



TOWN BOARD WORK SESSION

March 27, 2023 - 5:30 PM

1st Floor Conference Room, 301 Walnut Street, Windsor, CO 80550

To view Town Board meeting broadcasts, visit
www.windsorgov.com/MeetingsOnDemand.

AGENDA

GOAL of this Work Session is to have the Town Board receive information on topics of Town business from the Town Manager, Town Attorney and Town staff in order to exchange ideas and opinions regarding these topics.

Members of the Public in attendance are asked to be recognized by the Mayor before participating in any discussions of the Town Board

WORK SESSION AGENDA ITEMS

1. Meet the Board - New Employees, B. Sorenson, Human Resources Manager
2. Road Maintenance Funding - E. Lucas, Public Services Director
3. Future Meeting Agenda

The Town of Windsor will make reasonable accommodations for access to Town services, programs, and activities and will make special communication arrangements for persons with disabilities. Please call (970) 674-2400 by noon on the Thursday prior to the meeting to make arrangements.



MEMORANDUM

Date: March 27, 2023
To: Mayor and Town Board
From:
Re: Meet the Board - New Employees, B. Sorenson, Human Resources Manager
Item #: 1.

Background / Discussion:

Last Name	First Name	Title	DOH	Supervisor
Pratt	Stephanie	Parks Maint. Tech I	2/20/2023	Tara Fotsch
Billadeau	Molly	Rec. Coordinator Services Ops	12/12/2022	Tara Fotsch
Douglas	Michael	Facilities Super. Custodial Ser	2/13/2023	Tara Fotsch
Tonnies	Blaine	Facilities Maint. Tech I	1/30/2023	Tara Fotsch

Financial Impact:

Relationship to Strategic Plan:

Recommendation:

CC:

Attachments:



MEMORANDUM

Date: March 27, 2023
To: Mayor and Town Board
From: Eric Lucas, Public Services Director
Re: Road Maintenance Funding - E. Lucas, Public Services Director
Item #: 2.

Background / Discussion:

One key to any successful community is its ability to maintain public infrastructure, which includes its transportation system. The Town Board specifically created our strategic plan with this in mind and identified the goal of maintaining public infrastructure under the Focus Area of Vital Infrastructure. More specifically, they identified the following action steps 2.6.6 (maintain a pavement condition index (PCI) >or = to 70) and 2.6.7 (evaluate a transportation maintenance fee).

With those expectations in mind, staff examined our road network and analyzed its current state as well as projections over the next 20 years to better understand what we face in terms of projected costs to maintain the road network in Windsor. At the work session, staff will present a brief history of our road network, how we measure its condition, and the importance of monitoring and maintenance.

We will conclude the meeting with our analysis showing the likely impact of not changing our current maintenance funding and some alternatives.

Financial Impact:

None at this time

Relationship to Strategic Plan:

This item relates directly to vital infrastructure under goal 2.6 Maintain Public Infrastructure, and Action Steps 2.6.6 and 2.6.7.

Recommendation:

Staff will recommend the board consider an annual increase in road maintenance funding starting in the 2024 budget.

CC:

Brian Rowe, Deputy Director Public Works
Curtis Templeman, Public Works Engineering Superintendant

Attachments:



MEMORANDUM

Date: March 27, 2023
To: Mayor and Town Board
From: Shane Hale, Town Manager
Re: Future Meeting Agenda
Item #: 3.

Background / Discussion:

Financial Impact:

Relationship to Strategic Plan:

Recommendation:

CC:

Attachments:

1. 2023 Future Meetings Agenda



FUTURE TOWN BOARD MEETINGS

April 3, 2023 5:30 p.m.	Town Board Work Session Comprehensive Plan Outreach Update Main Street Alternate Route Study 2023 Traffic Safety Program Report
April 10, 2023 5:30 p.m.	Town Board Work Session Board and Commission Appreciation Event
April 10, 2023 7:00 p.m.	Town Board Regular Meeting
April 17, 2023 5:30 p.m.	Town Board Work Session Tour of OEM Office
April 24, 2023 5:30 p.m.	Town Board Work Session Poster Contest Recognition Celebration Meet the Board – New Employees Windsor/Thornton CR 13 Pipeline IGA
April 24, 2023 7:00 p.m.	Town Board Regular Meeting
May 1, 2023 5:30 p.m.	Town Board Work Session
May 8, 2023 5:30 p.m.	Town Board Work Session Board/Manager/Attorney Monthly Meeting Sustainable Windsor Colorado Recycling Education
May 8, 2023 7:00 p.m.	Town Board Regular Meeting
May 15, 2023 5:30 p.m.	Town Board Work Session
May 22, 2023 5:30 p.m.	Town Board Work Session Meet the Board – New Employees
May 22, 2023 7:00 p.m.	Town Board Regular Meeting
May 29, 2023	Canceled – Memorial Day Holiday

Future Work Session Topics

- DDA Entertainment District
- Telecom Code (Pending FCC Rules)
- Weld RE-4 School Land Dedication/Cash in lieu of Land Update
- Smart Meter Project (Brian)
- Revenue Projections (August 7)
- Capital Improvement Plan (September 18 – Public Services Campus)
- Utility Rates and Fees (October 9th)
- Operating Budget (Saturday, October 14th)
- Follow-up Budget Questions (November 13th)