



PARKS, RECREATION, AND CULTURE REGULAR MEETING

December 6, 2022 - 6:00 PM
Community Recreation Center, 250 N. 11th Street Windsor, CO
80550

AGENDA

A. CALL TO ORDER

1. Roll Call
2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration
3. Liaison Reports
 - Town Board Liaison
 - Weld RE-4 School District
4. Public Invited to be Heard

B. CONSENT CALENDAR

1. Minutes (July 5, 2022 & October 4, 2022)

C. BOARD REVIEW/DISCUSSION

1. Town of Windsor Comp Plan Presentation
2. Museum Accession Items
3. Park Improvement Fund 2023 Budget Approval

D. COMMUNICATIONS

1. Staff
2. Board

E. ADJOURN

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.



Parks, Recreation, and Culture Regular Meeting

July 5, 2022 - 6:00 PM

Community Recreation Center, 250 N. 11th Street Windsor,
CO 80550

MINUTES

A. CALL TO ORDER

MR. MASK CALLED THE MEETING TO ORDER AT 6:05 PM

1. ROLL CALL

Present: Nick Mask – Board Chair
Patrick Lightfoot
Michael Nagl
Lainie Peltz
Heidi Hammer (ABSENT)

Patrick Miller – School District Liaison

Also Present: Tara Fotsch – Deputy Director PRC
Bob Worthen – Parks Operation Manager
Bobby Warner – Recreation Manager
Ken Kawamura – Town Forester
Kristy Zulkoski – Administrative Specialist

2. Review of the Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration

Mr. Lightfoot moved to approve the Agenda as presented. Ms. Peltz seconded the motion. All member present votes Aye. Motion carried.

3. Liaison Reports

Town Board Liaison

Mr. Bennett

- No Report

Weld Re-4 School District

Mr. Miller

- On-going meetings about moving the bond forward
- Bond package currently includes the following
 - Two elementary schools – one at Peakview and one at Raindance
 - A new 900 student middle school on acquired land partnered with the Town off of County Road 15, spend money on Windsor Middle School to keep up and running for at least the next 5-10 years, which including an expansion at Severance Middle, will result in three 900 student middle schools which is beneficial for that age population
 - Addition to Severance High School to bring up to 1,200 students and move

- forward with CTE building in order to expand offerings in culinary arts, welding, industrial arts, culture, etc., highest demand of classes at the high school level
- List of facility improvements district-wide, around \$25 million, includes \$7 million for additional safety and security across all schools, very high-level preliminary figures, currently vetting through the list prioritizing and working with contractors and vendors to try and knock down costs, Board wants to be very transparent with costs and their findings
- Do not have to make a final decision yet, approval of bond question at August meeting
- District employees and separate support groups will be out in full-force promoting and emphasizing the importance and need through community outreach
- Currently additional modules are getting set up at Windsor and Severance Middle Schools, Grandview and Skyview

4. Public Invited to be Heard

- No Report

B. **CONSENT CALENDAR**

1. Minutes from May 3, 2022

Ms. Peltz moved to approve the May 3, 2022 Minutes as presented. Mr. Nagl seconded the motion. All members present voted Aye. Motion carried.

C. **BOARD REVIEW/DISCUSSION**

1. 2023 Budget Tour

- Board and Staff visited the following sites and discussed future improvements, changes, additions and funding
 - Founders Park - has hit its 20-year mark, will reach out to the public for input of playground components
 - Will also replace the following playgrounds
 - Boardwalk Park – \$400,000 budgeted, applied for a grant through PlayCore, will become a National Demonstration Site, playground will include 3 of the 5 required components (child's play, all-inclusive, adult fitness), will order equipment in the next couple of weeks and hope to demo the Tuesday after Labor Day
 - Small play area at Chimney Park Ball Fields
 - Partial replacement at Highlands Meadows
- Kyger - Master Plan
 - Added additional money into the budget for next year to expand the parking lot, include some small shelters and benches to the area, grant from Division of Wildlife will provide fishing access and piers, able to also use dollars from Larimer County Open Space tax for future development, no set deadline for completion due to funding
 - Major focus at Town Board retreat was connectivity and conservation of open space, how to move forward with smart / controlled growth
 - Future funds not readily available for purchasing more open space,

therefore, have engaged with Magellan who is working on a community survey to get input about adding a ¼ cent sales tax on the ballot in November, would provide the necessary funds to acquire the open space opportunities that are in the Strategic Plan, if results come back lower than 50%, may not move forward at this time, survey should be coming out next week

- Covenant Park – came in anywhere between \$427,000 - \$550,000, usually budget around
 - \$300,000 for neighborhood park play areas, will need to scale down proposal and included components and may have to use wood fiber in some areas in order to save dollars
- Burnco Mining Area – proposing future partnership for easement and connectivity to Poudre Trail access for area neighborhood
 - Put up split-rail fence to prevent trespassing on current land and water ownership
 - Nice crusher refined trail to save on costs
 - \$100,000 in budget this year for design of the bridge, \$1 million to install
 - Long-term planning, if partnership continues once mining is complete at Frank State Wildlife (10 years?), land comes back to the Town for programmable recreation space
- Eastman Park South Update – Riverwalk Phase II
 - Wrapping up design, put on hold due to funding coming from NISP
 - Should have signed agreement within the next three weeks
 - Give option to apply through federal government about developable land, can take 6-9 months to get back
 - Hopeful start of construction in fall of next year
 - \$3.9 million
- Capital Projects – scaled back, only focusing on 6-8 large projects due to staffing, burnout, and lack of resources

