

Note: This meeting will only be held virtually or by phone

The public is welcome to attend the meeting and may do so by zoom or by calling in using the following:

<https://us02web.zoom.us/j/86057148025?pwd=emdKZW13cHFiMnlpRGxNRExHZnI0UT09>

or by calling: 1-312-626-6799 | Meeting ID: 860 5714 8025 | Password: 849773

One tap mobile +17193594580,,86057148025#,,, *849773#

Agenda

A. **Call to Order** **7:00AM**

B. Roll Call

C. Public & Partner Agencies Invited to be Heard (*3 Minutes Per Person*)

D. **Action Items**

1. Consideration of a budget expenditure of \$5,832.15 for the fabrication and installation of project specific signage related to the Backlots Redevelopment Project.

- Staff: Josh Olhava

Sample motion: "I move that we approve the expenditure of \$5,832.15 for the fabrication and installation of project specific signage for the Backlots Redevelopment Project as presented; authorizing the Board Chair to approve the form of the agreement for such services; and authorizing the Board Chair to execute such agreement."

E. **Communications & News**

F. **Adjourn**



DAVINCI
SIGN SYSTEMS, INC.

Colorado

4496 Bents Dr., Unit A,
Windsor, CO 80550
Ph: 970-203-9292

Toll Free: 866-DaVinci (328-4624)

Wyoming

108 W. Lincolnway
Cheyenne, WY 82001
Ph: 307-220-4316

Sales Proposal / Agreement

Company Name: Windsor Backlots DDA
Attn: Dan Stauss, DDA Chair
Billing Address: 301 Walnut Street PO Box 381
City, State, Zip: Windsor, CO 80550
Office Phone: (308) 631-7363

Email: m.laneantiques@comcast.net info@windsordda.com
Proposal Date: 11/23/2022 11:58:00AM
PO #:

Job Name: Custom Layout
Drawing #:
Site/Street Address: 301 Walnut Street 512 Ash Street
Site/City, State, Zip: Windsor, CO 80550
Job Contact Name:
Job Contact Phone:
Sales Consultant: Ian Senesac
Email: ian@davincisign.com
Cell Phone: (970) 481-8193

Thank you for the opportunity to serve you!

Scope of Work:

Fabricate and install a total of four D/F non-illuminated post & panel signs per Drawing #22-361R1
White painted 4x4 posts with 1/2" MDO (primed one side only) with digital print overlay

Pricing in this proposal is based on client signing this agreement. Subcontract or other agreements add 12% to the proposal amount.

----- Lease financing is available. Ask your salesperson for more information. -----

Total Price: \$5,832.15

Payment Terms: 50% Deposit - Net 10

Payment Method:

☐

Check

☐

Credit Card*

☐

Lease/Purchase Financing

☐

Monthly Maintenance Option

Note: Any applicable sales tax, permit costs or permit acquisition fees are not included in the above proposed amount unless stated otherwise above. These items will be added to the final invoice.

PRICES ARE VALID FOR 30 DAYS FROM THE DATE OF THIS PROPOSAL

Performance by buyer is personally guaranteed by the undersigned purchaser.

PURCHASER / GUARANTOR

Date Accepted: _____

Print Name: _____

Signature: _____ Title: _____

Signature signifies acceptance of general terms and conditions included on page 2.

DAVINCI SIGN SYSTEMS, INC.

Date Accepted: _____

Print Name: _____

Signature: _____ Title: _____

Contract not binding until signed by an officer of DaVinci Sign Systems, Inc.

----- Ask your salesperson for a quote on a planned maintenance program for your new sign. -----

Extraordinary Belongs To Those Who Create It!

General Terms and Conditions:

- ☐ Monument structure, foundation, excavation, and engineering done by others.
- ☐ Assumes customer will have a designated Windows 10 or newer PC for operation of electronics/EMC displays.
- ☐ Communication lines into the sign from a PC, when required for EMC operation, will be provided by others.
- ☐ Any possible required licensed engineer's review, stamp and/or changes to shop drawing(s) will incur an additional cost to the customer.
- ☐ Permit fees are based on the actual jurisdictional charge plus an acquisition fee for staff time at \$125 per hour, with a \$250 minimum.
- ☐ This contract assumes adequate access to work areas for DaVinci personnel & equipment.
- ☐ Landscaping &/or landscape repair is excluded from scope of work.
- ☐ Final electrical hook-up to sign shall be done by others, with the customer being responsible for the coordination and cost of this work.
- ☐ All signs are 120 volt primary unless otherwise noted. Higher voltage such as 277 is available, but at an additional cost to customer.
- ☐ Davinci Sign will not be held responsible for damage to unmarked public or private utilities, sprinkler lines, phone lines, etc. that may occur while installing signs &/or excavating.
- ☐ This contract assumes normal soil conditions for foundations, inadequate soils, high water tables. All other conditions may require additional work at an additional cost to the customer.
- ☐ All work comes with a (1) one year warranty period from the date of substantial completion (if paid within the terms as outlined on this proposal).
- ☐ It is the responsibility of the customer to present adequate tax-exempt documentation at time of signing and prior to permitting. Without this documentation, any tax paid with permits will be passed along, and reimbursable in full to DaVinci by the customer. Any refund of this tax will be the responsibility of the customer to request directly from the taxing jurisdiction.

