



Town Board Regular Meeting

November 28, 2022 - 7:00 PM

Town Board Chambers, 301 Walnut Street, Windsor, CO 80550

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MINUTES

A. CALL TO ORDER

Mayor Rennemeyer called the meeting to order at 7:17 p.m.

1. Roll Call

Present:

Mayor Paul Rennemeyer
Mayor Pro Tem Barry Wilson
Scott Charpentier
Ken Bennett
Julie Cline
Victor Tallon
Jason Hallett

Also Present:

Shane Hale, Town Manager
Ian McCargar, Town Attorney
Jess Humphries, Administrative Services Director
Eric Lucas, Public Services Director
Rick Klimek, Police Chief
Kim Emil, Assistant Town Attorney
Dean Moyer, Finance Director
Brian Rowe, Deputy Director of Public Works
Karl Gannon, Budget Analyst
David Eisenbraun, Senior Planner
Kimberly Lambrecht, Planner II
Ben Bodiker, Visual Media Coordinator
Karen Frawley, Town Clerk

2. Pledge of Allegiance

Mayor Rennemeyer asked Town Board Member Charpentier to lead the Pledge of Allegiance.

3. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration

Town Board Member Hallett moved to approve the agenda as presented, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Scott Charpentier, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett; Nays - None; Motion Passed.

4. Board Liaison Reports

Town Board Member Charpentier - Chamber of Commerce, Historic Preservation

Commission, Great Western Trail Authority

Town Board Member Charpentier reported that the Chamber of Commerce has not met since the last provided update.

Town Board Member Charpentier reported that the Historic Preservation Commission has not met since the last provided update.

Town Board Member Charpentier reported that the Great Western Trail Authority has not met since the last provided update.

Mayor Pro Tem Wilson - Larimer County Behavioral Health Policy Council, 34, and I-25 Coalitions

Mayor Pro Tem Wilson reported that the 34 and I-25 Coalitions have not met since the last provided update.

Mayor Pro Tem Wilson reported that the Larimer County Behavioral Health Policy Council has not met since the last provided update.

Town Board Member Bennett – Parks, Recreation and Culture Advisory Board, Windsor Arts Commission

Town Board Member Bennett reported that the Parks, Recreation and Culture Advisory Board has not met since the last provided update.

Town Board Member Bennett reported that Arts Commission is having an ice sculpture at the Windsor Winter Wonderland on Saturday, December 3rd from 4:00 to 8:00 p.m.

Town Board Member Cline – Clearview Library Board, Poudre River Trail Corridor Authority

Town Board Member Cline reported that the Poudre River Trail Corridor Authority has not met since the last provided update.

Town Board Member Cline reported that the Clearview Library Board viewed a presentation regarding annuities as an investment. The Board also discussed policies and if they should purchase crime insurance, but decided to forgo the insurance. The Board also reviewed their 2023 meeting calendar and the next meeting will be held on December 8th at 5:30 p.m.

Town Board Member Tallon - Planning Commission, Water and Sewer Board

Town Board Member Tallon reported that the Planning Commission met last week, but those items will be in front of the Board soon.

Town Board Member Tallon reported that the Water and Sewer Board has not met since the last provided update.

Town Board Member Hallett - Windsor Housing Authority, Tree Board

Town Board Member Hallett reported that the Tree Board is distributing their annual calendars.

Town Board Member Hallett reported that the Windsor Housing Authority will be presenting before the Town Board at the upcoming meeting Monday, December 5th.

Mayor Rennemeyer - Downtown Development Authority, North Front Range MPO

Mayor Rennemeyer reported that the North Front Range MPO has not met since the last provided update.

Mayor Rennemeyer reported that the Downtown Development Authority approved to refer the 2023 DDA budget to Town Board for consideration.

5. Public Invited to be Heard

Mayor Rennemeyer opened the meeting up for public comment, to which there was none.

B. CONSENT CALENDAR

1. Approval of the November 14, 2022 Town Board Regular Meeting Minutes - K. Frawley, Town Clerk

Approval of the November 14, 2022 Town Board regular meeting minutes.

2. Board and Commissions Appointments - K. Frawley, Town Clerk

During the week of November 15th, Mayor Rennemeyer and Town Board Member Tallon conducted Board and Commissions interviews for vacant seats on the Parks, Recreation, and Culture Advisory Board, Board of Adjustment/Appeals, and Windsor Arts Commission.

