board discussed the utility rates and fees at their last meeting which the Town Board heard a presentation on at a previous work session.

Town Board Member Hallett - Windsor Housing Authority, Tree Board

Town Board Member Hallett reported that the Tree Board has not met since the last reported update.

Town Board Member Hallett reported that the Windsor Housing Authority is in discussions of what should happen with the Governor's Farm property since the owners have paid it off early.

Mayor Rennemeyer - Downtown Development Authority, North Front Range MPO

Mayor Rennemeyer reported that the North Front Range MPO has not met since the last provided update.

Mayor Rennemeyer reported that the Downtown Development Authority met and discussed their 2023 budget, which the Town Board heard at their work session.

6. Public Invited to be Heard

Mayor Rennemeyer opened the meeting up for public comment, to which there was none.

B. CONSENT CALENDAR

1. Approval of the October 10, 2022 Town Board Regular Meeting Minutes - K. Frawley, Town Clerk

Approval of the October 10, 2022 meeting minutes

Town Board Member Hallett moved to approve the consent calendar as presented, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett; Nays - None; Motion Passed.

C. BOARD ACTION

1. Public Hearing - Final Major Subdivision - Fossil Creek Ranch Subdivision 3rd Filing - Steve Pfister, Horton Feedlots LLC (Owner/Applicant), John Beggs, Russell Mills Studio (Applicant's Representative)

The owner/applicant, Mr. Steve Pfister of Horton Feedlots, LLC, represented by Mr. John Beggs of Russel Mills Studio, has submitted an application for a final major subdivision plat known as Fossil Creek Ranch Subdivision Third Filing. The Fossil Creek Ranch property is generally located approximately ½ mile north of State Highway 392, between

Interstate 25 and Larimer County Road 5.

Town Board Member Hallett moved to open the public hearing, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett; Nays - None; Motion Passed.

Town Board Member Tallon stated "Mayor Rennemeyer, for the record, I would like to point out that in my capacity as Town Board liaison to the Planning Commission, I was present at the Planning Commission meeting during which this matter was previously presented. I wish to state that my participation in the Planning Commission proceeding has in no way influenced me in my capacity as a Town Board member this evening. I will make my decision and cast my vote this evening based solely on the evidence presented during this public hearing."

Mayor Rennemeyer opened the hearing up for public comment, to which there was none.

Town Board Member Hallett moved to close the public hearing, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett; Nays - None; Motion Passed.

2. Resolution 2022-58 - Final Major Subdivision - Fossil Creek Ranch Subdivision 3rd Filing - Steve Pfister, Horton Feedlots LLC (Owner/Applicant), John Beggs, Russell Mills Studio (Applicant's Representative)

Please refer to the previous agenda item for background information.

Town Board Member Hallett moved to approve Resolution No. 2022-58, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett; Nays - None; Motion Passed.

3. Resolution 2022-59: A Resolution Approving and Adopting the *Town of Windsor Strategic Plan 2022-2027*

The Windsor Town Board held its bi-annual Strategic Planning Retreat on May 19 and 20, 2022. Following this high-level planning session, approximately 35 Town Staff met to align the organization's work over the next two years around the Board's strategic vision. That work was further refined by the leadership team and presented to Town Board at the July 18, 2022, Work Session to ensure that the implementation of the plan is in alignment with the Board's strategic vision. Community engagement was garnered digitally through Project Connect from July 25 to August 25, 2022. The Town hosted several in-person engagement opportunities.

Town Board Member Hallett moved to approve Resolution No. 2022-59, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett; Nays - None; Motion Passed.

4. Ordinance No. 2022-1666 - An Ordinance Making Findings of Fact and Adopting Amendments to the Windsor Municipal Code for Implementation of Voter-Approved Sales Tax Policy with Respect to the Expansion of the Windsor Community Recreation Center

As discussed at our 2023 Budget work session on October 15, we are in a position to retire the CRC Expansion Loan from 2017. The loan is through J.P. Morgan Chase Bank with the original maturity on this loan being December 1, 2031, or a period of 14 years. Due to robust sales and use tax collections, we are able to retire this debt nine years prior to the original maturity date, having made our regularly scheduled payments from 2018 through our next regularly scheduled payment date of December 1, 2022. In speaking with our representative at Chase, we agreed it was easier to use the December 1, 2022 payment date as our final payment date. The amount required to be paid on this date is \$11,714,005.08, which will eliminate \$1,426,626 in interest payments as well as reduce our overall sales tax rate in Windsor by .55%.