D. COMMUNICATIONS

1. Staff

- Ms. Fotsch
 - Rumors of Blue-Green Algae at Windsor Lake, not confirmed, have been testing and will shut down if comes back positive
 - Submitted budget on Friday, will bring proposed to August meeting for review, thank you to Matt Kraus/Business Supervisor for all of his hard work on it
 - Craig Ellingson/Guest Services will be the new Parks Supervisor in the next couple of weeks once staffing is reorganized a bit, Parks & Recreation will be taking over all of the facility and custodial services for the entire town, Ms. Martin will then manage three supervisors with teams for custodial and facilities
 - A new 45,000 square foot police station will be built north of the Public Services Campus, currently in the design phase in order to plan for the future, current police station will most likely house community development, human resources, and other support services, since already at capacity at Town Hall and the Parks area within the Public Services building, construction to start next year, \$25 million project
 - Working with Windsor Pickleball Club, if they are willing to raise \$15,000, the Town would put it in as a capital project to resurface the courts and make improvements to the sidewalk around the

- area, would create eight courts instead of six
 - SeeClickFix – great tool for residents to report issues around town
- Mr. Warner
 - Hosted Sparkler Tournament, brought in 18,000 kids, over 400 teams in Northern Colorado, good for economic growth and local businesses, weather held out for most of the six days
 - Had to take fields offline all summer at Future Legends due to being in such bad shape, although lights are finally working, hoping to have use in six weeks for fall sports – soccer and flag football
- Mr. Kawamura
 - Tree Board held annual Sick Tree Day event in place of June meeting, around 25 professionals came to assist with visits, most issues found in newer developments and smaller caliber trees due to weather and improper planting
 - Took care of large Cottonwood that was dying near 7th Street bridge at the Poudre River
 - Horticulture staff have been busy taking care of beds, roundabouts and adjusting clocks and time for irrigation

2. Board

- Ms. Peltz
 - The new volunteer app is awesome and easy to navigate, great work by Madeline Cheek/Volunteer Coordinator
- Mr. Lightfoot
 - Updated Archery Range looks great, go out there 2-3 times a week

E. ADJOURN

MS. PELTZ MOVED TO ADJOURN THE MEETING. MR. LIGHTFOOT SECONDED THE MOTION. MEETING ADJOURNED AT 7:28 PM

Nick Mask, Board Chair

Date



Parks, Recreation, and Culture Regular Meeting

October 4, 2022 - 6:00 PM

Community Recreation Center, 250 N. 11th Street Windsor, CO
80550

MINUTES

A. CALL TO ORDER

MS. FOTSCH CALLED THE MEETING TO ORDER AT 6:03PM

1. Roll Call

Present: Nick Mask - Board Chair(absent)
Michael Nagl
Patrick Lightfoot
Lainie Peltz(absent)
Heidi Hammer
Patrick Miller - Weld RE-4 Liaison(absent)
Ken Bennett - Town Board Liaison(absent)

Also Present: Tara Fotsch - Deputy Director PRC
Kendra Martin - Operations & Facilities Manager
Wade Willis - Open Space & Trails Manager
Bob Worthen - Parks Operations Manager
Bobby Warner - Recreation Manager
Ken Kawamura - Town Forester
Matt Kraus - Business Supervisor
Kristy Zulkoski - Administrative Specialist
Erik Weesner - Administrative Analyst
Karen Frawley - Town Clerk
Barry Wilson - Town Board

DUE TO NOT MEETING THE QUORUM REQUIREMENT (AT LEAST 4 BOARD MEMBERS), AGENDA INFORMATION WAS PRESENTED/REVIEWED TO THOSE IN ATTENDANCE, NO VOTING OCCURED.

2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration

NO VOTE

3. Liaison Reports

Town Board Liaison

- Barry Wilson – in attendance for Ken Bennett
 - Traffic - \$15 million surplus, COVID, big cuts in projects, but sales tax \$30 million, Eastman Park Drive and 7th, resurface Harmony to 4 lanes, roundabout at Colorado Blvd. and Crossroads, additional road connections, pedestrian crossings
 - Parking – bought two new properties near Boardwalk Park and creamery building, added more on-street parking, added 146 spots, will continue to add as growth continues
 - Budget – maintain reserves, huge proponent of PRC Department
 - Wage Study / Plan for Staff – 157 out of 210 employees were below range,

eligible for up to 5% merit increase, investing in current workforce, attracting new employees, benefits package compared to other municipalities

Weld RE-4 School District

- NO REPORT

4. Public Invited to be Heard

- NO REPORT

B. CONSENT CALENDAR

1. Minutes (July 5, 2022)

NO VOTE - WILL BE ADDED TO THE 11.01.2022 AGENDA

C. BOARD REVIEW/DISCUSSION

1. CivicClerk Training

Karen Frawley/Town Clerk

- Board Members were introduced to CivicClerk with demo, set up personal accounts for the Board Portal, training packet emailed to all