Acceptance of Proposal: The prices, specifications and conditions as outlined are satisfactory and hereby accepted. DaVinci is authorized to do the work specified. Once signed & accepted, this proposal becomes a binding contract. Payment will be made as outlined.

* A 3.95% convenience fee will be automatically charged on all credit card payments. DaVinci Sign Systems, Inc., only accepts Visa, MC, AMEX and Discover.

When deposits are given by credit card, any balance due will be automatically processed at the completion of work.

By signing this agreement, the signer grants permission for DaVinci to use photos and to make reference to the client's project in advertising, on their website, and/or any other media format.

For purposes of repair, maintenance and marketing, permission is granted to DaVinci to affix their identification to the completed product.

Invoices unpaid after their due date will be assessed a finance charge of 1.5% (18% APR). Collection costs & attorney fees will be added as an outstanding charge. Larimer County, CO is the named legal venue. DaVinci has the right to repossess any product/signage on accounts that become past due.

All labor & material is guaranteed as per the outlined warranty period. All work to be completed in a workmanship like-manner according to standard process. Any alterations or deviation from specifications as outlined on the original scope, may incur additional costs and will be executed only upon written & signed order(s). All agreements are contingent upon strikes, accidents or delays beyond our control.

The display is a custom manufactured product and has no value other than to the intended party. If for any reason the contract is cancelled, terminated, placed on hold, &/or postponed due to delay(s) not caused by DaVinci, a minimum charge of 50% of the contract &/or work completed to date (whichever is greater), including field surveys, drawings, materials, sales expense, permits, engineering, shop drawings, etc., or any cost with overhead incurred, will become chargeable and shall become due immediately per the terms outlined, &/or deducted from any given deposit.

Monthly progress billings will automatically occur and be due and payable under the terms of this agreement for all pro-rata work.

All signs removed will be disposed of unless prior written arrangements are made for storage or return.

When / if additional costs occur, such as additional trip charges, or change in scope or access, or any other obstacles due to delays not caused by Da Vinci, additional charges will be added to this contract and will be due from customer.

Applicable sales taxes are accessed on all orders. Orders for customers & organizations who are tax-exempt will not be recognized as exempt until a valid State-executed certificate is received.

DA VINCI
SIGN SYSTEMS, INC.



www.davincisign.com

IN OPENING & REVIEWING THIS SIGN DESIGN/DRAWING, YOU AGREE TO NOT DISTRIBUTE, EXHIBIT OR USE THE ARTWORK TO CONSTRUCT DERIVATIVE WORKS.

THIS DESIGN PACKAGE IS THE RESULT OF DAVINCI SIGN SYSTEMS, INC. SALES, DESIGN & ESTIMATING TEAM'S ORIGINAL WORK AND IS SUBMITTED FOR THE SOLE PURPOSE OF YOUR CONSIDERATION TO PURCHASE. IT IS THE EXCLUSIVE PROPERTY OF DAVINCI SIGN SYSTEMS, INC. ANY USE OR REPRODUCTION WITHOUT WRITTEN PERMISSION FROM DAVINCI SIGN SYSTEMS, INC. IS STRICTLY PROHIBITED.

