



Town Board Regular Meeting

January 23, 2023 - 7:00 PM

Town Board Chambers, 301 Walnut Street, Windsor, CO 80550

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MINUTES

A. CALL TO ORDER

Mayor Rennemeyer called the meeting to order at 7:09 p.m.

1. Roll Call

Present:

Mayor Paul Rennemeyer
Mayor Pro Tem Barry Wilson
Ken Bennett
Julie Cline
Victor Tallon
Jason Hallett – Virtual

Also Present:

Shane Hale, Town Manager
Kim Emil, Interim Town Attorney
Eric Lucas, Public Services Director
Scott Tometich, GIS Supervisor
Chris Dempsey, Fleet Manager
Kenneth Breneman, Stormwater & Projects Supervisor
Brian Rowe, Deputy Director of Public Works
Charwon Walter, Utilities Supervisor
Curtis Templeton, Civil Engineer
Rick Klimek, Police Chief
Aaron Lopez, Police Commander
John Thornhill, Community Development Director
Leif Lesoing, Water Resources Administrator
Scott Ballstadt, Planning Director
Dean Moyer, Finance Director
Omar Herrera, Deputy Director of Engineering
Ben Bodiker, Visual Media Coordinator
Rece Lampe, Digital Media Coordinator
Karen Frawley, Town Clerk
Kaitlyn Cinnamon, Deputy Town Clerk

2. Pledge of Allegiance

Mayor Rennemeyer asked Town Board Member Bennett to lead the Pledge of Allegiance.

3. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration

Town Board Member Tallon moved to approve the agenda as written, Mayor Pro Tem Wilson seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett; Nays - None; Motion Passed.

4. Outside Agency Report

a. Great Western Trail Authority Presentation - Dr. Tom Jones, Chair

Dr. Tom Jones, Chairman of the Great Western Trail Authority, presented an update to the Board on ditch crossings. The Town agreed to continue funding maintenance on the trails.

5. Awards

a. Cartegraph Flag Award Presentation

Cartegraph, a provider of infrastructure asset management software, announced its 2021-2022 in mid-December its Flag Forward Award winners. This prestigious award honors government agencies for creating safer, more resilient communities through smart infrastructure management and it recognizes organizations that are challenging the status quo and revolutionizing the industry.

The Town of Windsor was one of 12 organizations that stood out for their innovative use of infrastructure data, efficient work order management, commitment to sustainability, and responsiveness to resident requests. Aside from receiving a physical award, winners will be featured in upcoming stories and be celebrated as thought leaders among their industry peers.

Eric Lucas, Public Services Director, presented the Cartegraph Flag Award to the Board and Public Works team.

6. Board Liaison Reports

Mayor Pro Tem Wilson - Larimer County Behavioral Health Policy Council, 34, and I-25 Coalitions

Mayor Pro Tem Wilson reported that the 34 and I-25 Coalitions have not met since the last provided update.

Mayor Pro Tem Wilson reported that the Larimer County Behavioral Health Policy Council has not met since the last provided update.

Town Board Member Bennett – Parks, Recreation and Culture Advisory Board, Windsor Arts Commission

Town Board Member Bennett reported that the Arts Commission had its Election of Officers and all members will continue. Bennett also reported that a registry call to entry service for art projects will allow artists to be selected for upcoming projects.

Town Board Member Bennett reported that Parks, Recreation and Culture Advisory Board has not met since the last provided update.

Town Board Member Cline – Clearview Library Board, Poudre River Trail Corridor Authority

Town Board Member Cline reported that the Poudre River Trail Corridor Authority have not met since the last provided update.

Town Board Member Cline reported that the Clearview Library Board have not met since the last provided update.

Town Board Member Cline reported that the Historic Preservation Commission has a Comprehensive Plan update and is planning to update information on the Towns website to be more user-friendly.

Town Board Member Tallon - Planning Commission, Water and Sewer Board

Town Board Member Tallon reported that the Planning Commission will be meeting Wednesday February 1, 2023.

Town Board Member Tallon reported that there is no update for Water and Sewer Board.

Town Board Member Hallett - Windsor Housing Authority, Tree Board

Town Board Member Hallett reported that the Housing Authority has an ARPA application and is awaiting approval. The Housing Authority is looking into bylaws to add two more members.

Town Board Member Hallett reported that the Tree Board has not met since the last provided update.

Mayor Rennemeyer - Downtown Development Authority, North Front Range MPO

Mayor Rennemeyer reported that the Downtown Development Authority voted Michelle Vance as Executive Director at the last meeting.