2. PRC Business Team Presentation

- Matt Kraus / Business Supervisor
 - Public Services - Parks, Recreation & Culture & Public Works
 - Budget
 - Benchmarks
 - Cost Recovery
 - Accreditation Manager
 - Commit Daily Business to Finance
- Erik Weesner / Administrative Analyst
 - Daily Reconciliation
 - Accounts Payable
 - Monthly Membership Billing
 - Cost Recovery
 - Sales Tax
 - Benchmarks
- Kristy Zulkoski / Administrative Specialist
 - Public Services Admin. Support
 - Board Liaison - PReCAB & Tree Board
 - CAPRA Accreditation Team
 - Envisio / Strategic Plan

- Reduced Fee Program
- Fee Study
- Activity Guide
- By the Numbers
 - 21 individual Operating Budgets (10 PRC, 11 PW) Total: \$11.5 million
 - PRC average over \$1 million in revenue annually since opening CRC
 - Currently 22 households benefit from Reduced Fees Program (24 adults, 39 children), \$13,405 awarded
 - 154 standards must be met for CAPRA Accreditation
 - Monthly billing - 77 ACH, 850 credit card memberships
 - Depending on the season, 75-100 invoices paid per week
 - Reconcile daily business for 4 locations (CRC, Windsor Lake, Chimney Park Pool, Eastman Park River Experience)
 - 100 + individual benchmarks
 - 3 Activity Guides per year

3. Park Improvement Fund Proposed 2023 Budget

- Eastman Park South - Riverwalk Phase II Funding
 - Total Phase II \$4,400,000
 - Land acquisition \$500,000
 - Cash / Fee in Lieu Fund
 - Construction
 - NISP \$2,000,000
 - Community Park Fund \$1,475,000
- Neighborhood Parks
 - Halfway Homestead Site Construction \$1,300,000
 - Includes Farm House & Halfway House Renovation
 - Applying for grants for Farm House Renovation
- Open Space
 - Kyger \$1,000,000
 - Parking lot expansion
 - Additional trails
 - Boat access
 - Fishing Piers
 - Wildlife viewing areas
- Conservation Trust Fund
 - Poudre Trail System
 - Flood resiliency plan \$75,000
 - Poudre Trail Re-Alignment Project \$544,000 (TAP Grant)
 - Year 2 of 3 project
 - Design only in 2022 (\$100,000 Town Match)
 - 2023/24 Construction (\$158,041 Town Match)
 - Trails
 - Wayfinding Signage \$26,000
 - Grant from Poudre Trail \$21,000
- Capital Improvement Fund
 - Chimney Park & Pool Upgrades
 - Chimney ball field playground replacement \$200,000
 - Pool heater replacement \$100,000
 - Main Park Upgrades
 - Horseshoe pit renovation project \$50,000

- Resurface pickleball courts \$85,000
 - Pickleball Club will raise \$15,000 for project
- Community Park Improvements
 - Eaton House construction \$470,000 (carryover from 2022)
- Public Art
 - \$100,000
 - Continue Art Live! Events, 4-6 events, \$2,500 per event
 - Prioritize Northwest Windsor District for majority of projects
 - Greeley #2 Ditch Trail \$50,000
 - Halfway Homestead \$30,000
 - \$10,000 contingency

D. COMMUNICATIONS

1. Staff

- Ms. Martin
 - Facilities team has moved under PRC, Jason Price/Facilities Supervisor now housed at CRC
 - Reorganization with Front Desk positions, holding interviews to provide growth and potential within the team, will add two new coordinator positions within the next couple of weeks
 - Shutdown Week – pool, painted, floors in gyms and fitness rooms, changed out workout equipment, new bathroom stalls
 - Membership numbers going up, currently at 6,653, still receiving some cancellations due to CRC being too busy, will continue to look at that more specifically and how to accommodate if needed
- Mr. Kawamura
 - Tree Board – Main Park Tree Walk for about 30 participants from the public in August, September meeting was held at Lakeview Cemetery for annual tree/park inventory, harder hit area from tornado, therefore, a lot of new plantings and replacements, working with Volunteer Coordinator for volunteer tree planting event at Village East Park on October 22nd
 - Blake McGrew has been busy with rotation pruning, try to hit every tree every 4-7 years cycle, enjoying his new chipper
 - Lynn Morales removed spring/summer annuals from pots around town and replaced with fall plantings
- Mr. Warner
 - This past weekend was busy, as usual, with multiple sports offerings at several locations around town, BioBlitz, and large special event at Boardwalk Park
 - Continued growth and participation, while staff numbers don't always increase
 - Please continue to advocate for PRC as an advisory board member
- Mr. Worthen
 - Craig Ellingson is the new Parks Supervisor, came from the recreation side, has done a lot of learning already and striving in his new role
 - Main Park - budgeted \$300,000, bid came in at \$1 million, moving forward with subcontractors and doing renovation rather than replacement
 - Staff preparing for snow, attended Regional Snow Conference for three days