3. Resolution No. 2022-69 - A Resolution Initiating Annexation Proceedings for the Haas Annexation to the Town of Windsor - K. Lambrecht, Planner II

Harland Haas, represented by Kris Pickett with JKP Consulting, LLC, has filed a Petition to Annex approximately 15.83 acres of property adjacent to and immediately west of 17th Street and immediately south of Weld County Road 68.5, to the Town of Windsor. The property is contiguous with the Town of Windsor Corporate Limits, bordering 17th Street and is within the Town's Growth Management Area (GMA), meaning, the Town has anticipated this area be annexed to the Town. Per C.R.S., the perimeter of the proposed annexation meets the 1/6 contiguity to the existing Town limits requirement.

4. Resolution No. 2022-70- A Resolution Approving and Adopting the November 28, 2022, Intergovernmental Agreement for Pulse Communication Services in the Town of Windsor Between the Town of Windsor and the City of Loveland - S. Hale, Town Manager

FRII Internet has announced that it is going out of business. They are turning their existing customers in Loveland over to Pulse Internet, the ISP owned/operated by the City of Loveland. Three of FRII's existing customers are based in Windsor. Pulse has asked that we enter into an IGA that acknowledges that they will be operating in Windsor. It doesn't confer any privilege or right--Pulse will need to follow every normal process that any other ISP would need to follow.

Town Board Member Hallett moved to approve the consent agenda as presented, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Scott Charpentier, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett; Nays - None; Motion Passed.

C. BOARD ACTION

1. A Public Hearing - Final Major Subdivision – Trautman 5th Filing – Water Valley. (Martin Lind), Owner/Applicant; TST, Inc. (Derek Patterson), Applicant's Representative

The Trautman Farms project area contains 78.73 acres and is currently zoned Single Family Residential (SF-1). The project is located on Lots 7-19 and 23-36 of the Second Filing and Tract B, Fourth Filing Trautman Farms. It is bordered by Weld County Road 17 to the west, with the closest major intersection being East Crossroads Boulevard and WCR 17 (7th St). The intent of this project is to create a single family neighborhood, with multiple lot sizes, connected walkways, a central park area, and development of a 10' regional trail. Primary access will be off CR17 / 7th Street with a traffic study currently being conducted to assess traffic impacts and improvement requirements. Utilities, including gas, electric, water, sanitary sewer and irrigation are to be provided to all home sites.

Town Board Member Hallett moved to open the public hearing, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Scott Charpentier, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett; Nays - None; Motion Passed.

Town Board Member Tallon stated "Mayor Rennemeyer, for the record, I would like to point out that in my capacity as Town Board liaison to the Planning Commission, I was present at the Planning Commission meeting during which this matter was previously presented. I wish to state that my participation in the Planning Commission proceeding has in no way influenced me in my capacity as a Town Board member this evening. I will make my decision and cast my vote this evening based solely on the evidence presented during this public hearing."

Discussion ensued between Town Board and staff.

Mayor Rennemeyer opened the public hearing up for public comment, to which there was none.

Town Board Member Hallett moved to close the public hearing, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Scott Charpentier, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett; Nays - None; Motion Passed.

2. Resolution No. 2022-71 - Final Major Subdivision – Trautman 5th Filing – Water Valley. (Martin Lind), Owner/Applicant; TST, Inc. (Derek Patterson), Applicant's Representative

See public hearing item.

Town Board Member Hallett moved to approve Resolution No. 2022-71, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Scott Charpentier, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett; Nays - None; Motion Passed.

3. Public Hearing - 2023 Budget

Town Board Member Hallett moved to open the public hearing, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Scott Charpentier, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett; Nays - None; Motion Passed.

Mayor Rennemeyer opened the public hearing up for public comment, to which there was none.

Town Board Member Hallett moved to close the public hearing, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Scott Charpentier, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett; Nays - None; Motion Passed.

4. Resolution No. 2022-72 A Resolution Summarizing Expenditures and Revenues for Each Fund, and Adopting a Budget for the Town of Windsor, Colorado, for the Calendar Year Beginning on January 1, 2023 and Ending on December 31, 2023, and Appropriating Sums of Money to the Various Funds and Spending Agencies. In the Amount and for the Purpose as Set Forth Below for the 2023 Budget Year.

Town Board Member Hallett moved to approve Resolution No. 2022-72, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Scott Charpentier, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett; Nays - None; Motion Passed.

