



## Town Board Special and Joint Planning Commission Meeting

April 3, 2023 - 5:30 PM

Town Board Chambers, 301 Walnut Street, Windsor, CO 80550

To view Town Board meeting broadcasts, visit  
[www.windsorgov.com/MeetingsOnDemand](http://www.windsorgov.com/MeetingsOnDemand).

### MINUTES

#### A. CALL TO ORDER

Mayor Rennemeyer called the meeting to order at 5:33 p.m.

##### 1. Roll Call

Present:

Mayor Paul Rennemeyer  
Mayor Pro Tem Barry Wilson  
Ron Steinbach  
Ken Bennett - Absent  
Julie Cline  
Victor Tallon  
Jason Hallett - Attended executive session virtually

Also Present:

John Thornhill, Community Development Director  
Kim Emil, Interim Town Attorney  
Rick Klimek, Police Chief  
Scott Ballstadt, Planning Director  
Omar Herrera, Deputy Director of Engineering  
Eric Bracke, Transportation Planner  
Carlin Malone, Chief Planner  
David Eisenbraun, Senior Planner  
Aaron Lopez, Police Commander  
Ben Bodiker, Visual Media Coordinator  
Karen Frawley, Town Clerk

##### 2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration

**Town Board Member Tallon moved to approve the agenda as written, Town Board Member Cline seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Julie Cline, Victor Tallon, Ron Steinbach; Nays - None; Motion Passed.**

#### B. BOARD DISCUSSION

##### 1. Comprehensive Plan Update - D. Eisenbraun, Senior Planner; Miriam McGilvray, Logan Simpson

This presentation is to provide information on the current status of the Comprehensive Plan update. It will outline what has been accomplished to date, what to expect during the design week, happening April 4-7, and the next steps.

##### 2. Windsor Downtown Alternative Route Study - Final Report - E. Bracke, Transportation Planner

The Windsor Downtown Alternative Route Study began in the summer of 2022 in an effort to look for bypass solutions for truck traffic on Main Street. The study went through a major effort to understand traffic and travel patterns by gathering peak hour counts, daily traffic counts, as well as Bluetooth data throughout the community. The study analyzed the data with the intent of finding affinity to divert trips off of Main Street onto other routes. There is some possibility of diverting trips from the northwest to the southeast and the southwest to northeast, with very little potential of diverting the east-west thru trips.

### 3. Future Meetings Agenda

## C. EXECUTIVE SESSION

1. An Executive Session Pursuant to C.R.S. § 24-6-402 (e)(I) for the Purpose of Determining Positions Relative to Matters that may be Subject to Negotiations with Employees or Employee Organizations; Developing Strategy for and Receiving Reports on the Progress of Such Negotiations; and Instructing Negotiators - Selecting the New Town Attorney

**Mayor Pro Tem Wilson moved to enter into an executive session pursuant to C.R.S. § 24-6-402 (e)(I) for the purpose of determining positions relative to matters that may be subject to negotiations with employees or employee organizations; developing strategy for and receiving reports on the progress of such negotiations; and instructing negotiators - selecting the new town attorney, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Julie Cline, Victor Tallon, Ron Steinbach; Nays - None; Motion Passed.**

The Town Board entered into an Executive Session at 6:35 p.m.

Upon a motion duly made, the Town Board returned to the Regular Meeting at 8:25 p.m.

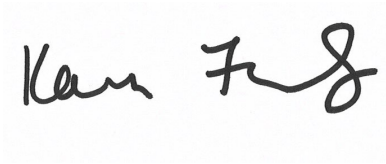
The Executive Session was closed and the Town Board returned to the Regular Meeting.

Upon returning to the Regular Meeting, Mayor Rennemeyer advised that if any participants in the Executive Session believed the session contained any substantial discussion of any matters not included in the motion to convene the Executive Session, or believed any improper action occurred during the Session in violation of the Open Meetings Law; such concerns should now be stated. Hearing none, the Regular Meeting resumed at 8:25 p.m.

## D. ADJOURN

**Town Board Member Cline moved to adjourn, Mayor Pro Tem Wilson seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Julie Cline, Victor Tallon, Ron Steinbach; Nays - None; Motion Passed.**

Upon a motion duly made, the meeting was adjourned at 8:26 p.m.

A handwritten signature in black ink, appearing to read "Karen Frawley". The signature is written in a cursive, flowing style. The first name "Karen" is written in a more upright, slightly slanted cursive, while the last name "Frawley" is more fluid and connected, with a prominent loop at the end of the "y".

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Karen Frawley, Town Clerk