- Mr. Willis
 - Friends of Windsor Open Space, help promote the open space tax initiative that will be on the November ballot, this Saturday High Hops releasing Open Space & Trail Ale, donating one dollar from every sale to the campaign
 - Poudre Pour event at Boardwalk Park on October 15th
 - Partnering with Museums for #2 Ditch Trail Trivia, QR codes all along trail, scan to receive points for answering questions, enter to win prizes, receive t-shirts for participating
 - Projects on hold due to permitting constraints, delayed until next fall due to flood cycle
 - Comprehensive Planning meeting on Thursday from 4-7pm
- Ms. Fotsch
 - With extra dollars from Covid/Cares Act, Economic Development purchased a tracking program software, can look at charts for average attendance for specific programming/events, concerts drew in about 2,500 people each week
 - High Hops releasing Sugar Beet Rum in support of Museums
 - All new playground equipment has been ordered for Boardwalk Park replacements
 - Safety Study is still in progress
 - Ribbon Cutting for mural at 408 Exchange, next Friday from 5-7pm, live music
 - Next Saturday is operations budgeting day

2. Board

- Mr. Nagl
 - Inquired about the prairie dogs by lake
 - Mr. Willis contacted land owner, Rocky Mountain Pest Control took care of issue
 - State golf tournament happening at Pelican

E. ADJOURN

MS. FOTSCH ADJOURNED THE MEETING AT 7:36PM

Name

Date



Town of Windsor
Department of Parks, Recreation, and Culture
Culture Division
116 5th Street, Windsor, Colorado 80550

Potential Acquisition Form

The following object(s) are presented for acquisition into the Town of Windsor Museums' Permanent Collection. By approving the acquisition, The Town of Windsor understands the ethical duties and responsibilities that come with holding the Museum's collection in the public trust.

Potential Acquisition No.

004-2022

Description and Provenance of Object(s):

Two framed photographs of Hettinger family.

(1) Image of likely Jacob Hettinger, charcoal enhanced photograph

(1) Photograph of six Hettinger children, four girls, two boys, circa early 1900s

Source: ☒ Donation ☐ Staff Acquired ☐ Transfer / Exchange ☐ Purchase

Criteria for Acceptance:

☒ Aligns with Museum's Mission and collections objectives

☒ Good physical condition

☒ Proper care can be given, i.e. conservation, preservation, storage, exhibition

☒ Fills a gap in the collection

☒ Has established provenance/story

Form completed by: Caitlin Heusser, Museum Curator

Date: 05-22-2022



Board Decision

Parks, Recreation, and Culture Advisory Board (PReCAB):

☐ Accept into Museum's Permanent Collection ☐ Decline

Date: _____

Town Board

☐ Accept into Museum's Permanent Collection ☐ Decline

Date: _____



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Potential Acquisition No.

005-2022

Description and Provenance of Object(s):

1. Wood chisel made from a farrier rasp, made by blacksmith Ted Starck and given/used by Dr. Sabin. Inscribed on one side of metal reads, "Made by Ted Starck 1944 for C.W. Sabin"
2. Glasses on gold hairpin chain with case, "Brannon Bros., Jewelers & Opticians, Loveland, Colo"
3. Pricing book, from Windsor Hardware. Includes prices for Fire Brick .15/lb.; Soil Pipe Fitting; stock tanks; etc.
4. (3) completed time books from Windsor Hardware Supply Company - 1958-1965
5. (14) photographs, color, documenting the removal of church bell at St. John's Evangelical Christian Church.
6. Clevis, large metal, made by blacksmiths Fred Pinkerton and Ted Starck. Pinkerton taught Starck the blacksmithing trade. They made this clevis together as a training exercise. Made from single metal rod.

Source: ☒ Donation ☐ Staff Acquired ☐ Transfer / Exchange ☐ Purchase

Criteria for Acceptance:

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☒ Good physical condition

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☒ Has established provenance/story

Form completed by: Caitlin Heusser, Museum Curator

Date: 05-22-2022

Image of Object(s)



NICHOLS SIMPLIFIED PAYROLL RECORD
FOR SOCIAL SECURITY - UNEMPLOYMENT, OLD AGE BENEFITS,
WAGES & NOTES AND WITHHOLDING PAYMENT RECORDS