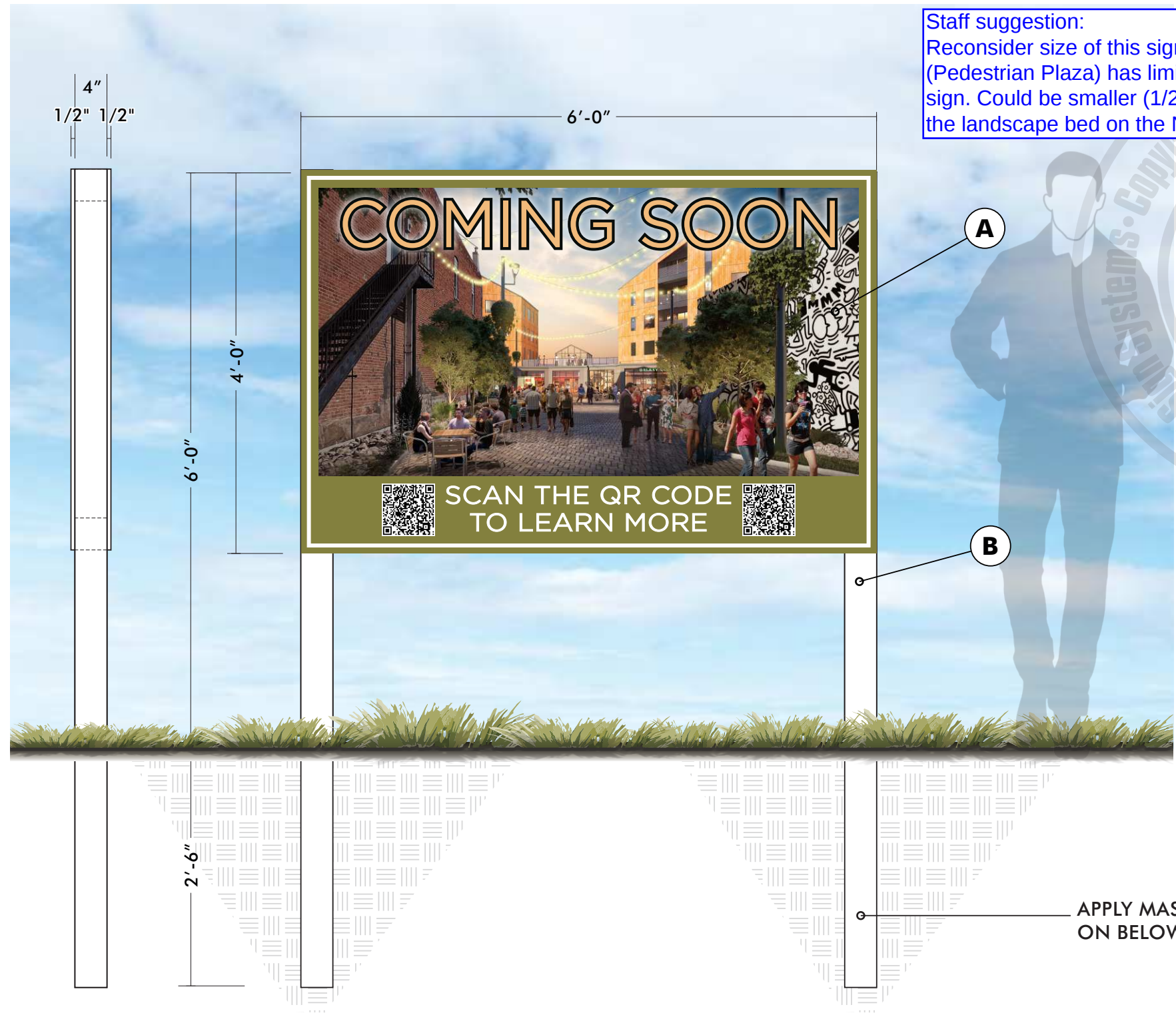
All of us at DaVinci Sign Systems, Inc. *sincerely* thank you for your cooperation.

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DaVinci Sign Systems

the art and science of identification

Phone: (970) 203-9292 Fax: (970) 203-9293
4496 Bents Dr. Windsor, Colorado 80550
Denver Metro: (303) 573-7446
Cheyenne Wyoming: (307) 220-4316





Staff suggestion:
Reconsider size of this sign as the Thru Lot (Pedestrian Plaza) has limited space for such a large sign. Could be smaller (1/2 sized), single pole sign in the landscape bed on the NW corner of the site

SIGN SPECIFICATIONS

- A** 1/2" WHITE MDO PANEL WITH FULL COVERAGE DIGITALLY PRINTED GRAPHICS, MOUNTED BACK TO BACK ON WOOD POSTS. 4"X4" DOUGLAS FIR WOOD POSTS, INSTALLED IN DIRT AND HAND TAMPED.
- B** 4"X4" DOUGLAS FIR WOOD POSTS, PAINTED WHITE, INSTALLED INTO HAND-DUG CAISSONS AND BACK-FILLED WITH TAMPED DIRT.

SIGN SCHEDULE



APPLY MASTIC COATING
ON BELOW GRADE WOOD

A	SIGN TYPE	JOB TYPE	QTY	SCALE
	POST AND PANEL	MANUFACTURE AND INSTALL	4 D/F	3/4"=1'-0"
	R1 ADDED AND ADJUSTED LAYOUTS			



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Ft. Collins (970) 203-9292
Cheyenne (307) 220-4316
Denver (303) 573-7446
Greeley (970) 353-8446

SALESPERSON: IAN SENESAC DESIGN: J. VALASEK PROD. DESIGN:

Job Name
WINDSOR BACKLOTS
Address
WINDSOR, CO

Approvals

DaVinci Approval ☒ Date: _____

Customer Approval

☒ Without Changes ☐ With Changes As Noted Date: _____

Paint & Finish Colors		Film & Print Colors	
P1		F1	
P2		F2	
P3		F3	
P4		F4	
P5		F5	

Revisions	
R1	11/18 - LAYOUT ADJUSTMENTS
R2	
R3	
R4	
R5	

DESIGN #	REV.#	DATE
22-361	R1	11.18
PAGE		OF:
1		1

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THIS SIGN IS INTENDED TO BE INSTALLED IN ACCORDANCE WITH THE REQUIREMENTS OF ARTICLE 600 OF THE NATIONAL ELECTRIC SIGN CODE. THE LOCATION OF THE DISCONNECT SWITCH AFTER INSTALLATION SHALL COMPLY WITH ARTICLE 600.6(A) (1) OF THE NATIONAL ELECTRIC SIGN CODE.



ALL SIGNAGE WILL REQUIRE 120V ELECTRICAL SERVICE OR AS INDICATED ON DRAWING.