



Town Board Regular Meeting

February 13, 2023 - 7:00 PM

Town Board Chambers, 301 Walnut Street, Windsor, CO 80550

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MINUTES

A. CALL TO ORDER

Mayor Rennemeyer called the meeting to order at 7:16 p.m.

1. Roll Call

Present: Mayor Paul Rennemeyer
Mayor Pro Tem Barry Wilson
Ken Bennett
Julie Cline
Victor Tallon
Jason Hallett

Also Present: Shane Hale, Town Manager
Kim Emil, Interim Town Attorney
Jess Humphries, Administrative Services Director
Rick Klimek, Police Chief
John Thornhill, Community Development Director
Aaron Lopez, Police Commander
Omar Herrera, Deputy Director of Engineering
Leif Lesoing, Water Resources Administrator
Kimberly Lamrecht, Planner II
Ben Bodiker, Visual Media Coordinator
Kaitlyn Cinnamon, Deputy Town Clerk

2. Pledge of Allegiance

Mayor Rennemeyer asked Mayor Pro Tem Wilson to lead the Pledge of Allegiance.

3. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration

Town Board Member Hallett moved to approve the agenda as presented, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett; Nays - None; Motion Passed.

4. Proclamations

a. National Engineers Week

b. Windsor Kindness Week

Mayor Rennemeyer read the proclamations aloud.

5. Presentation of Police Department Accreditation

Chief Dave Hays with Estes Park Police Department provided an overview of the Police Department reaccreditation and process.

6. Board Liaison Reports

Mayor Pro Tem Wilson - Larimer County Behavioral Health Policy Council, 34, and I-25 Coalitions, Great Western Trail Authority

Mayor Pro Tem Wilson reported that the Larimer County Behavioral Health Policy Council has not met since the last provided update.

Mayor Pro Tem Wilson reported that the 34 and I-25 Coalition held discussions on connecting Windsor to the Poudre Trail with a tunnel under I-25 behind the Timnath Walmart. The I-25 project is still scheduled to be completed in December of this year.

Mayor Pro Tem Wilson reported that the Great Western Trail Authority is still waiting on the bridge to be delivered.

Mayor Pro Tem Wilson reported that the Library is still under construction, but is still open for business. The Library is currently not accepting any returns until March 6th due to the construction. The bookmobile is still in action and the schedule can be found online.

Town Board Member Bennett – Parks, Recreation and Culture Advisory Board, Windsor Arts Commission, Water and Sewer Board

Town Board Member Bennett reported that the Arts Commission has not met since the last provided update.

Town Board Member Bennett reported that the Parks, Recreation, and Culture Advisory Board met and elected new officers, had a discussion on goal-setting, and there was a Kyger Reservoir design plan presentation.

Town Board Member Bennett reported that Water and Sewer Board held discussions on the Comprehensive Plan, water efficiency, and discussion on raw water surcharges.

Town Board Member Cline – Clearview Library Board, Poudre River Trail Corridor Authority, Historic Preservation Commission

Town Board Member Cline reported that the Historic Preservation Commission has not met since the last provided update.

Town Board Member Cline reported that the Poudre River Trail Corridor Authority will be putting together a letter of support for the Highway 392 widening. The Authority is working towards partnering with the Windsor Volunteer Coordinator to assist with the trail. The date for the trail-a-thon will be scheduled on Earth Day, Saturday, April 22nd. More information is to come soon.

Town Board Member Tallon - Planning Commission, Chamber of Commerce

Town Board Member Tallon reported that the Planning Commission has not met since the last provided update.

Town Board Member Tallon reported that the Chamber of Commerce is holding multiple grand openings. Next week, they will hold their annual wine walk to be held downtown.

Town Board Member Hallett - Windsor Housing Authority, Tree Board

Town Board Member Hallett reported that the Windsor Housing Authority has not met since the last provided update.

Town Board Member Hallett reported that the Tree Board discussed days to hold the sick tree day and the tree walk. The tree board was scheduled to hold an election of officers, but some members were not in attendance so it was tabled for a future meeting. The Tree Board is currently reviewing their bylaws and will make changes or updates as needed.

Mayor Rennemeyer - Downtown Development Authority, North Front Range MPO

Mayor Rennemeyer reported that North Front Range MPO had a tip amendment from CDOT that was approved. There was a discussion on the 2050 regional transportation plan that will look to be adopted in September of 2023.

Mayor Rennemeyer reported that the Downtown Development Authority had the Department of Local Affairs representative who presented the DDA an award by the State for maximizing the façade grant improvement program. The Downtown Development Authority held a special meeting last Wednesday to discuss the results of the election and the move forward by the DDA.