Employee's Social Security Account Number 523-34-6993

EMPLOYEE'S FIRST NAME Betty LAST NAME Cole

ADDRESS HOME _____ STATE _____

WAGES AND NOTES _____

DATE OF LAST PAYMENT _____ DATE OF NEXT PAYMENT _____ DAY _____ YEAR _____ PLACE OF BIRTH _____

EMPLOYEE'S SOCIAL SECURITY NUMBER _____

RECORD OF EMPLOYMENT

Date Employed 4/27/59 Kind of Work _____

Rate of Pay (How changes - if any) _____ Salary Basis _____

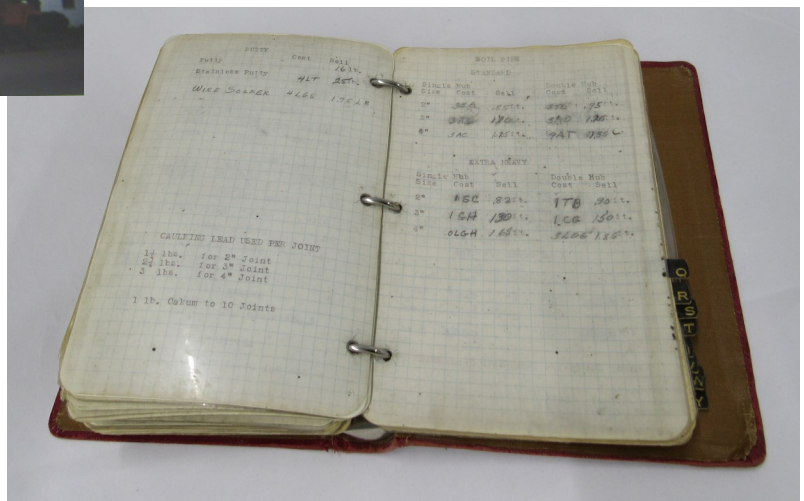
Hourly Rate _____ Overtime Rate _____

Left Employment (Date) _____ Reason _____

Remarks _____

© R. W. N. Copyright 1963 (All Rights Reserved) R. W. NICHOLS BALABROOK, OH., CINCINNATI 8, OHIO

55 duplicate sets in this book - more than ample for one year's weekly record.



Board Decision

Parks, Recreation, and Culture Advisory Board (PReCAB):

☐ Accept into Museum's Permanent Collection ☐ Decline

Date: _____

Town Board

☐ Accept into Museum's Permanent Collection ☐ Decline

Date: _____



Town of Windsor
Department of Parks, Recreation, and Culture
Culture Division
116 5th Street, Windsor, Colorado 80550

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Potential Acquisition No.

006-2022

Description and Provenance of Object(s):

- (1) basketball circa 1920s, leather. Basketball of the era in which the Windsor Wizards won the 1924 Championship
- (2) Basketball, circa 1972, American Basketball Association.

Fun Fact:

In 1967, the Denver Rockets, an American Basketball Association team was created. The Rockets changed their name in 1974 to the Denver Nuggets and played in the final ABA Championship title in 1976. Later that year, the Nuggets joined the National Basketball Association.

Source: ☒ Donation ☐ Staff Acquired ☐ Transfer / Exchange ☐ Purchase

Criteria for Acceptance:

- ☒ Aligns with Museum's Mission and collections objectives
- ☒ Good physical condition
- ☒ Proper care can be given, i.e. conservation, preservation, storage, exhibition
- ☒ Fills a gap in the collection
- ☒ Has established provenance/story

Form completed by: Caitlin Heusser, Museum Curator

Date: 05-22-2022

Image of Object(s)



Board Decision

Parks, Recreation, and Culture Advisory Board (PReCAB):

___ Accept into Museum's Permanent Collection ___ Decline

Date: _____

Town Board

___ Accept into Museum's Permanent Collection ___ Decline

Date: _____



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Culture Division
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Potential Acquisition No.

007-2022

Description and Provenance of Object (s):

- Cup Plate, glass. Commemorative, Windsor Centennial Museum, 1890-1990, image of depot museum.
- Jersey, softball. Kodak shirt/jersey, circa 1970s
- Pin, Bow, Girl Scout, circa 1960s
- Patch, Windsor High School Drill Squad, 1963
- Pin, Cub Scouts "Den Mother" pin
- Pin, I (heart) Windsor 1890-1990
- Pin, We Love Windsor, Class of 1937, image of Windsor High School
- Pin, Windsor-Severance Historical Society, image of Depot museum and train
- Pin, Lakeview Pioneer Village, Halloween
- Pin, Helen Casten, image of Depot Museum

Source: ☒ Donation ☐ Staff Acquired ☐ Transfer / Exchange ☐ Purchase

Criteria for Acceptance:

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☒ Has established provenance/story

Form completed by: Caitlin Heusser, Museum Curator

Date: 05-22-2022

Image of Object(s)



Board Decision

Parks, Recreation, and Culture Advisory Board (PReCAB):

___ Accept into Museum's Permanent Collection ___ Decline

Date: _____

Town Board

___ Accept into Museum's Permanent Collection ___ Decline

Date: _____



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Department of Parks, Recreation, and Culture
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Potential Acquisition No.

008-2022

Description and Provenance of Object(s):

(1) Bottle, brown glass, 10 year anniversary

(1) Bottle, brown glass, 5 year anniversary

Source: ☒ Donation ☐ Staff Acquired ☐ Transfer / Exchange ☐ Purchase

Criteria for Acceptance:

☒ Aligns with Museum's Mission and collections objectives

☒ Good physical condition

☒ Proper care can be given, i.e. conservation, preservation, storage, exhibition

☒ Fills a gap in the collection

☒ Has established provenance/story

Form completed by: Caitlin Heusser, Museum Curator

Date: 05-22-2022

Image of Object(s)



Board Decision

Parks, Recreation, and Culture Advisory Board (PReCAB):

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Date: _____

Town Board

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Potential Acquisition No.

009-2022

Description and Provenance of Object(s):

Flag, Windsor Boy Scout Troop 57. Date of created is unknown, though likely 1940s and flag was used by local troop until the 1990s. Ribbons attached to the flag are from 1972-1974; 1980-1990.

Windsor Boy Scouts organized in 1913 then reorganized as Troop 57 in 1924. Gene Morey became scout master when he returned from serving in the Navy in 1959.

