



Town Board Regular Meeting

April 24, 2023 - 7:00 PM

Town Board Chambers, 301 Walnut Street, Windsor, CO 80550

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MINUTES

A. CALL TO ORDER

Mayor Rennemeyer called the meeting to order at 7:06 p.m.

1. Roll Call

Present: Mayor Paul Rennemeyer
Mayor Pro Tem Barry Wilson
Ron Steinbach - Absent
Ken Bennett
Julie Cline
Victor Tallon
Jason Hallett

Also Present: Eric Lucas, Public Services Director
Kim Emil, Interim Town Attorney
Jess Humphries, Administrative Services Director
John Thornhill, Community Development Director
Scott Ballstadt, Planning Director
Stacy Miller, Economic Development Director
Sandra Mezzetti, Senior Planner
Aaron Lopez, Police Commander
Ben Bodiker, Visual Media Coordinator
Karen Frawley, Town Clerk

2. Pledge of Allegiance

Mayor Rennemeyer asked Breken Mullis, Arbor Day Poster Contest winner to lead the Pledge of Allegiance.

3. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration

Mayor Pro Tem Wilson moved to amend the agenda moving items C.3 and C.4 to a date certain of June 12, Town Board Member Bennett seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett; Nays - None; Motion Passed.

4. Proclamations

a. National Crime Victim's Rights Week (April 23-29, 2023)

Recognition of National Crime Victim's Rights Week has been conducted annually in conjunction with our partners at the Greeley Police Department's Victim Services Unit.

b. Economic Development Week

Mayor Rennemeyer read the proclamations aloud.

5. Outside Agency Update

a. Windsor Charter Academy Fundraising Project Update

Casey Hicks from 130 Cobble Drive addressed the board about the Windsor Charter Academy fundraising update.

6. Board Liaison Reports

Town Board Member Steinbach - Historic Preservation Commission, Water and Sewer Board

Town Board Member Steinbach reported that the Historic Preservation Commission reported that the historic walk that was planned to be in conjunction with the DDA First Friday will not happen in May. It appears that the DDA did not get a permit request submitted in time. The historic preservation survey was completed with a total of 44 participants. The survey did generate some questions that may give the Commission topics to focus on in the future. The results will be incorporate into the Preservation Plan, which should be complete by late spring.

Town Board Member Steinbach reported that the Water and Sewer Board held discussion regarding 2022 showed record water consumption of more than 900 million gallons. The board also worked out arrangements with Greeley for increased water treatment capacity to make up for the limits placed on us by North Weld Water. Northern Colorado Water Conservancy district announced a 70% quota for CBT (Colorado-Big Thompson). With this assessment we will need our Water Supply Index target for this year. (See below.) Estimated demand for 2023 is 4,785 acre-feet (1.3 Billion gallons) and supply will be 4,906 acre-feet. Giving us a Water Supply index of 102%. There is also some additional flexibility due to carry over water if needed. The Board approved a recommendation to adopt the Water Supply Index report.

Mayor Pro Tem Wilson - Larimer County Behavioral Health Policy Council, 34, and I-25 Coalitions, Great Western Trail Authority

Mayor Pro Tem Wilson reported that none of the boards have met since the last provided update.

Town Board Member Bennett – Parks, Recreation and Culture Advisory Board, Windsor Arts Commission

Town Board Member Bennett reported that the Parks, Recreation and Culture Advisory Board has not met since the last provided update.

Town Board Member Bennett reported that the Arts Commission discussed their Art Live events for 2023. One event will be upcoming at the skate park where artists will create a paint by number mural for the community to be able to participate in completing. The Blue Heron sculpture that was completed last year will be permanently located at Treasure Island. Staff met with Xcel and are currently working on policies for painting electric boxes. The Arts Commission is looking at having some type of interactive sculpture going out at the Halfway Homestead property.

