



WINDSOR ARTS COMMISSION REGULAR MEETING

February 21, 2023 - 6:00 PM

Windsor Art & Heritage Center, 116 5th Street, Windsor, CO 80550

AGENDA

A. CALL TO ORDER

1. Roll Call
2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration
3. Public Invited to be Heard

B. CONSENT CALENDAR

1. Approval of January Minutes
2. Acceptance of Treasurer's Report

C. BOARD ACTION

D. DISCUSSION ITEMS

1. Updates on complaints regarding the CRC mural
2. ArtLIVE! updates (Tiff/Carrie)
3. Select Summer Concert Series dates for ArtLIVE! events (Laura)
4. Update on heron sculpture installation (Laura/Bobby)
5. Begin to discuss marketing budget and future SWAG options (Laura)
6. Creation of maintenance plan and condition reporting responsibilities (Laura)
7. Update on Halfway Homestead and CaFE (Laura)
8. Update on 408 Mural information from Chris (Carolyn)

E. COMMUNICATIONS

F. ADJOURN

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.



MEMORANDUM

Date: February 21, 2023
To: Art Commissioners
From:
Re: Approval of January Minutes
Item #: B.1.

Background / Discussion:

Financial Impact:

Relationship to Strategic Plan:

Recommendation:

CC:

Attachments:

1. 01.17.23 Minutes

WINDSOR ARTS COMMISSION REGULAR MEETING

January 17, 2023 - 6:00 PM

Windsor Art & Heritage Center, Windsor, CO 80550

AGENDA

A. CALL TO ORDER Meeting called to order at 6:02

1. **Roll Call:** WAC members Carrie Nutt, Tiffany Elliott, Alex Block, Carol Clark, Shelley Kawamura, Carolyn Wagner Snyder, Laurie Bess. Laura Browarny-Liaison. Bobby Warner- Town Liaison. Ken Bennett (Town Board Member). Absent: Todd Vess. Also in attendance: Michelle Vance- DDA President, Shane Hale- Town Manager, Annie Irwin- Landscape Architect from Didiere Design Studio, and Maddie Cheek- Town of Windsor Volunteer Coordinator.

2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration

Add ArtLive under Discussion Items- Carol Clark moves to approve, Tiffany Elliott seconds. Unanimous approval.

3. Public Invited to be Heard – Michelle Vance new President of the DDA

B. CONSENT CALENDAR

1. Approval of Minutes from 11/15/22
2. Approval of Minutes from 12/20/22 meeting

3. Approval of Treasurer's Report

Shelley Kawamura moved to approve, Alex Block seconds.
Unanimous approval of all calendar items.

C. BOARD ACTION

1. Election of Officers

Board will create a slate of nominees for the following offices:

Chair- Carrie Nutt

Vice Chair- Tiffany Elliott

Secretary- Laurie Bess

Treasurer- Alex Block

Motion to approve slate of nominees: Carol Clark moves, Shelley Kawamura seconds

Unanimous approval of officers.

2. Approval of Call for Entry contract and expenditure of \$475 for Small Plan and setup/activation fees (Laura)

Discussion of contract- Carolyn Clark moved, Tiffany Elliott seconds-
unanimous approval

D. DISCUSSION ITEMS

1. Halfway Homestead sculpture discussion (WAC and Didiere Design team)

Annie reported that 75% of the construction documents are complete. Waiting to find out about utilities.

Discussion about placement of sculpture. Checking with civil engineers to see if ideas would work or what would be needed to support. Discussed providing a few spaces with the narrative with each area of the story that we are trying to tell. Discussion of timeline.

2. Eastman Park Skatepark mural opportunity (Maddi Cheek)

Events to bring families into the park. There has been a big problem with graffiti. They would like to do a “paint by numbers” design with limited colors. Design is simplistic and easy for people to participate. Want to do during the Windsor Grind event. Need guidance with artist, materials, etc. Joint partnership with WAC. Possibly an ArtLive event and a yearly add on project. ArtLive committee will consider it as an event on their calendar (possibly June 10th).

3. Heron sculpture installation update (Bobby)

Need to find out who owns the land and then update again. Interpretive sign.

4. WAC website improvements (Laura)

Recreationliveshere.com under recreation and culture there is a site on public art. This may be a good place that would link a QR code and where information for our public art would live. Carolyn will provide copy for the first mural. Spot for artist that may be interested.

5. Future agenda items (WAC)None noted

6. ArtLive- Stay with five events.

- Easter Eggs-travaganza April 7th.
- Summer concerts (x2) June-August Thursday Nights. Young at Art Family Opening Celebration, July 8.

- Harvest Festival Sept. 3-4th at Main Park.
- Eastman Park mural.

7. Discussion of CRC Mural- Responding to feedback. WAC go look at the finished mural and see what we think. We will discuss again next month.

E. COMMUNICATIONS

1. Communications from Town Board Liaison

Ken let us know that we are good to go on signage for the artwork.

2. Communications from Town of Windsor Staff

None at this time.

3. Communications from WAC members

None at this time.

F. ADJOURN Shelley Kawamura motion to adjourn, Tiffany Elliott seconds
. Meeting adjourned at 7:48.

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MEMORANDUM

Date: February 21, 2023
To: Art Commissioners
From:
Re: Acceptance of Treasurer's Report
Item #: B.2.

Background / Discussion:

Financial Impact:

Relationship to Strategic Plan:

Recommendation:

CC:

Attachments:

1. 02.23 Treasurer Report

	CIP	General Fund
Allocated Budget (2021-2022)	\$ 100,000	\$9,725
Carry-over from 2022	\$ 15,507	

Total Spent	<u>\$ -</u>	<u>\$0</u>
Remaining Budget	\$ 115,507	\$9,725