



Town Board Regular Meeting

March 27, 2023 - 7:00 PM

Town Board Chambers, 301 Walnut Street, Windsor, CO 80550

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MINUTES

A. CALL TO ORDER

Mayor Pro Tem Wilson called the meeting to order at 7:00 p.m.

1. Roll Call

Present:

Mayor Paul Rennemeyer - Absent
Mayor Pro Tem Barry Wilson
Ron Steinbach
Ken Bennett
Julie Cline - Absent
Victor Tallon
Jason Hallett

Also Present:

Shane Hale, Town Manager
Kim Emil, Interim Town Attorney - Virtual
Eric Lucas, Public Services Director
Rick Klimek, Police Chief
Dean Moyer, Finance Director
McKenzie Paine, Visual Media Supervisor
Karen Frawley, Town Clerk

2. Pledge of Allegiance

Mayor Pro Tem Wilson asked Town Board Member Tallon to lead the Pledge of Allegiance.

3. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration

Town Board Member Hallett moved to approve the agenda as written, Town Board Member Bennett seconded the motion. Roll call on the vote resulted as follows; Yeas - Barry Wilson, Ken Bennett, Victor Tallon, Jason Hallett, Ron Steinbach; Nays - None; Motion Passed.

4. Board Liaison Reports

Town Board Member Steinbach - Historic Preservation Commission, Water and Sewer Board

Town Board Member Steinbach reported that neither board has not met since the last provided update.

Mayor Pro Tem Wilson - Larimer County Behavioral Health Policy Council, 34, and I-25 Coalitions, Great Western Trail Authority

Mayor Pro Tem Wilson reported that none of his boards have met since the last provided update.

Town Board Member Bennett – Parks, Recreation and Culture Advisory Board, Windsor Arts Commission

Town Board Member Bennett reported that the Parks, Recreation and Culture Advisory Board has not met since the last provided update.

Town Board Member Bennett reported that the Windsor Arts Commission discussed some projects they are working on including the art live events for 2023

Town Board Member Cline – Clearview Library Board, Poudre River Trail Corridor Authority

Town Board Member Cline is absent and will provide an update at the next board meeting.

Town Board Member Tallon - Planning Commission, Chamber of Commerce

Town Board Member Tallon reported that the Planning Commission has not met since the last provided update.

Town Board Member Tallon reported that the Chamber of Commerce met last Wednesday and due to the Special Meeting was unable to attend.

Town Board Member Hallett - Windsor Housing Authority, Tree Board

Town Board Member Hallett reported that the Windsor Housing Authority has been working with CHAFA. Senate Bill-187 was discussed as well by the authority.

Town Board Member Hallett reported that the Tree Board has not met since the last provided update.

Mayor Rennemeyer - Downtown Development Authority, North Front Range MPO

Mayor Rennemeyer was absent and will provide an update at the next board meeting.

5. Public Invited to be Heard

Mayor Pro Tem Wilson opened the meeting up for public comment.

Marissa Banninga from 416 Walnut Street addressed the Board regarding parking.

B. CONSENT CALENDAR

1. Approval of the March 13, 2023 Town Board Special Meeting Minutes - K. Frawley, Town Clerk

Approval of the special meeting minutes.

2. Approval of the March 13, 2023 Town Board Regular Meeting Minutes - K. Frawley, Town Clerk

Approval of the regular meeting minutes.

3. Approval of the March 22, 2023 Town Board Special Meeting Minutes - K. Frawley, Town Clerk

Approval of the March 2, 2023 Town Board special meeting minutes.

4. Resolution No. 2023-08 - A Resolution Approving the Memorandum of Understanding Among Partner Agencies of the North Weld Co-Responder Team - K. Emil, Interim Town Attorney; R. Klimek, Chief of Police

On November 22, 2021, the Town entered into a Memorandum of Understanding authorizing our participation in the North Weld Co-Responder Team. Since this program has been in place, it has become clear that Windsor, as the largest municipality participating in this team, is the greatest user. Therefore, the financial participation structure has been revised to percentages of cost contributions from each municipality based upon each participant's population. Windsor's population is approximately 62%, therefore Windsor will be paying that portion of the Co-Responder Team's costs, totaling approximately \$50,490.00 per year out of the \$75,000 annual cost.