Discussion ensued between Town Board and staff.

Town Board Member Hallett moved to approve Ordinance No. 2022-1666, Town Board Member Bennett seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett; Nays - None; Motion Passed.

D. COMMUNICATIONS

1. Communications from Town Attorney

Per Mr. McCargar, the City of Fort Collins is considering 1041 regulations and the process has become a bit more transparent now and it looks like there will be one if not two opportunities for the City Council and the Planning and Zoning board to hear comments on their proposed regulations. Staff has been talking and at some point will ask the Board for direction on the town's position to be presented to the City Council and the Planning and Zoning Commission. There is also an executive session tonight and will ask that the motion incorporate the agenda title in its entirety.

2. Communications from Town Staff

a. Windsor Police September 2022 Statistics

Per Chief Klimek, the Police Department is again hosting its annual Optimist/Police Department Halloween party at the Recreation Center on Monday evening.

Per Ms. Miller, Howlers and Growlers has had a slight delay with construction and their new opening date should be on November 1st.

3. Communications from Town Manager

Per Mr. Hale, as Town Board is aware, staff has been working with business owners in the 500-600 block of Main Street for a shared use agreement and has a meeting scheduled next Thursday. Windsor is hosting the Region City Manager's meeting on Friday and will have CIRSA present on police liability, then they will take the group out for a tour of the Future Legends site. Friday at 4:00 p.m. will be the ribbon cutting for the Future Legends sports

bubble and the entire Town Board is invited to attend.

4. Communications from Town Board

Mayor Rennemeyer reported that he attended the Economic Development conference in Pueblo with staff. Mayor Rennemeyer also reported that the Chamber will be holding their annual Gala on November 5th and tickets are still available for purchase.

Town Board Member Cline reported that November 12th, Windsor High School wrestling team will host their 2nd annual casino night at High Hops. Tickets can be purchased at the Door for \$60; Purchase Prior for \$50; or you can purchase tickets on-line through [Windsor High School Booster Club](mailto:WHSCasinonight1@gmail.com). For more information Email: WHSCasinonight1@gmail.com

E. EXECUTIVE SESSION

1. An Executive Session Pursuant to Colorado Revised Statutes § 24-6-402 (4)(e)(I) for the Purpose of Determining Positions Relative to Matters that may be Subject to Negotiations; Developing Strategy for Negotiations; and Instructing Negotiators with Respect to Economic Development Opportunities. (Stacy Miller, Director of Economic Development)

Mayor Pro Tem Wilson moved to enter into an executive session pursuant to Colorado Revised Statutes § 24-6-402 (4)(e)(I) for the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations, and instructing negotiators with respect to property acquisition; as well as enter into an executive session pursuant to Colorado Revised Statutes § 24-6-402 (4)(e)(I) for the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators with respect to economic development opportunities, Town Board Member Cline seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett; Nays - None; Motion Passed.

Upon a motion duly made, the Town Board entered into an Executive Session at 8:23 p.m.

Upon a motion duly made, the Town Board returned to the Regular Meeting at 8:34 p.m.

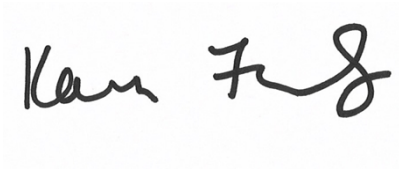
The Executive Session was closed and the Town Board returned to the Regular Meeting.

Upon returning to the Regular Meeting, Mayor Rennemeyer advised that if any participants in the Executive Session believed the session contained any substantial discussion of any matters not included in the motion to convene the Executive Session, or believed any improper action occurred during the Session in violation of the Open Meetings Law; such concerns should now be stated. Hearing none, the Regular Meeting resumed at 8:34 p.m.

F. ADJOURN

Town Board Member Tallon moved to adjourn, Town Board Member Hallett seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett; Nays - None; Motion Passed.

Upon a motion duly made, the meeting was adjourned at 8:34 p.m.

A handwritten signature in black ink, appearing to read "Karen Frawley". The signature is written in a cursive, flowing style. The first name "Karen" is written in a more upright, slightly slanted cursive, while the last name "Frawley" is more fluid and connected, with a large, looping 'F' and a trailing flourish.

Karen Frawley, Town Clerk