Town Board Member Cline – Clearview Library Board, Poudre River Trail Corridor Authority

Town Board Member Cline reported that the Clearview Library Board has not met since the last provided update. The Library held it's grand reopening of the Library after renovations on Sunday.

Town Board Member Cline reported that the Poudre River Trail Corridor Authority has not met since the last provided update. The Poudre River Trail Corridor Authority held it's trail-a-thon on Saturday.

Town Board Member Tallon - Planning Commission, Chamber of Commerce

Town Board Member Tallon reported that the Planning Commission met and discussed the items on the Town Board agenda.

Town Board Member Tallon reported that the Chamber of Commerce has not met since the last provided update.

Town Board Member Hallett - Windsor Housing Authority, Tree Board

Town Board Member Hallett reported that the Windsor Housing Authority tax credit interview is coming up on May 18th, there should be an answer shortly after that interview on if the Housing Authority will be awarded the credits.

Town Board Member Hallett reported that the Tree Board has not met since the last provided update.

Mayor Rennemeyer - Downtown Development Authority, North Front Range MPO

Mayor Rennemeyer reported that the Downtown Development Authority approved the Executive Director to proceed with going out to get quotes to do a Downtown Comprehensive master plan.

Mayor Rennemeyer reported that the North Front Range MPO has not met since the last provided update.

7. Public Invited to be Heard

Mayor Rennemeyer opened the meeting for public comment, to which there was none.

B. CONSENT CALENDAR

1. Approval of the April 10, 2023 Town Board Regular Meeting Minutes - K. Frawley, Town Clerk

Approval of the Town Board Regular Meeting minutes.

2. Board and Commissions Appointments - K. Frawley, Town Clerk

During the week of April 21st, Mayor Rennemeyer and Town Board Member Tallon conducted Board and Commission interviews for vacant seats on the Downtown Development Authority. The following individuals are being recommended for appointments:

Downtown Development Authority:

Clay Caldwell - Term expiring June 2024

Town Board Member Hallett moved to approve the consent calendar as presented, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett; Nays - None; Motion Passed.

C. BOARD ACTION

1. Public Hearing - Final Major Subdivision - Windshire Park Subdivision 6th Filing - Jeff Feneis, Executive Director Loveland Housing Authority, applicant; James Doyle, TB Group, applicant's representative

The applicant, Mr. Jeff Feneis, Executive Director of the Loveland Housing Authority, on behalf of Windsor Housing Authority (WHA), has submitted a final major subdivision plat, known as Windshire Park Subdivision 6th filing. The proposal is a replat of Windshire Park Subdivision 4th Filing (approved on July 24, 2017, for 57 townhome lots). The subject 8.5-acre subdivision is zoned Residential Mixed Use-One (RMU-1). The replatting will vacate the existing townhome lots and private drives and create two lots to accommodate two senior apartment buildings and internal drives. The property is currently owned by Windsor Housing Authority (WHA) and, once developed, will remain owned, operated, and maintained by WHA.

Town Board Member Hallett moved to open the public hearing, Mayor Pro Tem Wilson seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett; Nays - None; Motion Passed.

Mayor Rennemeyer opened the hearing for public comment.

John Neal from 1072 Grand Avenue asked the question of the applicant of how many units are in each phase 2, the applicant responded that there will be 62 units.

Town Board Member Hallett moved to close the public hearing, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett; Nays - None; Motion Passed.

2. Resolution No. 2023-15 - A Resolution Approving a Final Major Subdivision for Windshire Park Subdivision 6th Filing - Jeff Feneis, Executive Director, Loveland Housing Authority, applicant; James Doyle, TB Group, applicant's representative

Please see information submitted with the public hearing item.

Town Board Member Hallett moved to approve Resolution No. 2023-15, Town Board Member Bennett seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett; Nays - None; Motion Passed.