Mayor Rennemeyer reported that the North Front Range MPO has not met since the last provided update.

7. Public Invited to be Heard

Mayor Rennemeyer opened the meeting up for public comment.

Standard Duong, 510 Cherryridge Dr, addressed the Board regarding Micro Transit.

Mike Lucas, 2036 Bayfront Dr. Scout Master with Troop 88 in Windsor addressed the Board and spoke about his youth scouts. They were brought to the meeting to witness good citizenship in the Town, functions of the public, and different debate topics that could arise.

B. CONSENT CALENDAR

1. Approval of the January 9, 2023 Town Board Regular Meeting Minutes - K. Frawley, Town Clerk

Approval of the January 9, 2023 Town Board regular meeting minutes.

Town Board Member Hallett moved to , Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett; Nays - None; Motion Passed.

C. BOARD ACTION

1. An Ordinance Amending Certain Portions of the Windsor Municipal Code Section 14-2-10 Concerning Land Use Applications and Procedures

The proposed amendment to Chapter 14 of the Town's Municipal Code is a housekeeping matter concerning correcting a table within Section 14-2-10. The Town's Land Use Code was updated in February 2021. Implementation of the code in the time since adoption has revealed some areas that needed minor revisions.

Town Board Member Hallett moved to approve Ordinance No. 2023-2671, Town Board Member Bennett seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett; Nays - None; Motion Passed.

D. COMMUNICATIONS

1. Communications from Town Attorney

Per Ms. Emil, reminder that there is an executive session tonight

2. Communications from Town Staff

Eric Lucas, Public Services Director, stated that Brian Rowe, Deputy Director of Public Works and the Public Works team received a National Award for Snow and Ice Removal.

Leif Lesoing, Water Resource Administrator, spoke regarding the Water and Sewer Board for the youth advisory committee.

Karen Frawley, Town Clerk, stated that January 24, 2023 is Special Election Day and that Town Hall will be open from 7:00 a.m. to 7:00 p.m. to assist with any ballot needs.

a. Financial Report for November 2022 - Dean Moyer, Director of Finance

b. Windsor Police November and December 2022 Statistics

3. Communications from Town Manager

Per Shane Hale, Town Manager, reminder that he will be at a Strategic Plan Retreat for CIRSA later this week and Omar Herrera, Deputy Director of Engineering, will be active Town Manager in his stead.

4. Communications from Town Board

Town Board Member Hallett, suggested attending the Tree Board and American Legacy meetings to the Troop 88 scouts attending tonight's Town Board meeting.

Mayor Paul Rennemeyer, stated that on February 3rd Windsor will host the State Department of Local Affairs representative and present our Town. The Town of Windsor has qualified for an award and it will be presented to the Downtown Development Authority. The meeting will be held at Cacciadore in Windsor, starting at 11:30 a.m.

E. EXECUTIVE SESSION

1. An Executive Session Pursuant to Colorado Revised States §24-6-402 (4)(e)(I) for the Purpose of Determining Positions Relative to Matters that may be Subject to Negotiations; Developing Strategy for Negotiations; and Instructing Negotiators with Respect to Water Treatment (L. Lesoing, Water Resource Administrator)

Town Board Member Hallett moved to enter an executive session pursuant to Colorado Revised States §24-6-402 (4)(e)(I) for the Purpose of Determining Positions Relative to Matters that may be Subject to Negotiations; Developing Strategy for Negotiations; and Instructing Negotiators with Respect to Water Treatment, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett; Nays - None; Motion Passed.

Upon a motion duly made, the Town Board entered into an Executive Session at 8:04 p.m.

Upon a motion duly made, the Town Board returned to the Regular Meeting at 9:23 p.m.

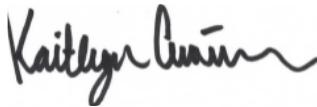
The Executive Session was closed and the Town Board returned to the Regular Meeting.

Upon returning to the Regular Meeting, Mayor Rennemeyer advised that if any participants in the Executive Session believed the session contained any substantial discussion of any matters not included in the motion to convene the Executive Session, or believed any improper action occurred during the Session in violation of the Open Meetings Law; such concerns should now be stated. Hearing none, the Regular Meeting resumed at 9:23 p.m.

F. ADJOURN

Town Board Member Bennett moved to adjourn, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; yeas - Paul Rennemeyer, Barry Wilson, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett; nays - none; motion passed.

Upon a motion duly made, the meeting was adjourned at 9:26 p.m.



Kaitlyn Cinnamon, Deputy Town Clerk