Source: ☒ Donation ☐ Staff Acquired ☐ Transfer / Exchange ☐ Purchase

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Form completed by: Caitlin Heusser, Museum Curator

Date: 06-06-2022



Board Decision

Parks, Recreation, and Culture Advisory Board (PReCAB):

☐ Accept into Museum's Permanent Collection ☐ Decline

Date: _____

Town Board

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Date: _____



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Potential Acquisition No.

001-2022

Description and Provenance of Object (s):

- (1) Blotting paper, "McCaull-Dinsmore Co."
- (1) Book of check stubs, Nov. 05, 1903 through Feb. 22, 1903
- (1) Bill of lading, Nov. 16, 1904 for Windsor Mercantile delivery
- (1) Invoice from Pueblo National Bank to Windsor Mercantile, Nov. 04, 1901
- (13) Balance Sheets from Windsor Mercantile between Feb. 1902 through April 1904
- (2,441) Returned checks written by the Windsor Mercantile, 1901-1905
- (3) Ledger books, accounts and purchases from the Windsor Mercantile Co.
 - Jan. 1890-April 1890
 - Feb. 1901-Sept 1901
 - Feb. 1890-Sept. 1899 on onionskin paper

Source: ☒ Donation ☐ Staff Acquired ☐ Transfer / Exchange ☐ Purchase

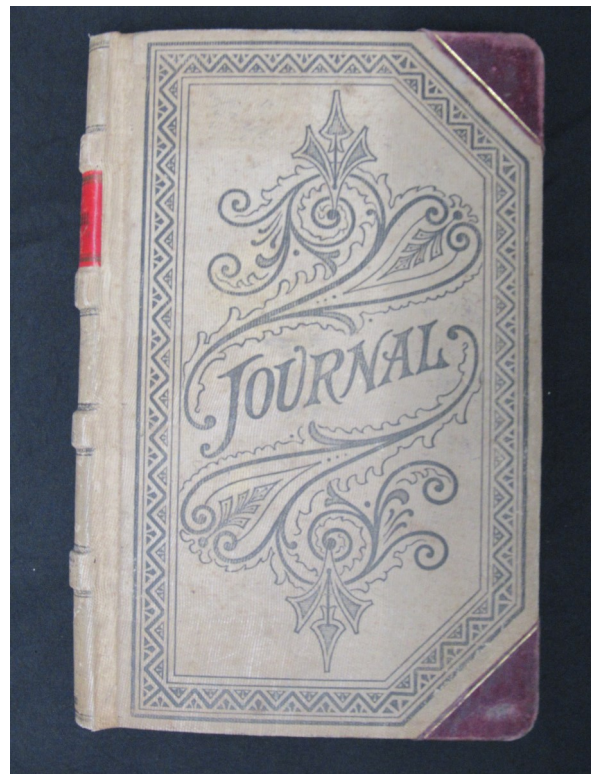
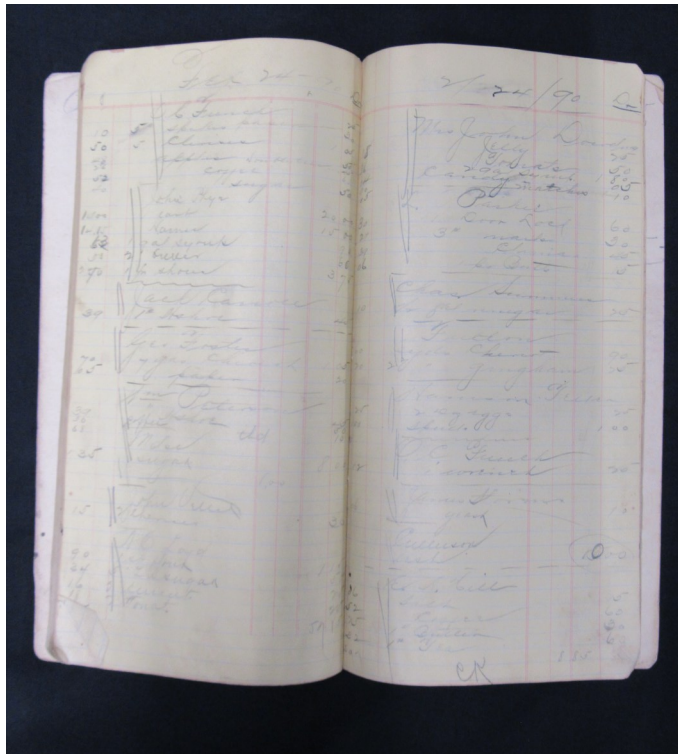
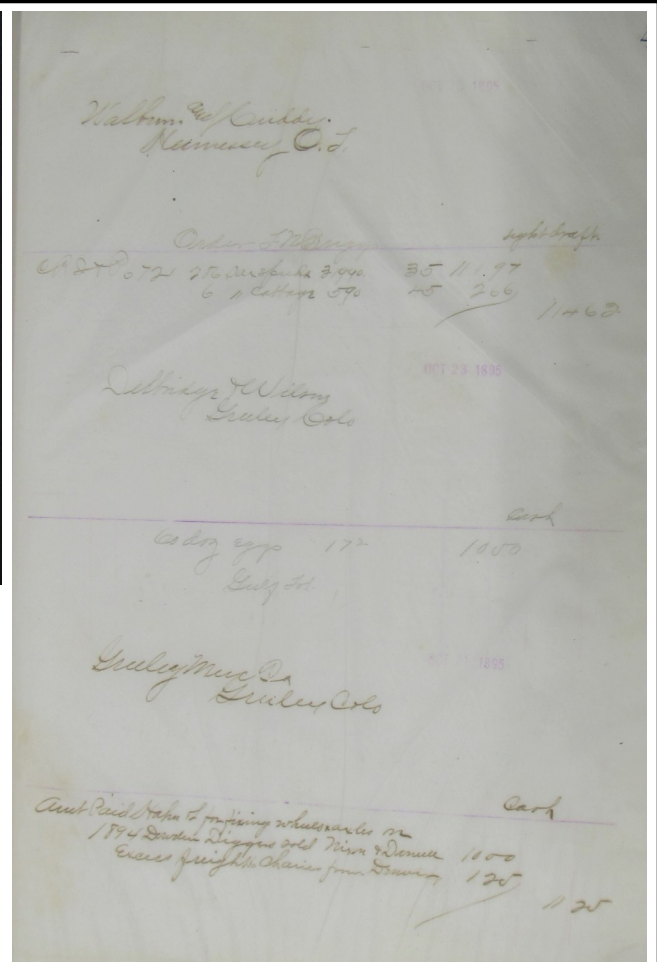
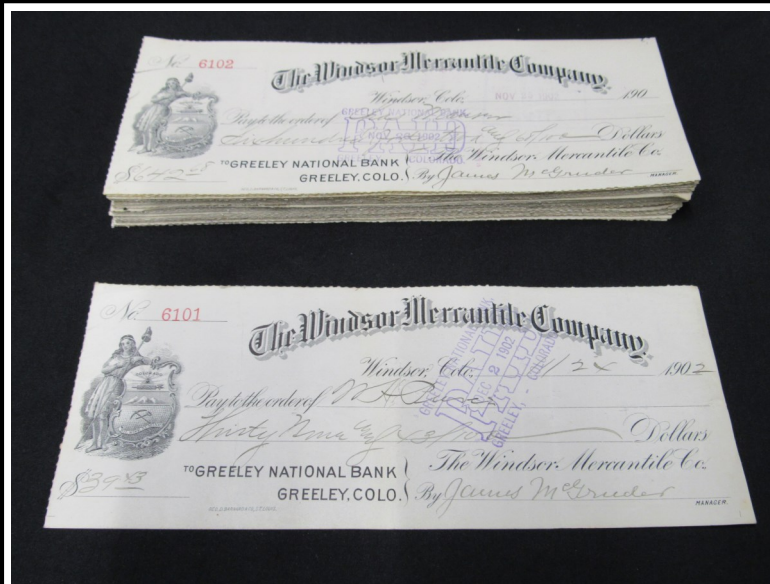
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- ☒ Fills a gap in the collection
- ☒ Has established provenance/story