5. Resolution No. 2022-73 A Resolution Levying General Property Taxes for the Taxable Year 2022 to Help Defray the Costs of Government for the Town of Windsor , Colorado, for the 2023 Budget Year., Larimer County

Mayor Pro Tem Wilson moved to approve Resolution No. 2022-73, Town Board Member Hallett seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Scott Charpentier, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett; Nays - None; Motion Passed.

6. Resolution No. 2022-74 A Resolution Levying General Property Taxes for the Taxable Year 2022 to Help Defray the Costs of Government for the Town of Windsor , Colorado, for the 2023 Budget Year., Weld County

Town Board Member Hallett moved to approve Resolution No. 2022-74, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Scott Charpentier, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett; Nays - None; Motion Passed.

7. Ordinance No 2022-1667 - An Ordinance Repealing, Amending and Readopting Portions of Article III of Chapter 13 of the Windsor Municipal Code With Respect to Stormwater Basins Fees Imposed by the Towns Stormwater Drainage Utility Enterprise

The Storm Drainage Fund is, by classification, a self-funding enterprise of the Town of Windsor. Revenues, in general, must be adequate to pay for both operating and capital expenditures. Under the current revenue structure, funds are received under four methods of collection.

Mayor Rennemeyer opened the meeting up for public comment, to which there was none.

Town Board Member Hallett moved to approve Ordinance No. 2022-1667, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Scott Charpentier, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett; Nays - None; Motion Passed.

8. Resolution No. 2022-75 - A Resolution Approving The 2023 Windsor Downtown Development Authority Budget; Making Annual Appropriations For The Windsor Downtown Development Authority For The Fiscal Year Ending December 31, 2023; And Fixing The Mill Levy For The Windsor Downtown Development Authority District For The Fiscal Year Ending December 31, 2023

This Resolution satisfies the requirements of state law for the approval of the Downtown Development Authority's 2023 Annual Budget and related tax levies. The DDA Board of Directors has approved its budget, and the final step is for Town Board to ratify it through this Resolution. The DDA 2023 Budget is summarized in the attachment to the Resolution in line item fashion.

Town Board Member Hallett moved to approve Resolution No. 2022-75, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Scott Charpentier, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett; Nays - None; Motion Passed.

9. Resolution No. 2022-76 A Resolution of the Town Board of Windsor, Colorado Authorizing the Town Clerk to Appoint Election Judges for the Special Election to be Held on Tuesday, January 24, 2023

The attached resolution is required to allow the Town Clerk to appoint election judges for the January 24, 2023 mail ballot election. Election judges are statutorily required to be appointed at least 15 days before the election, which will be January 9, 2023.

Mayor Pro Tem Wilson moved to approve Resolution No. 2022-76, Town Board Member Hallett seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Scott Charpentier, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett; Nays - None; Motion Passed.

D. COMMUNICATIONS

1. Communications from Town Attorney

2. Communications from Town Staff

Per Mr. Moyer, the final payment for the Recreation center mortgage was sent off on the Wednesday before Thanksgiving.

Town Board Member Cline asked questions to Chief Klimek about the October stats.

Per Mr. Lucas, staff is in snow shifts and please be careful on the roads.

- a. Windsor Police October Statistics

3. Communications from Town Manager

Per Mr. Hale, expressed his gratitude to all staff members who worked on completing the budget process. Friday, Windsor will host a Regional Leadership group for a full-day strategic operation retreat.

4. Communications from Town Board

Per Mayor Pro Tem Wilson expressed his appreciation to the Police Department for the extra presence with the kids going back to school.

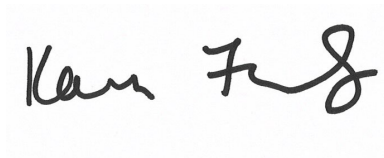
Town Board Member Charpentier expressed his gratitude for the work on the lights in Downtown.

Mayor Rennemeyer provided a reminder of the burn the mortgage celebration on Thursday at 5:00 p.m. Mayor Rennemeyer also provided a reminder about the Light the World event on Saturday from 10:00 to 12:00 p.m. as well as Windsor Winter Wonderland from 4:00 to 8:30 p.m.

E. ADJOURN

Town Board Member Hallett moved to adjourn, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Scott Charpentier, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett; Nays - None; Motion Passed.

Upon a motion duly made, the meeting was adjourned at 8:27 p.m.

A handwritten signature in black ink, appearing to read "Karen Frawley". The signature is written in a cursive, flowing style.

Karen Frawley, Town Clerk