5. Resolution No. 2023-09 A Resolution Approving and Authorizing the Town of Windsor's Local Participation in Additional Opioid Settlement Funds Concerning Teva, Allergan, Walmart, CVS and Walgreens - K. Emil, Interim Town Attorney

Before you tonight are the approvals of our local governmental participation in the five additional opioid settlements recently reached. The State of Colorado has reached settlements with Teva Pharmaceutical Industries Ltd. and Allergan Finance, LLC/Allergan Limited, as well as with Walmart Inc., CVS Health Corporation/CVS Pharmacy, Inc., and Walgreens Co. The current estimated additional allocations from these settlements to all Regions, will result in over \$250 million additional funds to the State of Colorado and will be distributed according to the Colorado Opioid Settlement MOU we entered into in late 2021.

Town Board Member Hallett moved to approve the consent calendar, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Barry Wilson, Ken Bennett, Victor Tallon, Jason Hallett, Ron Steinbach; Nays - None; Motion Passed.

C. BOARD ACTION

1. Resolution No. 2023-10 - A Resolution Appropriating Additional Sums of Money to Defray Expenses in Excess of Amounts Budgeted for the Town of Windsor, Colorado, for 2022

Town Board Member Hallett moved to approve resolution number 2023-08, Town Board Member Bennett seconded the motion. Roll call on the vote resulted as follows; Yeas - Ken Bennett, Barry Wilson, Ken Bennett, Victor Tallon, Victor Tallon, Jason Hallett, Jason Hallett, Ron Steinbach; Nays - None; Motion Passed.

2. Resolution No. 2023-11- A Resolution Appropriating Additional Sums of Money to Defray Expenses in Excess of Amounts Budgeted for the Downtown Development Authority, Windsor, Colorado, for 2022

Town Board Member Hallett moved to approve resolution number 2023-11, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Barry Wilson, Ken Bennett, Victor Tallon, Jason Hallett, Ron Steinbach; Nays - None; Motion Passed.

3. Ordinance No. 2023- 1675 - An Ordinance Repealing, Amending, and Readopting Chapter 17, Article 15 of the Windsor Municipal Code with Respect to Road Impact Fees

Ordinance No. 2001-1092 adopted the first Road Impact Fee structure. The Code requires a periodic review of the fee structure, basis, and cost models to assure that the Road Impact fee comport with legal requirements and the current costs of capital construction. Staff began this review in the summer of 2022 and have prepared the attached report.

The Town Board has reviewed and been updated on the progress of this effort in July and August of 2022 and in March, 2023. The information and proposed fees have been sent out to the development community for review and comment and we received two letters of comments. No changes to the proposed fee structure were deemed appropriate.

Considering the high inflationary environment of the construction industry, it is considered prudent to adjust the fee structure to keep up with rising costs. It is noted that the review of the fees is conducted on a yearly basis and adjustments will be made based on current construction costs at the time.

Discussion ensued between Town Board Members.

Town Board Member Tallon moved to approve Ordinance No. 2023-1675, Town Board Member Bennett seconded the motion. Roll call on the vote resulted as follows; Yeas - Barry Wilson, Ken Bennett, Victor Tallon, Ron Steinbach; Nays - Jason Hallett; Motion Passed.

D. COMMUNICATIONS

1. Communications from Town Attorney

2. Communications from Town Staff

a. Windsor Police February 2023 Statistics

3. Communications from Town Manager

Per Mr. Hale, the State has introduced Senate Bill 213 was introduced this weekend and staff is currently working on digging into the bill and will be coming to Town Board with some recommendations at a later date. Starting tomorrow, Mr. Hale will be on vacation and Jess Humphries will be acting Town Manager during through Sunday, then next Monday, John Thornhill will be acting Town Manager for that day.

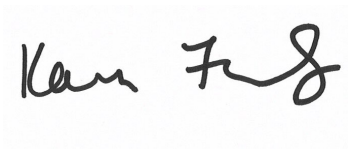
4. Communications from Town Board

Town Board Member Hallett asked staff how to address questions regarding parking in the back lots and what the cost to begin paving the backlots. Mr. Hale responded that right now it is in a holding pattern until the Downtown Development Authority decides how to proceed since it is their land. Since there is no design for the back lots, it is hard to estimate what the cost will be.

E. ADJOURN

Town Board Member Hallett moved to adjourn, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Barry Wilson, Ken Bennett, Victor Tallon, Jason Hallett, Ron Steinbach; Nays - None; Motion Passed.

Upon a motion duly made, the meeting was adjourned at 7:47 p.m.

A handwritten signature in black ink, appearing to read "Karen Frawley". The signature is written in a cursive, flowing style. The first name "Karen" is written in a simple, slightly stylized cursive. The last name "Frawley" is more elaborate, with a large, looping "F" and a long, sweeping tail that extends to the right.

Karen Frawley, Town Clerk