Form completed by: Caitlin Heusser, Museum Curator

Date: 01-27-2022

Image of Object(s)



Board Decision

Parks, Recreation, and Culture Advisory Board (PReCAB):

☐ Accept into Museum's Permanent Collection ☐ Decline

Date: _____

Town Board

☐ Accept into Museum's Permanent Collection ☐ Decline

Date: _____



Town of Windsor
Department of Parks, Recreation, and Culture
Culture Division
116 5th Street, Windsor, Colorado 80550

Potential Acquisition Form

The following object(s) are presented for acquisition into the Town of Windsor Museums' Permanent Collection. By approving the acquisition, The Town of Windsor understands the ethical duties and responsibilities that come with holding the Museum's collection in the public trust.

Potential Acquisition No.

002-2022

Description and Provenance of Object (s):

(1) High School Letter, "W" with three pins, "WHS '62", "MGR", and a football .

(1) High School Sweater, Yellow, Windsor High School, W letter, Band emblem, Yellow with (7) pins from various high school activities. Rainbow Girls, 4-H, Quill and Scroll Honor Society, Y-Tee, Pep Club 1963, Girl Scouts.

(1) Pin, U.S. belonging to Robert Buxmann, US Marine Corps, Stationed at Pearl Harbor. Robert Buxmann moved to Windsor in 1949.

(1) Navy Uniform, shirt and pants, 1954-1958, worn by Eugene Rider. Served in Mediterranean, north Atlantic and Pacific. Plank owner and served aboard USS Monticello also served on USS Begor. Gene Rider, is originally from Kansas but he has lived in Windsor since 1960.

(1) High School Letter, "W" belonged to Bill Buxmann class of 1964.

Source: ☒ Donation ☐ Staff Acquired ☐ Transfer / Exchange ☐ Purchase

Criteria for Acceptance:

☒ Aligns with Museum's Mission and collections objectives

☒ Good physical condition

☒ Proper care can be given, i.e. conservation, preservation, storage, exhibition

☒ Fills a gap in the collection

☒ Has established provenance/story

Form completed by: Caitlin Heusser, Museum Curator

Date: 01-27-2022

Image of Object(s)



Board Decision

Parks, Recreation, and Culture Advisory Board (PReCAB):

___ Accept into Museum's Permanent Collection ___ Decline

Date: _____

Town Board

___ Accept into Museum's Permanent Collection ___ Decline

Date: _____



Town of Windsor
Department of Parks, Recreation, and Culture
Culture Division
116 5th Street, Windsor, Colorado 80550

Potential Acquisition Form

The following object(s) are presented for acquisition into the Town of Windsor Museums' Permanent Collection. By approving the acquisition, The Town of Windsor understands the ethical duties and responsibilities that come with holding the Museum's collection in the public trust.

