



Town Board Regular Meeting

May 22, 2023 - 7:00 PM

Town Board Chambers, 301 Walnut Street, Windsor, CO 80550

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MINUTES

A. CALL TO ORDER

Mayor Pro Tem Wilson called the meeting to order at 7:00 p.m.

1. Roll Call

Present: Mayor Paul Rennemeyer - Absent
Mayor Pro Tem Barry Wilson
Ron Steinbach
Ken Bennett
Julie Cline
Victor Tallon
Jason Hallett

Also Present: Dean Moyer, Finance Director
Kim Emil, Interim Town Attorney
John Thornhill, Community Development Director
Scott Ballstadt, Planning Director
Carlin Malone, Chief Planner
Ben Bodiker, Visual Media Coordinator
Karen Frawley, Town Clerk

2. Pledge of Allegiance

Mayor Pro Tem Wilson asked Town Board Member Cline to lead the Pledge of Allegiance.

3. Review of Agenda by the Board and Addition of Items of New Business to the Agenda for Consideration

Town Board Member Hallett moved to approve the agenda as presented, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Barry Wilson, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett, Ron Steinbach; Nays - None; Motion Passed.

4. Outside Agency Report

a. Imagine Zero of Weld County and Windsor Gives - Move Through the Darkness Event Update

Shawna Hendricks with Imagine Zero and Shawn Wherry with Windsor Gives provided an update on their Move Through the Darkness event they held.

5. Board Liaison Reports

Town Board Member Steinbach - Historic Preservation Commission, Water and Sewer

Board

Town Board Member Steinbach reported that the Historic Preservation Commission held discussions on its draft plan that was presented to Town Board during the work session.

Town Board Member Steinbach reported that the Water and Sewer Board has not met since the last provided update.

Mayor Pro Tem Wilson - Larimer County Behavioral Health Policy Council, 34, and I-25 Coalitions, Great Western Trail Authority

Mayor Pro Tem Wilson reported that none of the boards have met since the last provided update.

Town Board Member Bennett – Parks, Recreation and Culture Advisory Board, Windsor Arts Commission

Town Board Member Bennett reported that the Parks, Recreation and Culture Advisory Board has not met since the last provided update.

Town Board Member Bennett reported that the Windsor Arts Commission has put a call out for artists to complete a sculpture at the Halfway Homestead House and even thought it has just been posted, they have had one artist respond. The Arts Commission also has announced a couple of this art live events, the first will be held on June 10th at the Skate Park at Eastman Park from 9:00 to 2:30, and July 8th at the Arts and Heritage building.

Town Board Member Cline – Clearview Library Board, Poudre River Trail Corridor Authority

Town Board Member Cline reported that neither board has met since the last provided update. However, the Clearview Library Board had the groundbreaking for it's Severance branch.

Town Board Member Tallon - Planning Commission, Chamber of Commerce

Town Board Member Tallon reported that the Planning Commission met and discussed items that are on the agenda tonight.

Town Board Member Tallon reported that the Chamber of Commerce has not met since the last provided update.

Town Board Member Hallett - Windsor Housing Authority, Tree Board

Town Board Member Hallett reported that the Tree Board has not met since the last provided update.

Town Board Member Hallett reported that the Windsor Housing Authority had its meeting with CHFA on May 18th and should have their decision by the end of the month.

Mayor Rennemeyer - Downtown Development Authority, North Front Range MPO

Mayor Rennemeyer was absent and will provide an update for both boards at the next meeting.

6. Public Invited to be Heard

Mayor Pro Tem Wilson opened the meeting up for public comment, to which there was none.

B. CONSENT CALENDAR

1. Approval of the May 8, 2023 Town Board Regular Meeting Minutes - K. Frawley, Town Clerk
Approval of the May 8, 2023 Town Board regular meeting minutes.
2. Resolution 2023-20 A Resolution Approving the 2023 Intergovernmental Agreement between the Weld RE4 School District and Windsor Police Department regarding the School Resource Officer Program - R. Klimek, Police Chief

Each year the Weld RE-4 School District ("District") and the Town renew the Intergovernmental Agreement ("IGA") to continue to dedicate two police officers as school resource officers ("SRO's"). The District will pay the Town one-half of the cost of these officers to help defray costs and show their dedication to the program. This program continues to allow for immediate responses to law enforcement concerns, allows for better collaboration and cooperation between the school and law enforcement, and improves upon the staff/student/law enforcement relations. There have been no changes to the agreement since last year, aside from the dates. The program has been in place since approximately 2017.

Town Board Member Hallett moved to approve the consent calendar as written, Town Board Member Steinbach seconded the motion. Roll call on the vote resulted as follows; Yeas - Barry Wilson, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett, Ron Steinbach; Nays - None; Motion Passed.

