



Tree Board Regular Meeting

March 28, 2023 - 5:00 PM
Community Recreation Center
250 N. 11th Street, Windsor, CO 80550

MINUTES

A. CALL TO ORDER

MS. O'CONNOR CALLED THE MEETING TO ORDER AT 5:03 PM

1. Roll Call

Present: Alison O'Connor – Board Chair
John Brown – Vice Chair
Jim LaShell – Secretary
Sue Bielawski
Christine Ginnity
Jason King
Lucy Thames

Jason Hallett - Town Board Liaison(absent)

Also Present: Ken Kawamura - Town Forester
Kristy Zulkoski – Administrative Specialist

2. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration

MR. KING MOVED TO APPROVE THE AGENDA AS PRESENTED. MS. BIELAWSKI SECONDED THE MOTION. ALL MEMBERS PRESENT VOTED AYE. MOTION CARRIED.

3. Liaison Reports

Town Board Report/Mr. Hallett

- No Report

4. Public Invited to be Heard

- No Report

B. CONSENT CALENDAR

1. Minutes from February 28, 2023

MR. LASHELL MOVED TO APPROVED THE FEBUARY 28, 2023, MINUTES AS PRESENTED. MS. GINNITY SECONDED THE MOTION. ALL MEMBERS PRESENT VOTED AYE. MOTION CARRIED.

C. BOARD REVIEW/DISCUSSION

1. Arbor Day Update

- Arbor Day Proclamation at Town Board Meeting Monday, April 10th at 7:00 pm, Mr. LaShell will attend and speak on the Board's behalf, Ms. Bielawski will attend as a back-up, if needed
- Seedlings will ship the week of April 10th, 1,800 total for Mountain View and Tozer, prep and packaging on April 19th at 9:00 am at Public Services Campus/Parks Shop, lunch provided
- Tozer Elementary Arbor Day Celebration Friday, April 21st from 8:30-9:15 am
 - Agenda
 - Arrive no later than 8:15am, wear T-shirt, have ID ready for check-in
 - Introduction – Shelly Butcher/Principal
 - Meaning of Arbor Day – Ms. O'Connor
 - Reading of Arbor Day Proclamation – Mayor Rennemeyer
 - Representative from Colorado State Forest Service – Tree City USA recognition 42nd year, present award to Mayor
 - Junior Tree Board Pledge with student repeat – Mr. LaShell
 - Poster Contest Winners – Ms. Ginnity, Ms. Thames, Ms. Bielawski, start with Honorable Mention and end with First Place
 - Possible student performance
 - Smokey the Bear, hug or high five upon dismissal
 - Tree planting – Mr. King, Mr. Brown, Mr. LaShell
 - Prize Package will include 18x24 poster of all winners, edit to list winners by placing rather than alphabetical, have extras made for posting at other Town facilities and all schools
- Tree Sale Saturday, April 22nd 9:30 am-12:30 pm at Public Services Campus in the back, open gates at 10:00 am, need assistance with bagging mulch early, tie half sheet information/directions with QR code to each tree, one hundred trees available, will arrive the week of April 17th, social media push in coming weeks, food will be provided
- Poster Contest Recognition at Main Park Monday, April 24th 5:00-6:30 pm for winners and families, Town Board members and Mayor Rennemeyer will be in attendance, Ms. Ginnity will announce winners, treats will be provided
- Cancellation of April 25, 2023, Regular Meeting

MS. BIELAWSKI MOVED TO CANCEL THE APRIL 25, 2023, REGULAR MEETING. MR. KING SECONDED THE MOTION. ALL MEMBERS PRESENT VOTED AYE. MOTION CARRIED.

D. COMMUNICATIONS

1. Staff

- Mr. Kawamura
 - Blake McGrew continues pruning trees around town
 - Lynn Morales presented a pre-emergent herbicide training class to all

- Parks staff
- Cleaning up of roundabouts
- Working on shrub beds at all parks
- Started chipping up 900 Christmas trees from Magical Forest event
- One landscape inspection (Raindance 12th)
- Treasure Island plan – possible future removal of current entrance/cactus garden, new road and parking lot, still waiting for final design documents and approvals, start end of this year or early next year

2. Board

- Ms. O'Connor
 - Green Industry Field Day on May 2nd at the Ranch, will introduce kids to the industry with live demonstrations and career fair, Forestry Team will be there with the chipper, will keep Board posted if more volunteers are needed
 - Please note any improvements or efficiencies that can be made for Arbor Day events next year, will discuss during May meeting
 - Kudos to Mr. LaShell for sending notes to all of the schools thanking them for their participation in the poster/poetry contest
 - Ms. Bielawski suggested sending a thank you note to Tony/Smokey the Bear
 - Next Regular Meeting will be May 23rd
 - Sick Tree Day – Tuesday, June 21st 4:30-8:30 pm, meet at Public Services Campus
 - Main Park Tree Walk – Thursday, July 27th 4:45-6:30 pm, in lieu of July Regular meeting,
- Ms. Thames
 - Hearing continuous complaints about Covered Bridge and New Liberty intersection (Raindance) and trees/plants in line of sight
 - Mr. King suggested sharing the See Click Fix app to report issues

C. ADJOURN

MR. LASHALL MOVED TO ADJOURN. MS. GINNITY SECONDED THE MOTION. MEETING WAS ADJOURNED AT 6:02 PM.