Potential Acquisition No.
003-2022

Description and Provenance of Object (s):

(58) photographic prints of Jacoby Farm/Dickey Farm/Historic Halfway Homestead and negatives of images.

(1) thumb drive with 118 digital documents including photographs and documents associated with the Dickey/Jacoby families and Steven Fancy book about the Halfway house.



Source: ☒ Donation ☐ Staff Acquired ☐ Transfer / Exchange ☐ Purchase

Criteria for Acceptance:

☒ Aligns with Museum's Mission and collections objectives

☒ Good physical condition

☒ Proper care can be given, i.e. conservation, preservation, storage, exhibition

☒ Fills a gap in the collection

☒ Has established provenance/story

Form completed by: Caitlin Heusser, Museum Curator

Date: 01-27-2022

Board Decision

Parks, Recreation, and Culture Advisory Board (PReCAB):

___ Accept into Museum's Permanent Collection ___ Decline

Date: _____

Town Board

___ Accept into Museum's Permanent Collection ___ Decline

Date: _____

Signatures

Date: _____

Mayor, Town of Windsor

Date: _____

Deputy Director of Parks, Recreation, and Culture Department



Town of Windsor
Department of Parks, Recreation, and Culture
Culture Division
116 5th Street, Windsor, Colorado 80550

Potential Acquisition Form

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Potential Acquisition No.

010-2022

Description and Provenance of Object(s):

Belt, Boy Scout of America. Circa 1952. Owned and worn by local boy as part of Windsor Troop 57.

Source: ☒ Donation ☐ Staff Acquired ☐ Transfer / Exchange ☐ Purchase

Criteria for Acceptance:

☒ Aligns with Museum's Mission and collections objectives

☒ Good physical condition

☒ Proper care can be given, i.e. conservation, preservation, storage, exhibition

☒ Fills a gap in the collection

☒ Has established provenance/story

Form completed by: Caitlin Heusser, Museum Curator

Date: 09-21-2022



Board Decision

Parks, Recreation, and Culture Advisory Board (PReCAB):

☐ Accept into Museum's Permanent Collection ☐ Decline

Date: _____

Town Board

☐ Accept into Museum's Permanent Collection ☐ Decline

Date: _____



Town of Windsor
Department of Parks, Recreation, and Culture
Culture Division
116 5th Street, Windsor, Colorado 80550

Potential Acquisition Form

The following object(s) are presented for acquisition into the Town of Windsor Museums' Permanent Collection. By approving the acquisition, The Town of Windsor understands the ethical duties and responsibilities that come with holding the Museum's collection in the public trust.

Potential Acquisition No.

011-2022

Description and Provenance of Object(s):

Photograph postcard. Black and white image of 1924 Windsor High School basketball team, "U.S. Champs" Image of nine boys in basketball uniforms with one man wearing sweater who appears to be the coach. Back of postcard is blank.

Source: ☒ Donation ☐ Staff Acquired ☐ Transfer / Exchange ☐ Purchase

Criteria for Acceptance:

☒ Aligns with Museum's Mission and collections objectives

☒ Good physical condition

☒ Proper care can be given, i.e. conservation, preservation, storage, exhibition

☒ Fills a gap in the collection

☒ Has established provenance/story

Form completed by: Caitlin Heusser, Museum Curator

Date: 09-21-2022



Board Decision

Parks, Recreation, and Culture Advisory Board (PReCAB):

___ Accept into Museum's Permanent Collection ___ Decline

Date: _____

Town Board

___ Accept into Museum's Permanent Collection ___ Decline

Date: _____



Town of Windsor
Department of Parks, Recreation, and Culture
Culture Division
116 5th Street, Windsor, Colorado 80550

Potential Acquisition Form

The following object(s) are presented for acquisition into the Town of Windsor Museums' Permanent Collection. By approving the acquisition, The Town of Windsor understands the ethical duties and responsibilities that come with holding the Museum's collection in the public trust.

Potential Acquisition No.

012-2022

Description and Provenance of Object(s):

Windsor High School yearbooks:

1. 1981
2. 1983-1993
3. 1996
4. 1997
5. 2000
6. 2001

Windsor Middle School yearbooks:

1. 1986-1988

Source: ☒ Donation ☐ Staff Acquired ☐ Transfer / Exchange ☐ Purchase

Criteria for Acceptance:

☒ Aligns with Museum's Mission and collections objectives

☒ Good physical condition

☒ Proper care can be given, i.e. conservation, preservation, storage, exhibition

☒ Fills a gap in the collection

☒ Has established provenance/story

Form completed by: Caitlin Heusser, Museum Curator

Date: 05-22-2022

Image of Object(s)



Board Decision

Parks, Recreation, and Culture Advisory Board (PReCAB):

☐ Accept into Museum's Permanent Collection ☐ Decline

Date: _____

Town Board

☐ Accept into Museum's Permanent Collection ☐ Decline

Date: _____