C. BOARD ACTION

1. Public Hearing - Conditional Use Permit (CUP) to allow a public service office (Windsor Police Facility) in the ROL (Recreation Open Lands) Zone District - location of 34429A Weld County Road 15 (WCR 15) – Rick Klimek, Windsor Chief of Police, on behalf of the Town of Windsor, Owner/Applicant

The applicant, the Town of Windsor, is requesting a Conditional Use Permit (CUP) to allow a public service office (police facility) in the Recreation and Open Lands (ROL) zone district. This proposal is to construct a new facility to house the Town of Windsor Police Department headquarters, consisting of administrative offices and complimentary uses. At their May 17, 2023 meeting, the Planning Commission forwarded a recommendation of approval of the CUP with conditions, as included in the recommendation.

Town Board Member Cline moved to open the public hearing, Town Board Member Hallett seconded the motion. Roll call on the vote resulted as follows; Yeas - Barry Wilson, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett, Ron Steinbach; Nays - None; Motion Passed.

Town Board Member Tallon stated "Mayor Pro Tem Wilson, for the record, I would like to point out that in my capacity as Town Board liaison to the Planning Commission, I was present at the Planning Commission meeting during which this matter and others on the agenda were previously presented. I wish to state that my participation in the Planning Commission proceeding has in no way influenced me in my capacity as a Town Board member this evening. I will make my decision and cast my vote this evening based solely on the evidence presented during this public hearing."

Mayor Pro Tem Wilson opened the meeting up for public comment, to which there was none.

Town Board Member Hallett moved to close the public hearing, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Barry Wilson, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett, Ron Steinbach; Nays - None; Motion Passed.

2. Approval of a Conditional Use Permit (CUP) to allow a public service office (Windsor Police Facility) in the ROL (Recreation Open Lands) Zone District - location of 34429A Weld County Road 15 (WCR 15) – Rick Klimek, Windsor Chief of Police, on behalf of the Town of Windsor, Owner/Applicant

Please refer to public hearing item materials.

Town Board Member Bennett moved to approve the conditional use permit, Town Board Member Hallett seconded the motion. Roll call on the vote resulted as follows; Yeas - Barry Wilson, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett, Ron Steinbach; Nays - None; Motion Passed.

3. Public Hearing - Conditional Use Grant (CUG) to amend the Raindance Oil and Gas Pad Site CUG to allow for a 40-foot communications tower - Raindance Subdivision 21st Filing - Tisa Juanicorea, PDC Energy Inc., Applicant; and Martin Lind, Raindance Aquatic Investments, LLC, Property Owner

The applicant, PDC Energy, Inc., is requesting a Conditional Use Grant (CUG) to amend an existing CUG, approved on June 12, 2017, and amended on June 28, 2021, to allow oil and gas facilities in the RMU zone district for a site known as the Raindance Pad. Oil and gas facilities are allowed as a conditional use in all zoning districts, per Section 16-7-60 of the Town's Municipal Code, Oil and Gas Facilities. The approved CUG for this site allows 36 oil and gas wells. The subject CUG requests the addition of a 40-foot communication tower only. No other change is proposed by this request.

Town Board Member Cline moved to open the public hearing, Town Board Member Hallett seconded the motion. Roll call on the vote resulted as follows; Yeas - Barry Wilson, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett, Ron Steinbach; Nays - None; Motion Passed.

Mayor Pro Tem Wilson opened the hearing up for public comment, to which there was none.

Town Board Member Tallon moved to close the public hearing, Town Board Member Hallett seconded the motion. Roll call on the vote resulted as follows; Yeas - Barry Wilson, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett, Ron Steinbach; Nays - None; Motion Passed.

4. Approval of a Conditional Use Grant (CUG) to amend the Raindance Oil and Gas Pad Site CUG to allow for a 40-foot communications tower - Raindance Subdivision 21st Filing - Tisa Juanicorea, PDC Energy Inc., Applicant; and Martin Lind, Raindance Aquatic Investments, LLC, Property Owner

Please refer to public hearing materials. **Town Board Member Tallon moved to approve the conditional use grant, Town Board Member Hallett seconded the motion. Roll call on the vote resulted as follows; Yeas - Barry Wilson, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett, Ron Steinbach; Nays - None; Motion Passed.**

D. COMMUNICATIONS

1. Communications from Town Attorney

2. Communications from Town Staff

a. Windsor Police April 2023 Statistics

b. Financial Report for February 2023

Mr. Moyer provided an explanation of the financial report to the Board.

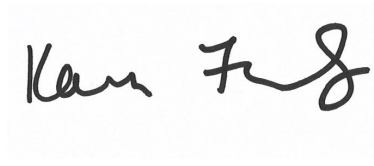
3. Communications from Town Manager

4. Communications from Town Board

E. ADJOURN

Town Board Member Hallett moved to adjourn, Town Board Member Tallon seconded the motion. Roll call on the vote resulted as follows; Yeas - Barry Wilson, Ken Bennett, Julie Cline, Victor Tallon, Jason Hallett, Ron Steinbach; Nays - None; Motion Passed.

Upon a motion duly made, the meeting was adjourned at 7:48 p.m.

A handwritten signature in black ink, appearing to read "Karen Frawley". The signature is written in a cursive, flowing style.

Karen Frawley, Town Clerk