3. Public Hearing - Conditional Use Permit for a Telecommunications Tower - Jacoby Farm Subdivision 5th filing, Tract A - 301 17th Street - Windsor RSO LLC, Cary St. Onge, property owner, Richard Gaito, Tower Engineering Professionals, applicant

The applicant has requested a continuance of the public hearing until May 8, 2023, to gather further information to address concerns raised during the Planning Commission meeting held on April 19, 2023. Staff has no objection.

4. Conditional Use Permit for a Telecommunications Tower Facility - Jacoby Farm Subdivision 5th Filing, Tract A - 301 17th Street - Windsor RSO LLC, Cary St. Onge, property owner, Richard Gaito, Tower Engineering Professionals, applicant

Please see information submitted with the public hearing item.

5. Ordinance No. 2023-1676 - An Ordinance Repealing and Replacing Article II, Chapter 6, of the Windsor Municipal Code Concerning Special Event Liquor Permits, Creating Article VI Concerning Festival Permits and Creating Article VII Concerning Communal Outdoor Dining in the Town of Windsor, Colorado

Before you tonight is the first of two ordinances separating special event liquor related permits from those that do not involve alcohol. Special Event Permits involving any activity are currently housed in Chapter 6, Article II of our Windsor Municipal Code. This is placed directly under Article I governing Alcoholic Beverages. Over time and as the requests for special events increased, some confusion occurred between permitting activities as opposed to permitting liquor related special events, which resulted in some permit modifications to a liquor related event being approved by the wrong department.

The separation of the types of permits as proposed, by removing anything non-alcohol related to Chapter 11, that governs Streets, Sidewalks and Public Property, and creating a new Article for non-alcohol related events, should aid in avoiding the confusion and improper permissions that have occurred in the past.

Mayor Rennemeyer opened the meeting up for public comment, to which there was none.

Town Board Member Bennett moved to approve Ordinance No. 2023-1676, Mayor Pro Tem Wilson seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett; Nays - None; Motion Passed.

6. Ordinance No. 2023- 1677 - An Ordinance Amending Chapter 11 of the Windsor Municipal Code, by Creating Article XI Concerning Special Activity Permits (Non-Alcohol Or Non-Liquor Related) in the Town of Windsor, Colorado

The purpose behind the two ordinances before you tonight is to separate out liquor related events from non-liquor related events. The approval of the Special Event Liquor Permit and Special Activity Permit Ordinances, will codify the current practice, and clean up the misunderstandings that have occurred by having all special event permits controlled under the Liquor Code.

Mayor Rennemeyer opened the meeting for public comment, to which there was none.

Town Board Member Hallett moved to approve Ordinance No. 2023-1677, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett; Nays - None; Motion Passed.

D. COMMUNICATIONS

1. Communications from Town Attorney

No communications.

2. Communications from Town Staff

Per Commander Lopez, the Polar Plunge was held on April 15th and the event raised over \$150,000.00 for Special Olympics of Colorado.

a. Windsor Police March 2023 Statistics

3. Communications from Town Manager

No communications.

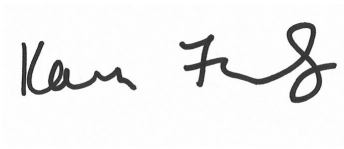
4. Communications from Town Board

Mayor Rennemeyer reported that the last coffee with the Mayor was a great success. Mayor Rennemeyer reported that he will be at the Colorado University campus on Tuesday afternoon for the Colorado Municipal League's 100th Anniversary celebration and stated that Windsor was one of the founding members of CML and, therefore, the Mayor has been asked to speak at the celebration.

E. ADJOURN

Town Board Member Hallett moved to adjourn, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Paul Rennemeyer, Barry Wilson, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett; Nays - None; Motion Passed.

Upon a motion duly made, the meeting was adjourned at 7:54 p.m.

A handwritten signature in black ink, appearing to read "Karen Frawley", is written over a light blue rectangular background.

Karen Frawley, Town Clerk