7. Public Invited to be Heard

Barbara Eudy from 243 Turnberry Dr. addressed the board regarding permanent parking.

Rick Cook of the Windsor Police Department addressed the Board about the department's involvement with the Special Olympics as well as the awards that the department has received over the last year including Department of the Year.

B. CONSENT CALENDAR

1. Approval of the January 23, 2023 Town Board Regular Meeting Minutes - K. Cinnamon, Deputy Town Clerk

Approval of the January 23, 2023 Town Board regular meeting minutes.

2. Report of Bills January 2023--D. Moyer, Director of Finance

Town Board Member Hallett moved to approve the consent calendar as presented, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett; Nays - None; Motion Passed.

C. BOARD ACTION

1. Ordinance No. 2023-1673 - An Ordinance Amending Certain Portions of the Windsor Municipal Code Section 14-2-10 Concerning Land Use Applications and Procedures

The proposed amendment to Chapter 14 of the Town's Municipal Code is a housekeeping matter concerning correcting a table within Section 14-2-10. The Town's Land Use Code was updated in February 2021. Implementation of the code in the time since adoption has revealed some areas that needed minor revisions.

The Town Board approved the first reading of the ordinance on January 23, 2023 and

nothing has changed since first reading.

Mayor Rennemeyer opened the meeting up for public comment, to which there was none.

Town Board Member Hallett moved to approve Ordinance No. 2023-1673, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett; Nays - None; Motion Passed.

D. COMMUNICATIONS

1. Communications from Town Attorney

Per Ms. Emil, there is an executive session tonight and the full title will need to be read into the record.

2. Communications from Town Staff

Per Ms. Lambrecht included in the packet was information on projects that will be administratively approved unless there are any questions or concerns. The Town Board had no questions or comments about any of the included projects.

- a. Windsor Villages at Ptarmigan Subdivision L2 B13 (7470 Westgate Drive) - Kiddie Academy Childcare Center - Major Site Plan - K.Lambrecht
- b. Windsor Villages at Ptarmigan Subdivision L1 B14 (7461 Westgate Drive) - Oral Surgery Center - Major Site Plan - K.Lambrecht
- c. Windsor Villages at Ptarmigan Subdivision Tracts P & Q - Multi-family (Townhomes) - Major Site Plan - K.Lambrecht
- d. Highland Meadows Golf Course Subdivision 17th Filing L1 (6000 Fairgrounds Avenue) - LaRiva South Commercial - Major Site Plan - K.Lambrecht

3. Communications from Town Manager

Per Mr. Hale, the new strategic plan updates are included in the packet. Per Mr. Hale, the Mayor and himself will be attending the CML Legislative workshop on Thursday, as well as Mr. Hale will be attending the CML policy committee on Friday morning.

- a. Monthly Board Report - Focus Area Updates

4. Communications from Town Board

Town Board Member Cline offered congratulations to the Windsor High School wrestling team who did win regionals and are sending twelve wrestlers to the State championship.

Mayor Rennemeyer offered a reminder for Coffee with the Mayor to be held this Friday from 10:00 - 11:00 a.m. at the Recreation Center.

E. EXECUTIVE SESSION

1. An executive session concerning matters required to be kept confidential by federal or state law of rules and regulations, pursuant to C.R.S. § 24-72-204(3)(a)(IX) and C.R.S. § 24-6-402(4)(c).

Town Board Member Hallett moved to enter into executive session concerning matters required to be kept confidential by federal or state law of rules and regulations, pursuant to C.R.S. §24-72-204(3)(a)(IX) and C.R.S. §24-6-402(4)(c), Mayor Pro Tem Wilson seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett; Nays - None; Motion Passed.

Upon a motion duly made, the Town Board entered into an Executive Session at 8:16 p.m.

Upon a motion duly made, the Town Board returned to the Regular Meeting at 9:10 p.m.

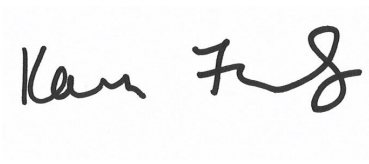
The Executive Session was closed and the Town Board returned to the Regular Meeting.

Upon returning to the Regular Meeting, Mayor Rennemeyer advised that if any participants in the Executive Session believed the session contained any substantial discussion of any matters not included in the motion to convene the Executive Session, or believed any improper action occurred during the Session in violation of the Open Meetings Law; such concerns should now be stated. Hearing none, the Regular Meeting resumed at 9:11 p.m.

F. ADJOURN

Town Board Member Hallett moved to adjourn, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett; Nays - None; Motion Passed.

Upon a motion duly made, the meeting was adjourned at 9:12 p.m.



Karen Frawley, Town Clerk