



BOARD OF ADJUSTMENT/APPEALS REGULAR MEETING

March 23, 2023 - 7:00 PM
Town Board Chambers, 301 Walnut Street, Windsor, CO 80550

AGENDA

A. CALL TO ORDER

1. Roll Call
2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration
3. Reading of the Statement of the documents to be entered into the record:
I enter into the record the Town's Comprehensive Plan, the Town's Zoning Ordinance, the staff report regarding the action items of this hearing, and all of the testimony received at this hearing.
4. Public Invited to be Heard
Individuals wishing to participate in Public Invited to be Heard (non-agenda item) are requested to sign up on the form provided in the foyer of the Town Board Chambers. When you are recognized, step to the podium, state your name and address then speak to the Town Board.

Individuals wishing to speak during the Public Invited to be Heard or during Public Hearing proceedings are encouraged to be prepared and individuals will be limited to three (3) minutes. Written comments are welcome and should be given to the Town Clerk prior to the start of the meeting.

B. CONSENT CALENDAR

1. Approval of the February 23, 2023 Board of Adjustment/Appeals Regular Meeting Minutes - K. Cinnamon, Deputy Town Clerk

C. BOARD ACTION

1. Public Hearing – Variance from Municipal Code Section 16-1-70(b) for 303 E Chestnut pertaining to the minimum side setbacks in the RMU-1 (Residential Mixed Use-One) Zone District, and a Variance from Municipal Code Section 16-1-20(a) pertaining to setbacks for accessory buildings. Shelby Singleton, Owner/Applicant.
 - Quasi-judicial action
 - Staff presentation: Mark Price, Planner I
2. Variance from Municipal Code Section 16-1-70(b) for 303 E Chestnut pertaining to the minimum side setbacks in the RMU-1 (Residential Mixed Use-One) Zone District, and a Variance from Municipal Code Section 16-1-20(a) pertaining to setbacks for accessory buildings. Shelby Singleton, Owner/Applicant.
 - Quasi-judicial action
 - Staff presentation: Mark Price, Planner I
3. Public Hearing - Variance from Sign Setbacks and Offsets for 721 Main Street - Municipal Code Section 15-17-50(e) sign spacing requirements within Central Business District zone district West Town Center Subarea. Matt Everhart, applicant. Justin and Deb Morrison, Owners.
 - Quasi-judicial action
 - Staff presentation: Mark Price, Planner I

4. Variance from Municipal Code Section 15-17-50(e) for 721 Main Street pertaining to the minimum freestanding sign spacing setbacks for commercial properties within the Central Business District (CBD) Zone District. Matt Everhart, applicant. Justin and Deb Morrison, Owners.

- Quasi-judicial action
- Staff presentation: Mark Price, Planner I

D. COMMUNICATIONS

1. Communications from Board of Adjustments/Appeals
2. Communications from Staff

E. ADJOURN

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.